

June 21, 2023

On Wednesday, June 21, 2023, at 9:00 a.m., the Police Jury of Sabine Parish, State of Louisiana met in open and regular session.

AGENDA

1. Call to Order
2. Roll Call
3. Prayer
4. Pledge of Allegiance
5. Amend the Agenda
6. Adopt the Agenda
7. Public Comments
8. Representative Rodney Schamerhorn
9. Planning Commission
10. Sabine Parish EMS Advisory Board
11. Accept the Minutes of the Previous Special Called Meeting Held June 12, 2023
12. Announce Intent to Call Election
13. Appoint the Official Journal of the Sabine Parish Police Jury
14. Review Proposals and Award Contract for Providing Quality Assurance Field Inspection and Testing During Construction Related to the Excavation of Cells 8 & 9 at the Sabine Parish Sanitary Landfill
15. Consider an Ordinance to Authorize an Act of Sale by the Parish of Sabine to Sell Certain Adjudicated Properties (Parcels 9040000900) by Public Auction; and Further Providing with Respect Thereto
16. Appoint a Sabine Parish Representative to the Northwest Louisiana Human Services District Board to Replace Mary Brocato
17. Re-appoint Mr. Buddy Wood as Commissioner for the Sabine Parish Communications District (E-911)
18. Re-appoint Mr. P. M. Woods as Commissioner for the Sabine Parish Communications District (E-911)
19. Re-appoint Mr. Harry Babers as Commissioner for the Sabine Parish Housing Authority
20. Review Plans for the Removal of Toro Bridge and the Replacement of Baron Road Bridge and Authorize Advertisement for Bids
21. Review Quotes for Pneumatic Roller and Award Contract for Purchase
22. Consider Salvage Sale of Mi-T-M Pressure Washer (Serial Number 11120572) with a Minimum Bid of Ten Dollars (\$10.00)
23. Consider Approving an Increase in the Base Pay for Litter Deputy to Sixteen Dollars (16.00) Per Hour
24. Consider Hiring a Temporary Parish-Wide Class "B" Truck Driver
25. Authorize Payment of Approved Bills
26. Appropriate and Transfer Sales Tax for June Operations (\$425,000)
27. Committee Reports
28. Financial Report
29. Operations
30. Adjournment

1. Call to Order

President Ricky L. Sepulvado called the meeting to order.

2. Roll Call

The roll was called by the Secretary Treasurer. The following jurors were present: Mike McCormic, William E. Ruffin, Stephen Steinke, Ronny Bison, Eric Garcie, Ricky "K-Wall" Sepulvado, and "Randy" Byrd.

The following jurors were absent: "Bo" Stewart and Kenneth M. Ebarb.

3. Prayer

Prayer was led by Mr. William E. Ruffin.

4. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Stephen Steinke.

5. Amend the Agenda

There was no amendment to the agenda.

6. Adopt the Agenda

Resolution No. 9303

Motion by Steinke and seconded by Bison to adopt the agenda.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, and Byrd

Nays: 0

Abstain: 0

Absent: 2 - Stewart and Ebarb

7. Public Comments

Police Jury President, Ricky L. Sepulvado, allowed a period of public comment on any item on the agenda.

Mr. Pat Scarborough suggested that the Police Jury consider purchasing a water truck.

Mrs. Linda McCormic discussed the amount of time allotted to individuals making public comments during Police Jury meetings.

8. Representative Rodney Schamerhorn

Representative Rodney Schamerhorn discussed the reasons that he voted against House Bill 1 and House Bill 2.

9. Planning Commission

No representative from the Sabine Parish Planning Commission was in attendance.

10. Sabine Parish EMS Advisory Board

No representative from the Sabine Parish EMS Advisory Board was in attendance.

11. Accept the Minutes of the Previous Special Called Meeting Held June 12, 2023

All police jurors have previously been provided written copies of the minutes.

Resolution No. 9304

Motion by Bison and seconded by Byrd to accept the minutes of the special called meeting held June 12, 2023.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, and Byrd

Nays: 0

Abstain: 0

Absent: 2 - Stewart and Ebarb

12. Announce Intent to Call Election

Secretary Treasurer Weatherford read aloud the following Announcement of Public Meeting:

Announcement of Public Meeting

Notice is hereby given that at its meeting to be held on Wednesday, July 19, 2023 at 9:00 a.m. at the Police Jury Room of the Courthouse, 400 Capitol Street, Many, Louisiana, the Police Jury of the Parish of Sabine, State of Louisiana, plans to consider adopting a resolution ordering and calling an election to be held in Road District No. 4, Ward 7 of Sabine Parish, Louisiana to authorize the levy of an ad valorem tax therein.

13. Appoint the Official Journal of the Sabine Parish Police Jury

The Police Jury has received a letter from the Louisiana Secretary of State requesting that the official journal of the Parish be appointed by June 30, 2023.

Resolution No. 9305

Motion by McCormic and seconded by Steinke to appoint the Sabine Index as the official journal of the Sabine Parish Police Jury for the period beginning July 1, 2023, and ending June 30, 2024.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, and Byrd

Nays: 0

Abstain: 0

Absent: 2 - Stewart and Ebarb

14. Review Proposals and Award Contract for Providing Quality Assurance Field Inspection and Testing During Construction Related to the Excavation of Cells 8 & 9 at the Sabine Parish Sanitary Landfill

Resolution No. 9306

On motion by McCormic and seconded by Bison:

WHEREAS, the Sabine Parish Police Jury has need of quality assurance field inspection and testing during construction related to the excavation of Cells 8 & 9 at the Sabine Parish Sanitary Landfill, and

WHEREAS, the cost of this service is expected to be less than sixty thousand dollars, and

WHEREAS, the following proposals have been received for this service:

<b>Vendor</b>		<b>Bid Price</b>
Ardaman & Associates, Inc		\$35,700.00
Gulf South Engineering and Testing, Inc		\$34,500.00
Terracon		\$32,885.00

and

WHEREAS, the engineer for the Police Jury, Mr. Brett Bayard, recommended that Ardaman & Associates, Inc. be engaged.

NOW, THEREFORE, BE IT RESOLVED that the Sabine Parish Police Jury hereby accepts the quote from Ardaman & Associates, Inc.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, and Byrd

Nays: 0

Abstain: 0

Absent: 2 - Stewart and Ebarb

15. Consider an Ordinance to Authorize an Act of Sale by the Parish of Sabine to Sell Certain Adjudicated Properties (Parcels 9040000900) by Public Auction; and Further Providing with Respect Thereto

**ORDINANCE NO. 6 of 2023**

**AN ORDINANCE TO AUTHORIZE AN ACT OF SALE BY THE PARISH OF SABINE TO SELL CERTAIN ADJUDICATED PROPERTIES (PARCELS 9040000900) BY PUBLIC AUCTION; AND, FURTHER PROVIDING WITH RESPECT THERETO.**

**WHEREAS**, the immovable properties described below were adjudicated to the Parish of Sabine, for nonpayment of taxes; and purchased at a public auction by high bidder:

**PARCEL# 9040000900:** One-acre square near the Southeast corner of Southwest quarter of Northwest quarter of Section 11, Township 7 North, Range 11 West, the East boundary of said acre to be the public road and the South boundary to be the South line of the above described 40 acres, located in Sabine Parish, Louisiana

**Purchaser: PORSHA ALDREDGE Bid: \$2,4700.16 Auction Date: April 25, 2023**

**WHEREAS**, the redemption period provided by Art. 7, §25 of the Louisiana Constitution has elapsed, established by Parish Ordinance No: 1 of 2017 and the owner of record has failed to redeem the adjudicated property; and

**WHEREAS**, LA R.S. 47: 2202 *et seq.* provides that the Parish may sell adjudicated property in accordance with law after the expiration of the period for redemption; and

**WHEREAS**, the Parish of Sabine has declared the property described below surplus and not needed for a public purpose and to dispose of said property in accordance with LA R.S. 47:2202, *et seq.*; and

**WHEREAS**, in accordance with L.A. R.S. 47:2202 the Parish of Sabine has set a minimum bid for public sale for each property and

**WHEREAS**, the Parish offered these properties to the highest bidder at the time of sale and

**WHEREAS**, the property described herein above was offered at public auction on listed dates.

**NOW BE IT ORDAINED** by the Sabine Parish Police Jury, that any Act of Sale of the below described property shall contain the following conditions and requirements:

- 1) The properties shall be sold in accordance with LS-R.S. 47:2201 *et. seq.*, without any warranty, from either the Parish or Management Company, whatsoever, even as to the return of the purchase price.
- 2) The sale shall be on a form approved by the Parish Attorney and that the sales price is paid by certified funds at or near the time of the sale.
- 3) The sale shall include a reservation of all mineral rights to the Parish, but shall convey all surface rights.
- 4) The following shall be completed prior to closing of sale:
  - a. E&P Consulting Services, LLC shall certify in writing to the Parish Attorney that they have examined the mortgage records, conveyance records, probate and civil suit records of the Parish of Sabine and that attached to this certification will be a written list of names and last known addresses of all owners, mortgagees, and any other person who may have a vested or contingent interest in the property, or who has filed a request for notice as provided in the former provisions LS-R.S. 33:4720.17(B), as indicated in those records.
  - b. E&P Consulting Services, LLC has provided notice to those persons identified in accordance with LS-R.S. 47:2201 *et. seq.* Proof of said notice will be filed in the records of Sabine Parish immediately after the Act of Sale.
  - c. At the time of closing, the E&P Consulting Services, LLC will certify in writing to Parish Attorney and Clerk of Court that the number of days mandated by LS-R.S. 47:2201 *et. seq.* has elapsed since the above required notice was made or attempted and that the property has not been redeemed by the payment of the taxes owed.

**BE IT FURTHER ORDAINED**, by the Sabine Parish Policy Jury, that the Police Jury President is hereby authorized to execute a Cash Sale of the above described adjudicated properties to the highest acceptable bidder as named. The Cash Sale shall contain all of the above conditions and requirements and shall be executed within the timelines specified.

The foregoing ordinance having been offered upon a motion by Steinke and seconded by Garcie was then submitted to an official vote and the vote thereon was recorded to wit:

Yeas: 7 - McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, and Byrd

Nays: 0

Abstain: 0

Absent: 2 - Stewart and Ebarb

Thereupon, the President declared this ordinance adopted on this the 21<sup>st</sup> day of June 2023, at the regularly scheduled meeting of the Police Jury of the Parish of Sabine.

s/William E. Weatherford  
William E. Weatherford  
Secretary Treasurer

s/Ricky L. Sepulvado  
Ricky L. Sepulvado  
President

16. Appoint a Sabine Parish Representative to the Northwest Louisiana Human Services District Board to Replace Mary Brocato

The Sabine Parish Police Jury has received a letter from the Northwest Louisiana Human Service District notifying it that Ms. Mary Brocato has resigned from the Board. The District has requested the Jury to appoint a new Sabine Parish representative to the District Board.

Resolution No. 9307

Motion by Steinke and seconded by Garcie to appoint Mr. James Tidwell as the Sabine Parish representative on the board of the Northwest Louisiana Human Service District.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, and Byrd

Nays: 0

Abstain: 0

Absent: 2 - Stewart and Ebarb

17. Re-appoint Mr. Buddy Wood as Commissioner for the Sabine Parish Communications District (E-911)

The term for Mr. Buddy Wood as a commissioner for the Sabine Parish Communications District (E-911) expired June 18<sup>th</sup>. The Police Jury has received a letter from the Sabine Parish Communications District (E-911) requesting that Mr. Wood be reappointed as a commissioner.

Resolution No. 9308

Motion by Ruffin and seconded by Bison to re-appoint Mr. Buddy Wood as a commissioner for the Sabine Parish Communications District (E-911) for a four-year term ending June 19, 2027.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, and Byrd

Nays: 0

Abstain: 0

Absent: 2 - Stewart and Ebarb

18. Re-appoint Mr. P. M. Woods as Commissioner for the Sabine Parish Communications District (E-911)

The term for Mr. P. M. Woods as a commissioner for the Sabine Parish Communications District (E-911) expired June 18<sup>th</sup>. The Police Jury has received a letter from the Sabine Parish Communications District (E-911) requesting that Mr. P. M. Woods be reappointed as a commissioner.

Resolution No. 9309

Motion by Ruffin and seconded by McCormic to re-appoint Mr. P. M. Woods as a commissioner for the Sabine Parish Communications District (E-911) for a four-year term ending June 19, 2027.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, and Byrd

Nays: 0

Abstain: 0

Absent: 2 - Stewart and Ebarb

19. Re-appoint Mr. Harry Babers as Commissioner for the Sabine Parish Housing Authority

The term for Mr. Harry Babers as a commissioner for the Sabine Parish Housing Authority expires June 21<sup>st</sup>. The Police Jury has received a correspondence from the Sabine Parish Housing Authority requesting that Mr. Harry Babers be reappointed as a commissioner.

Resolution No. 9310

Motion by Bison and seconded by Ruffin to re-appoint Mr. Harry Babers as a commissioner for the Sabine Parish Housing Authority for a five-year term ending June 21, 2028.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, and Byrd

Nays: 0

Abstain: 0

Absent: 2 - Stewart and Ebarb



20. Review Plans for the Removal of Toro Bridge and the Replacement of Baron Road Bridge and Authorize Advertisement for Bids

The Sabine Parish Police Jury has engaged Huval & Associates, Inc., Consulting Engineers, to prepare plans for the removal of Toro Bridge and the replacement of Baron Road Bridge.

Road Superintendent Bobby Hughes reported that the Toro Bridge has been permanently closed and the Baron Road Bridge has been temporarily closed. The Police Jury plans to dismantle Toro Bridge and utilize components salvaged from it to re-build the Baron Road Bridge.

Resolution No. 9311

Motion by Bison and seconded by McCormic:

WHEREAS, Huval & Associates, Inc., Consulting Engineers have prepared plans for the removal of Toro Bridge and the replacement of Baron Road Bridge, and

WHEREAS, the Sabine Parish Police Jury has reviewed and accepted Huval & Associates, Inc.'s plan for the removal of Toro Bridge and the replacement of Baron Road Bridge

NOW, THEREFORE, BE IT RESOLVED, that the Sabine Parish Police Jury hereby authorizes the advertisement for a contractor to remove Toro Bridge and replace Baron Road Bridge in accordance with plans prepared by Huval & Associates, Inc.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, and Byrd

Nays: 0

Abstain: 0

Absent: 2 - Stewart and Ebarb

21. Review Quotes for Pneumatic Roller and Award Contract for Purchase

The Road and Shop Committee has determined that the Parish needs a pneumatic roller to properly compact oil sand laid by the Road Department Lay-down Crew. The Road and Shop Committee recommends the purchase of a used pneumatic roller.

Resolution No. 9312

On motion by McCormic and seconded by Bison:

WHEREAS, the Road and Shop Committee recommends the purchase of a used pneumatic roller to properly compact oil sand laid by the Parish Lay-down Crew, and

WHEREAS, the Road Department has obtained three quotes for comparable pneumatic rollers as follows:

Vendor	Description	Price
JFW Equipment, Inc.	2008 Volvo PT125R Pneumatic Compactor	\$32,000.00
J & K Equipment	2011 Volvo PT125 Pneumatic Compactor	\$33,900.00
Caledonia Diesel	2016 Volvo PT 125 Pneumatic Compactor	\$39,900.00

NOW, THEREFORE, BE IT RESOLVED, that the Sabine Parish Police Jury hereby accepts the lowest quote and approves the purchase of the 2008 Volvo PT125R pneumatic compactor from JFW Equipment, Inc. at a price of \$32,000.00.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, and Byrd

Nays: 0

Abstain: 0

Absent: 2 - Stewart and Ebarb

22. Consider Salvage Sale of Mi-T-M Pressure Washer (Serial Number 11120572) with a Minimum Bid of Ten Dollars (\$10.00)

Resolution No. 9313

On motion by McCormic and seconded by Steinke:

WHEREAS, a Mi-T-M Pressure Washer (Serial Number 11120572) has been determined to be of no further use to the Police Jury.

NOW, THEREFORE, BE IT RESOLVED, that the pressure washer be declared surplus property, and

BE IT FURTHER RESOLVED, that the pressure washer be sold at auction with a minimum bid of ten dollars (\$10.00).

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, and Byrd

Nays: 0

Abstain: 0

Absent: 2 - Stewart and Ebarb

23. Consider Approving an Increase in the Base Pay for Litter Deputy to Sixteen Dollars (16.00) Per Hour

Road Superintendent Bobby Hughes reported that one of the Parish Litter Deputies has resigned. He noted that the litter deputy must be a Level 3 Jailer and must be approved by the Sabine Parish Sheriff. After searching for a replacement deputy for over a month, no qualified individual has expressed interest in the position at the current rate of pay. Mr. Hughes requested the Jury to consider increasing the base rate of pay for the litter deputies.

Resolution No. 9314

On motion by Ruffin and seconded by Byrd:

WHEREAS, the current base rate of pay for Litter Deputy is \$14.96, and

WHEREAS, the Police Jury has been unable to fill a vacancy for Litter Deputy at that rate of pay.

NOW, THEREFORE, BE IT RESOLVED, that the base rate of pay for Litter Deputy be increased to sixteen dollars (\$16.00) per hour, and

BE IT FURTHER RESOLVED that the rate increase become effective on July 1, 2023.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, and Byrd

Nays: 0

Abstain: 0

Absent: 2 - Stewart and Ebarb

24. Consider Hiring a Temporary Parish-Wide Class "B" Truck Driver

Road Superintendent Bobby Hughes informed the Police Jury that a truck driver is expected to be off for an extended period of time. He requested the Jury to approve hiring a temporary Parish-wide Class "B" truck driver while the regular employee is off work.

Resolution No.9315

On motion by Ruffin and seconded by Byrd:

WHEREAS, a regular truck driver is expected to be off for a long period of time, and

WHEREAS, the vacant position needs to be filled to ensure efficient operations.

NOW THEREFORE, BE IT RESOLVED, that a “Class “B” truck driver be temporarily hired to fill the vacancy, and

BE IT FURTHER RESOLVED, that the temporary truck driver be hired effective July 1, 2023 at the normal pay rate for a Class “B” driver, and

BE IT FURTHER RESOLVED, that as a temporary employee, the truck driver will not be eligible to participate in any normal fringe benefits offered to employees, and

BE IT FURTHER RESOLVED, that the temporary truck driver’s employment will terminate upon the return of the regular employee to work.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, and Byrd

Nays: 0

Abstain: 0

Absent: 2 - Stewart and Ebarb

#### 25. Authorize Payment of Approved Bills

Resolution No. 9316

Motion by Ruffin and seconded by McCormic to pay the approved bills.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, and Byrd

Nays: 0

Abstain: 0

Absent: 2 - Stewart and Ebarb

#### 26. Appropriate and Transfer Sales Tax for June Operations (\$425,000)

Resolution No. 9317

Motion by Ruffin and seconded by Garcie to appropriate and transfer \$425,000.00 from the Sales Tax Fund to the Parish-wide Transportation Fund for June 2023 operations.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, and Byrd

Nays: 0

Abstain: 0

Absent: 2 - Stewart and Ebarb

### 27. Committee Reports

Road and Shop Committee:

President Sepulvado, Chairman of the Road and Shop Committee, reported that the Committee had discussed the placement of 911 signs on public and private roads. The Committee will work with Mrs. Melinda Heard to determine how to best address this issue.

### 28. Financial Report

Secretary Treasurer William E. Weatherford provided the police jurors with a summary of the financial position of the Parish as of April 30, 2023.

He reported funds available for the following purposes as follows:

Roads - \$ 10,295,908.52

Broadband - \$ 1,000,000.00

Landfill - \$ 13,967,306.24

Health Unit - \$ 2,219,113.95

General - \$ 7,961,460.54

Payroll - \$203,480.11

Industrial Development - \$ 92,173.18

### 29. Operations

Road Superintendent Bobby Hughes presented the jurors a list of citations issued.

### 30. Adjournment

Resolution No. 9318

Motion by Ruffin and seconded by Garcie to adjourn.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, and Byrd

Nays: 0

Abstain: 0

Absent: 2 - Stewart and Ebarb

s/William E. Weatherford  
William E. Weatherford  
Secretary Treasurer

s/Ricky L. Sepulvado  
Ricky L. Sepulvado  
President