

December 15, 2021

On Wednesday December 15, 2021, at 9:00 a.m., the Police Jury of Sabine Parish, State of Louisiana met in open and regular session.

AGENDA

1. Call to Order
2. Roll Call
3. Prayer
4. Pledge of Allegiance
5. Amend the Agenda
6. Adopt the Agenda
7. Public Comments
8. Accept the Minutes of the Previous Special Called Meeting Held December 3, 2021
9. Planning Commission
10. Mrs. Deborah Dees, CPA- Present Audited Financial Statements for the Year Ended December 31, 2020
- 10(a). Mr. Tyler Martin – Med-Express
11. Consider Reappointment of Secretary Treasurer
12. Announce Public Meeting to Consider Adopting a Resolution Ordering and Calling an Election to Authorize the Renewal of Sales and Use Taxes in the Parish of Sabine, State of Louisiana
13. Adopt a Resolution Providing for Canvassing the Returns and Declaring the Results of the Special Elections Held in (i) the Parish of Sabine, State of Louisiana and (ii) Road District No. 4, Ward 7 of Sabine Parish, Louisiana
14. Consider the Transfer of \$50,000 From the General Fund to the Criminal Court Fund
15. Award Bids for 2022 Road Materials, Supplies, and Services
- 15(a). Consider the Purchase of a New or Used Haul Truck and Trailer
- 15(b). Discuss Toro Bridge – Option Three
- 15(c). Discuss Salary Ranges for Employees
- 15(d). Consider Purchasing John Deere Loader for Wards 6 and 10 (Road Districts 10 and 11)
- 15(e). Discuss Signs for School Zones- Hands Free Signs
- 15(f). Consider Hiring a Part-time Employee for Ward 1 (Road District 18)
16. North Louisiana Criminalistics Laboratory Commission – Approve 2022 Annual Budget and 2021 Amended Budget
17. Consider Salary Increase for Solid Waste Landfill Employees with Two Years of Service
18. Consider Approving Adopt a Road Application Packet and Waiver
19. Adopt the Parish Transportation Act Priority List (3 Years – 2022, 2023, and 2024)
20. Set the Dates and Time of the Police Jury’s Regularly Scheduled Meetings for the Year 2022
21. Authorize Payment of Approved Bills
22. Appropriate and Transfer Sales Tax for December Operations (\$250,000)
23. Committee Reports
24. Operations
25. Adjournment

1. Call to Order

President Mike McCormic called the meeting to order.

2. Roll Call

The roll was called by the Secretary Treasurer. The following jurors were present: “Bo” Stewart, Mike McCormic, William E. Ruffin, Stephen Steinke, “Jeff” Davidson, Eric Garcie, Ricky ”K-Wall” Sepulvado, Kenneth M. Ebarb, and “Randy” Byrd.

3. Prayer

Prayer was led by Mr. William E. Ruffin.

4. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Ricky Sepulvado.

5. Amend the Agenda

Public comments on the motion to amend the agenda were allowed prior to any vote to add an item to the agenda. There were no comments.

Resolution No. 8910

Motion by Stewart and seconded by Garcie to amend the agenda to include the following items:

- 10(a). Mr. Tyler Martin – Med-Express
- 15(a). Consider the Purchase of a New or Used Haul Truck and Trailer
- 15(b). Discuss Toro Bridge – Option Three
- 15(c). Discuss Salary Ranges for Employees
- 15(d). Consider Purchasing John Deere Loader for Wards 6 and 10 (Road Districts 10 and 11)
- 15(e). Discuss Signs for School Zones- Hands Free Signs
- 15(f). Consider Hiring a Part-time Employee for Ward 1 (Road District 18)

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

6. Adopt the Agenda

Resolution No. 8911

Motion by Sepulvado and seconded by Davidson to adopt the agenda as amended.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

7. Public Comments

Police Jury President, Mike McCormic, allowed a period of public comment on any item on the agenda. Mr. McCormic advised everyone that they would be allowed to comment later during the meeting on particular agenda items, if they desire.

Representative Rodney Schamerhorn briefly addressed the Police Jury. He informed them that he would be holding “Open Houses” in the municipalities and communities within the Parish during the month of January 2022. He also noted that there would be a special session in the legislature during the month of February 2022 to address redistricting.

8. Accept the Minutes of the Previous Special Called Meeting Held December 3, 2021

All police jurors have previously been provided a written copy of the minutes of the special called meeting held December 3, 2021.

Resolution No. 8912

Motion by Davidson and seconded by Sepulvado to accept the minutes of the special called meeting held December 3, 2021.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

9. Planning Commission

No member of the Sabine Parish Planning Commission was in attendance.

10. Mrs. Deborah Dees, CPA- Present Audited Financial Statements for the Year Ended December 31, 2020

Mrs. Deborah Dees, CPA, presented the Annual Audited Financial Statements of the Sabine Parish Police Jury for the Year Ended December 31, 2020. The Sabine Parish Police Jury received an “unmodified” opinion on the primary government financial statements. The audited financial statements can be viewed on the Sabine Parish Police Jury’s website.

Resolution No. 8913

Motion by Steinke and seconded by Stewart to accept the Annual Audited Financial Statements of the Sabine Parish Police Jury for the Year Ended December 31, 2020.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

10(a). Mr. Tyler Martin – Med-Express

Mr. Tyler Martin, Director of Operations for Med-Express, discussed the capability of Med-Express to provide quality ambulance service to Sabine Parish. Mr. Martin assured the Police Jury that Med-Express would work closely with the Sabine Parish Ambulance Board to meet the needs of the Parish.

11. Consider Reappointment of Secretary Treasurer

Louisiana Revised Statute 33:1651 requires the Police Jury to appoint a secretary treasurer for a term of two years. Secretary Treasurer Weatherford’s term of office will expire January 11, 2022.

Resolution No. 8914

Motion by Ebarb and seconded by Steinke to appoint William E. Weatherford as Secretary Treasurer of the Sabine Parish Police Jury for a term of two years from January 11, 2022 until January 11, 2024.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

12. Announce Public Meeting to Consider Adopting a Resolution Ordering and Calling an Election to Authorize the Renewal of Sales and Use Taxes in the Parish of Sabine, State of Louisiana

ANNOUNCEMENT OF PUBLIC MEETING

Notice is hereby given that at its meeting to be held on Wednesday, January 19, 2022 at 9:00 a.m. at its regular meeting place, the Police Jury Room of the Courthouse, 400 Capitol Street, Many, Louisiana, the Police Jury of the Parish of Sabine, State of Louisiana, plans to consider adopting a resolution ordering and calling an election to be held in the Parish of Sabine, State of Louisiana, to authorize the renewal of sales and use taxes therein.

13. Adopt a Resolution Providing for Canvassing the Returns and Declaring the Results of the Special Elections Held in (i) the Parish of Sabine, State of Louisiana and (ii) Road District No. 4, Ward 7 of Sabine Parish, Louisiana

Resolution No. 8915

The following resolution was offered by Stewart and seconded by Sepulvado:

RESOLUTION

A Resolution Providing for Canvassing the Returns and Declaring the Results of the Special Elections Held in (i) the Parish of Sabine, State of Louisiana and (ii) Road District No. 4, Ward 7 of Sabine Parish, Louisiana, on Saturday, November 13, 2021, to Authorize the Levy of Special Taxes Therein.

BE IT RESOLVED by the Police Jury of the Parish of Sabine, State of Louisiana (the "Governing Authority"), acting as the governing authority of (i) the Parish of Sabine, State of Louisiana and (ii) Road District No. 4, Ward 7 of Sabine Parish, Louisiana (the "Parish and District"), that:

SECTION 1. Canvass. This Governing Authority does now proceed in open and public session to examine the official tabulations of votes cast at the special elections held in (i) the Parish of Sabine, State of Louisiana and (ii) Road District No. 4, Ward 7 of Sabine Parish, Louisiana, on SATURDAY, NOVEMBER 13, 2021, to authorize the levy of special taxes therein, and said Governing Authority does further proceed to examine and canvass the returns and declare the result of the special elections.

SECTION 2. Election Results. According to the official certified tabulation of votes cast at said Elections, (i) there was a total of **517** votes cast **IN FAVOR OF** Proposition No.1 and a total of **1,695** votes cast **AGAINST** Proposition No. 1, resulting in a majority of **1,178** votes cast **AGAINST** Proposition No. 1, (ii) there was a total of **804** votes cast **IN FAVOR OF** Proposition No. 2 and a total of **1,400** votes cast **AGAINST** Proposition No. 2, resulting in a majority of **596** votes cast **AGAINST** Proposition No. 2 and (iii) there was a total of **34** votes cast **IN FAVOR OF** Road District No. 4, Ward 7 Proposition and a total of **52** votes cast **AGAINST** Road District No. 4, Ward 7 Proposition, resulting in a majority of **18** votes cast **AGAINST** Road District No. 4, Ward 7 Proposition . The Propositions were therefore duly **DEFEATED** by a majority of the votes cast by the qualified electors voting at the Elections.

SECTION 3. Promulgation of Election Result. The results of said elections shall be promulgated by publication in the manner provided by law, after receipt from the Secretary of State's office of the actual costs of the elections, as required by Act 205 of the Regular Session of the Legislature of Louisiana for the year 2019.

SECTION 4. Declaration. The foregoing results of the Elections are hereby declared by this Governing Authority and shall be published as required by law.

SECTION 5. Procès Verbal. A *Procès Verbal* of the canvass of the returns of said elections shall be made and a certified copy thereof shall be forwarded to the Secretary of State, Baton Rouge, Louisiana, who shall record the same in his office; another certified copy thereof shall be forwarded to the Clerk of Court and *Ex-Officio* Recorder of Mortgages in and for the Parish of Sabine, who shall record the same in the Mortgage Records of said Parish; and another copy thereof shall be retained in the archives of this Governing Authority.

This resolution having been submitted to a vote; the vote thereon was as follows:

MEMBERS:	YEAS:	NAYS:	ABSENT:	ABSTAINING:
Thomas Stewart	<u> X </u>	_____	_____	
Mike McCormic	<u> X </u>	_____	_____	
Stephen Steinke	<u> X </u>	_____	_____	
William E. Ruffin	<u> X </u>	_____	_____	
Jeffrey Davidson	<u> X </u>	_____	_____	
Eric Garcie	<u> X </u>	_____	_____	
Ricky Sepulvado	<u> X </u>	_____	_____	
Kenneth M. Ebarb	_____	_____	_____	<u> X </u>
Randy Byrd	<u> X </u>	_____	_____	

And the resolution was declared adopted on this, the 15th day of December 2021.

s/ William E. Weatherford
 William E. Weatherford
 Secretary Treasurer

s/ Richard M. McCormic
 Richard M. McCormic
 President

PROCÈS VERBAL OF THE CANVASS OF THE VOTES CAST AT THE SPECIAL ELECTIONS HELD IN (I) THE PARISH OF SABINE, STATE OF LOUISIANA AND (II) ROAD DISTRICT NO. 4, WARD 7 OF SABINE PARISH, LOUISIANA, ON SATURDAY, NOVEMBER 13, 2021.

BE IT KNOWN AND REMEMBERED that on Wednesday, December 15, 2021, at 9:00 a.m., at its regular meeting place, the Police Jury Room of the Courthouse, 400 Capitol Street, Many, Louisiana, the Police Jury of the Parish of Sabine, State of Louisiana (the "Governing Authority"), acting as the governing authority of (i) the Parish of Sabine, State of Louisiana and (ii) Road District No. 4, Ward 7 of Sabine Parish, Louisiana (the "Parish and District"), and being the authority ordering the special elections held therein on Saturday, November 13, 2021, with a quorum being present, did examine the official certified tabulations of votes cast at the said elections, and did examine and canvass the returns of said elections, there having been submitted at said elections the following propositions to wit:

PARISHWIDE PROPOSITIONS

PROPOSITION NO. 1 OF 2
 (LIBRARY TAX RENEWAL)

Shall the Parish of Sabine, State of Louisiana (the "Parish"), continue to levy a special tax of five and five hundredths (5.05) mills on all the property subject to taxation in the Parish (an estimated \$1,161,000 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of ten (10) years, beginning with the year 2022 and ending with the year 2031, for the purpose of the administration, improvement, operation, maintenance and support of the Sabine Parish Library and its branches, including the costs of any capital improvements thereto?

PROPOSITION NO. 2 OF 2
 (HEALTH UNIT TAX RENEWAL)

Shall the Parish of Sabine, State of Louisiana (the "Parish"), continue to levy a special tax of one (1) mill on all the property subject to taxation in the Parish (an

estimated \$229,900 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of ten (10) years, beginning with the year 2022 and ending with the year 2031, for the purpose of operation, administration, support and maintenance for the Sabine Parish Health Unit, including the costs of any capital improvements thereto?

ROAD DISTRICT NO. 4, WARD 7
PROPOSITION (TAX CONTINUATION)

Shall Road District No. 4, Ward 7 of Sabine Parish, Louisiana (the "District"), continue to levy a thirteen and eighty-eight hundredths (13.88) mills tax on all the property subject to taxation within the District (an estimated \$311,650 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of ten (10) years, beginning with the year 2022 and ending with the year 2031, for the purpose of constructing, improving, maintaining and/or repairing public roads and bridges in the District, including ditching and drainage therefor and purchasing equipment therefor, said millage to represent a one and thirty-two hundredths mills (1.32) increase (due to reappraisal) over the 12.56 mills tax authorized to be levied through the year 2021 pursuant to an election held on November 2, 2010?

There was found by said count and canvass that (i) there was a total of **517** votes cast **IN FAVOR OF** Proposition No. 1 and a total of **1,695** votes cast **AGAINST** Proposition No. 1, as hereinabove set forth, and it was further found and determined that there was a majority of **1,178** votes cast **AGAINST** Proposition No. 1 as hereinabove set forth, (ii) there was a total of **804** votes cast **IN FAVOR OF** Proposition No. 2 and a total of **1,400** votes cast **AGAINST** Proposition No. 2, as hereinabove set forth, and it was further found and determined that there was a majority of **596** votes cast **AGAINST** Proposition No. 2 as hereinabove set forth and (iii) there was a total of **34** votes cast **IN FAVOR OF** Road District No. 4, Ward 7 Proposition and a total of **52** votes cast **AGAINST** Road District No. 4, Ward 7 Proposition, as hereinabove set forth, and it was further found and determined that there was a majority of **18** votes cast **AGAINST** Road District No. 4, Ward 7 Proposition as hereinabove set forth.

Therefore, the Governing Authority did declare and proclaim and does hereby declare and proclaim in open and public session that the Propositions as hereinabove set forth were duly **DEFEATED** by a majority of the votes cast by the qualified electors voting at the said special elections.

Results by precinct are available from the Secretary-Treasurer of this Governing Authority during regular business hours or via the Louisiana Secretary of State's website (voterportal.sos.la.gov).

THUS DONE AND SIGNED at Many, Louisiana, on this, the 15th day of December, 2021.

ATTEST:

s/ Richard M. McCormic
Richard M. McCormic
President

s/ William E. Weatherford
William E. Weatherford
Secretary-Treasurer

14. Consider the Transfer of \$50,000 From the General Fund to the Criminal Court Fund
Louisiana Revised Statute 15:571.11A(1)(a) provides in part that "all fines and forfeitures, except for forfeitures of criminal bail bonds imposed by district courts and district attorneys, conviction fees in criminal cases, and prosecutions for violations of state law or parish ordinances, upon collection by the sheriff or executive officer of the court, shall be paid into the

treasury of the parish in which the court is situated and deposited in a special “Criminal Court Fund” account, which, on motion by the district attorney and approval order of the district judge, may be used or paid out in defraying the expenses of the criminal courts of the parish”. The expenses charged to the Criminal Court Fund should not exceed the funds deposited.

However, the Criminal Court Fund currently has a deficit fund balance. Legal counsel has opined that the Sabine Parish Police Jury is legally responsible for funding this deficit. The Secretary Treasurer recommends that \$50,000 be transferred from the General Fund to the Criminal Court Fund to pay the expected expenditures of the fund in excess of its dedicated revenues.

Resolution No. 8916

Motion by Steinke and seconded by Ruffin to approve and authorize the transfer of \$50,000 from the General Fund to the Criminal Court Fund.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 6 - McCormic, Ruffin, Steinke, Davidson, Garcie, and Sepulvado

Nays: 3 – Stewart, Ebarb, and Byrd

Abstain: 0

Absent: 0

15. Award Bids for 2022 Road Materials, Supplies, and Services

Sealed bids were received in the Police Jury Office, at the Courthouse, Many, Louisiana, until 10:00 a.m. on December 1, 2021, for 2022 materials, supplies, and services at which time they were opened and read aloud. The bid advertisement stated that the bids would be presented to the Police Jury today, Wednesday, December 15, 2021, during the regularly scheduled meeting at which time they will be reviewed and awarded.

Secretary Treasurer Weatherford presented the jurors a list of the bids for materials, supplies and services for the year 2022 that are recommended for acceptance.

Resolution No. 8917

Motion by Ruffin and seconded by Byrd to award the 2022 bids for materials, supplies and services to the bidders as listed:

BID AWARD – 2022

1. Hot Mix

Madden Contracting Company, LLC.

Hot Mix – FOB Natchitoches Plant	\$73.75 per ton
Hot Mix – FOB Shreveport Plant	\$73.75 per ton

2. Oil Sand Mix (Oil Dirt)

East Texas Asphalt Co. Ltd.

With Texas sales tax of 8.25% added to FOB quoted price.

Oil Sand – FOB Center, TX Plant	\$82.81 per ton
Oil Sand – Delivered to Many, LA	\$91.38 per ton

Oil Sand – FOB Lufkin, TX Plant	\$82.81 per ton
Oil Sand – Delivered to Many, LA	\$95.70 per ton

3. Hot Mix/Oil Sand Mix Installation with Lay Down Machine

Apeck Construction, LLC

Hot mix/ oil sand installation with a laydown machine.	\$21.00 per ton
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4. Cold Mix

Diamond B Construction Co. LLC

Cold Mix – FOB Alexandria Plant	\$87.50 per ton
Cold Mix – Delivered to Many, LA	\$102.50 per ton

5. One, Two, Three Course Gravel/ Road Oil Seal Application

P. R. Parker Company, Inc.

Asphalt Prime Coat (MC – 30)	\$1.00 per SQYD
One Course Chip Seal (CRS – 2P & Size 2)	\$2.99 per SQYD
One Course Chip Seal (CRS – 2P & Size 3)	\$2.48 per SQYD
Two course Chip Seal (CRS 2P & Size 2+3)	\$5.43 per SQYD
Temporary Reflector- Raised (Tabs)	\$2.00 each
Mobilization Per Chip Seal Move-in	\$4,000.00

6. Oil Sand Road Rehabilitation

Apeck Construction, LLC

Oil sand road rehabilitation	\$7.75 per square yard
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7. Road Reclamation

Apeck Construction, LLC

Road reclamation	\$2.90 per square yard
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8. Asphalt Road Patching

Apeck Construction, LLC

Asphalt road patching	\$155.00 per square yard
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9. Road Oil

Bryan & Bryan Asphalt

Oil will meet the specifications of Texas Cracked Fuel Oil (Prime Oil – MC- 30). Delivered to any point in Sabine Parish. This bid is based on current posted prices, any increase or decrease in posted price shall be passed along to the Parish.	\$580.00 per ton
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10. Backhoe Services

Procell Services

Backhoe services - 310E John Deere Backhoe	\$70.00 per hour
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11. Trackhoe Services

Procell Services

Trackhoe services – John Deere 160C	\$90.00 per hour
Trackhoe services – John Deere 160G	\$90.00 per hour

12. Bulldozer Services

Procell Services

Bulldozer services – 700H John Deere	\$90.00 per hour
Bulldozer services – 650G John Deere	\$90.00 per hour
Bulldozer services – D-3 Caterpillar	\$90.00 per hour

13. Material Hauling Services – 14-yard Dump Truck

Procell Services

Material hauling services- 14-yard dump truck	\$75.00 per hour
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14. Material Hauling Services – 24 Yard Belly Dump Truck

No bid received.

15. Galvanized and Poly-Coated Steel Round Culverts and Bands

Note: Culvert unit prices are for each foot of pipe.

		Family Farm & Garden <u>Pipe</u>	Coastal Culvert & Supply, Inc. <u>Pipe</u>
<u>Diameter</u>	<u>Gauge</u>	<u>Unit Price</u>	<u>Unit Price</u>
2&2/3 x 1/2 Corrugation			
Galvanized:			
12"	16	\$18.45	
15"	16	\$22.95	
18"	16	\$27.50	
21"	16	\$32.05	
24"	16	\$36.65	
24"	14	\$44.00	
30"	16	\$45.90	
30"	14	\$55.20	
36"	14	\$66.00	
42"	14	\$77.00	
48"	14	\$88.00	
Polymer Coated:			
12"	16	\$27.75	
15"	16	\$34.45	
18"	16	\$41.25	
21"	16	\$48.00	
24"	16	\$55.00	
24"	14	\$66.00	
30"	16	\$68.85	
30"	14	\$82.50	
36"	14	\$99.00	
42"	14	\$115.50	
48"	14	\$132.00	
3x1 Corrugation			
Galvanized			
60"	16	\$109.00	
60"	14	\$129.75	
66"	16		\$152.46
66"	14		\$188.03
72"	14	\$156.00	
84"	14	\$181.00	
96"	12	\$280.00	
108"	10	\$395.00	
120"	10	\$444.00	
132"	10	No Bid	No Bid
132"	8	No Bid	No Bid
144"	10	No Bid	No Bid
144"	8	No Bid	No Bid
Polymer Coated:			
60"	16	\$163.50	
60"	14	\$194.50	
66"	16	No Bid	No Bid
66"	14		\$222.00
72"	14	\$235.00	
84"	14	\$272.00	

96"	12	\$420.00	
108"	10	\$599.50	
120"	10	\$665.00	
132"	8	No Bid	No Bid
144"	8	No Bid	No Bid
Plastic (Dual Wall)			
12"			\$11.94
15"		\$17.05	
18"		\$21.25	
21"		No Bid	No Bid
24"		\$37.25	
30"		\$51.00	
36"		\$69.00	
48"		\$118.00	

16. Used Railroad Tank Shell Culverts

Tanks are patched with bulk heads removed and wall thickness is a minimum of .500 in. All prices include delivery on company owned trucks to any location in Sabine Parish.

(a) The Railroad Yard Inc.

<u>Diameter</u>	<u>Length</u>	<u>Price Per Linear Foot</u>
Various as in stock	Various as in stock	\$475.00 per linear foot

(b) Gateway Steel Pipe & Supply, LLC

<u>Diameter</u>	<u>Length</u>	<u>Price Per Linear Foot</u>
8' 6" Outside Diameter	49' Long	\$431.63 Per Linear Foot

17. Tires

(a) Stewart's Auto Sales

<u>Size</u>	<u>Brand/Tread</u>	<u>Ply Rating</u>	<u>Price</u>
LT285/75/R16	Milestar HT	10	\$225.00
ST235/80/16	Transeagle Trailer	12	\$155.00
25x10.00R-12HS	Deestone	8	\$141.00

(b) Sabine Tire, Inc.

<u>Size</u>	<u>Brand/Tread</u>	<u>Ply Rating</u>	<u>Price</u>
1000X16	StarMaxx	8	\$166.78
11R22.5	Road X Steer	16	\$305.97
11R22.5	Road X Grip	16	\$309.86
11R24.5	Road X Steer	16	\$340.10
11R24.5	Road X Grip	16	\$356.84
1400R24	Star Maxx G2 Grader	Radial- 1 star	\$799.50
1400R24	Tube	N/A	\$55.63
17.5X25	ATF Grader	16	\$595.00
17.5R25	Power King Expert	Radial – 2 star	\$1,047.90
LT235/80R17	Summit HT	10	\$141.56
LT235/80R17	Summit AT	10	\$146.82
LT245/75R17	Summit HT	10	\$143.18
LT245/75R17	Summit AT	10	\$142.76
LT285/75R16	Heritage Grip	10	\$209.38
205/75R15	Trailer King	8	\$76.20
18.4R34	StarrMaxx R-1	Radial – 1 star	\$875.40
13.6R24	Starr Maxx R1	Radial – 1	\$445.08

		star	
23.5R25	Power King ERT 3	Radial- 2 star	\$2,107.57
225/75R15	Trail King	10	\$86.65
18.4X34	StarMaxx R1	12	\$677.44
13.6X24	StarMaxx R1	8	\$345.55

(c) Mark's Wholesale Tires

17.5R25	Maxam	20	\$1,500.00
235/80R16	China	10	\$119.00
1400R24	Samson	16	\$1150.00

18. Gravel and Crushed Rock

18(a). Gravel Oversize

No bid received.

18(b) Gravel Oversize Maintenance

No bid received.

18(c) Gravel Graded Oversize Maintenance

No bid received.

18(d) Gravel – Maintenance

No bid received.

18(e) Gravel C1

(a) Prairie Contractors, LLC.

Gravel – 57's size (Concrete Size- C1)

FOB Plant- Leesville, LA or DeRidder, LA

\$36.00 per ton

18(f) Gravel C-2

No bid received.

18(g) Gravel C3

(a) Prairie Contractors, LLC.

Pea gravel-(Size – C-3)

FOB Plant- Leesville, LA, or DeRidder, LA

\$31.50 per ton

18(h) Crushed Rock-Glaucanite – (Black Rock)

(a) Big 4, Inc.

Due to fluctuations in fuel costs and the economy, Big 4, Inc. is unable to set a fixed rate for these materials. The Parish will be notified 15 days in advance of price increases or decreases in order for the Parish to decide if materials will be purchased from Big 4, Inc.

Road Base:

FOB Plant- Hemphill, TX

\$10.00 per ton

\$12.00 per cubic yard

Filter Rock 2" x 4":

FOB Plant- Hemphill, TX

\$16.50 per ton

\$16.50 per cubic yard

Rock 3" x 5":

FOB Plant – Hemphill, TX

\$16.50 per ton

\$16.50 per cubic yard

Rip Rap:

FOB Plant – Hemphill, TX

\$18.50 per ton

\$18.50 per cubic yard

Iron Ore:

FOB Plant – Hemphill, TX

\$6.00 per ton

\$7.00 per cubic yard

Sand:		
FOB Plant – Hemphill, TX		\$7.50 per ton \$9.50 per cubic yard
Fill Dirt:		
FOB Plant – Hemphill, TX		\$5.00 per ton \$6.00 per cubic yard
18(i) Winn Rock		
No bid received.		
18(j) Limestone – Super Flex Base		
(a) <u>East Texas Asphalt Co., LTD</u>		
With Texas sales tax of 8.25% added to FOB quoted price.		
Limestone Base:		
FOB Plant- Paxton, TX		\$31.39 per ton
Delivered to Many, LA		\$42.92 per ton
FOB Plant – Rebecca, TX		\$31.39 per ton
Delivered to Many, LA		\$38.36 per ton
b) <u>Apeck Aggregates Supply, LLC</u>		
TCS#116 610 Road Base:		
FOB Plant – Leesville, LA		\$28.48 per ton
(c) <u>Madden Contracting Company, LLC.</u>		
Class 7 Base (SB-2)		
FOB Plant:		
Mansfield, LA		\$32.75 per ton
Natchitoches, LA		\$31.50 per ton
Commercial Base		
FOB Plant:		
Mansfield, LA		\$31.00 per ton
Natchitoches, LA		\$30.00 per ton
3” Base		
FOB Plant:		
Mansfield, LA		\$34.25 per ton
Natchitoches, LA		\$33.50 per ton
18(k) Limestone- #57 – 1 ½ “Stone		
<u>Apeck Aggregates Supply, LLC</u>		
#57 Stone – 1 ½ Stone		
FOB Plant- Leesville, LA		\$32.57 per ton
18(l) Limestone #67 – 1” Stone		
<u>Madden Contracting Company, LLC.</u>		
#67 Stone:		
FOB Plant – Mansfield, LA		\$39.25 per ton
FOB Plant- Natchitoches, LA		\$37.50 per ton
18(m) Limestone Rip Rap – 1”-12”		
<u>Madden Contracting Company, LLC</u>		
Any Rip Rap		
FOB Plant:		
Mansfield, LA		\$45.00 per ton
Natchitoches, LA		\$43.75 per ton
18(n) Limestone #8 – ½ “Stone for Chip Seal		
No bid received.		

18(o) Limestone 3” x 5” Stone

Madden Contracting Company, LLC

B Stone

FOB Plant:

Mansfield, LA

\$35.00 per ton

Natchitoches, LA

\$33.75 per ton

18(p) Crushed Arkansas Rock/ Rhyolite

Prairie Contractors, LLC.

Road Base- crushed rhyolite stone:

FOB Plant- Leesville, LA or DeRidder, LA

\$32.00 per ton

ASTM Number 57’s,67’s and 8s-

Crushed rhyolite stone:

FOB Plant- Leesville, LA or DeRidder, LA

\$38.00 per ton

5” x 0 Surge Rock and 2 ½ x 0 Ballasts

Rhyolite crushed stone “Surge”

FOB Plant- Leesville, LA or DeRidder, LA

\$38.00 per ton

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

15(a). Consider the Purchase of a New or Used Haul Truck and Trailer

President McCormic reported that the Road and Shop Committee had met on December 14, 2021 and had discussed the need for another haul truck (day cab) and end-dump trailer for the Parish. Mr. McCormic informed the Jury that the Road and Shop Committee recommends the purchase of a day cab truck and dump trailer.

Road Superintendent, Bobby Hughes, briefly explained the need for the truck and trailer. He noted that it is very difficult to purchase a truck at this time due to vehicle shortages. Mr. McCormic reported that the Road and Shop Committee supported the purchase of either a new or low mileage used truck.

Mr. Garcie noted that the purchase of a haul truck and dump trailer would require the employment of an additional truck driver.

Resolution No. 8918

Motion by Byrd and seconded by Sepulvado:

WHEREAS, the Road and Shop Committee has recognized the need for and recommended the purchase of a day cab truck and an end dump trailer

NOW, THEREFORE, BE IT RESOLVED, that the purchase of a low mileage used, or new day cab truck and end dump trailer is hereby approved, and

BE IT FURTHER RESOLVED, that the Police Jury President and the Secretary Treasurer are hereby authorized to execute any documents necessary to complete the purchase of the truck and trailer.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

15(b). Discuss Toro Bridge – Option Three

President McCormic reported that state bridge inspectors have inspected the Toro Creek Bridge in Ward 1. It is their opinion that the bridge cannot be replaced at its current location. Road Superintendent Hughes informed the Jury that there are three options available to close the bridge:

Option 1: Leave the bridge as is and remove it from the Parish Bridge Inventory after five years.

Option 2: Remove a span of the bridge and take it out of inventory immediately.

Option 3: Enter a cooperative endeavor agreement with the state whereby the state will remove all spans of the bridge at no cost to the Parish but leave the pilings. The Parish can remove the pilings at its convenience.

Representative Schamerhorn suggested that the Parish attempt to get the bridge replaced through the Off-System Bridge Replacement Program. He informed the Jury that he would work to get the bridge replaced through this program.

Resolution No. 8919

Motion by Sepulvado and seconded by Byrd to table consideration of the Toro Creek Bridge until it is determined if it can be replaced through the Off-System Bridge Replacement Program.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

15(c). Discuss Salary Ranges for Employees

President McCormic reported to the Jury concerning possible changes in the pay structure for Police Jury employees. He noted that the Road and Shop Committee discussed a differential in pay between an unskilled employee and a skilled employee with job experience.

Mr. McCormic informed the Jury that the Committee recommended establishing categories (or brackets) for employees with varying experience or skill levels. The following brackets are suggested by the Road and Shop Committee:

- Entry level employee – rate of pay between \$12.96 and \$14.99 per hour.
- Skilled employee - rate of pay between \$15.00 and \$17.00 per hour.
- Road foreman – rate of pay between \$18.00 and \$25.00 per hour.

Resolution No. 8920

Motion by Steinke and seconded by Sepulvado:

WHEREAS, the Police Jury has difficulty attracting and retaining skilled employees, and

WHEREAS, the Police Jury desires to establish a salary structure that encourages skilled persons to work for the Jury and that provides an incentive for continued employment

NOW BE IT RESOLVED, that the Jury proceed to establish pay brackets that reflect the skill and experience level of employees, and

BE IT FURTHER RESOLVED, that the Jury develop criteria for the necessary qualifications for each pay bracket.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, and Byrd

Nays: 1 - Ebarb

Abstain: 0

Absent: 0

15(d). Consider Purchasing John Deere Loader for Wards 6 and 10 (Road Districts 10 and 11)
Wards 6 and 10 (Road Districts 10 and 11) need a new front-end loader. Funds for the purchase of this loader are budgeted and the cost will be paid equally between the Road Districts.

Resolution No. 8921

Motion by Byrd and seconded by Ebarb:

WHEREAS, Wards 6 and 10 (Road Districts 10 and 11) need a new front-end loader

NOW BE IT RESOLVED, that the purchase of a front-end loader for Wards 6 and 10 (Road Districts 10 and 11) is hereby approved, and

BE IT RESOLVED, that Road Superintendent Bobby Hughes is directed to determine the specifications for said front-end loader, and

BE IT FURTHER RESOLVED, that the front-end loader be purchased under State contract with the cost being equally paid by the road districts, and

BE IT FURTHER RESOLVED, that the Police Jury President and the Secretary Treasurer are hereby authorized to execute any documents necessary to complete the purchase of the loader.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

15(e). Discuss Signs for School Zones- Hands Free Signs

The Louisiana State Police has notified Mr. Steinke of the need for “Hands Free” signs to be posted within school zones. The posting of the signs is the responsibility of the Police Jury; however, a permit must be obtained from the Department of Transportation and Development for each sign location.

Resolution No. 8922

Motion by Steinke and seconded by Stewart to table consideration of obtaining “Hands Free” signs to be posted within the school zones until further information is obtained from State Representative Rodney Schamerhorn.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

15(f). Consider Hiring a Part-time Employee for Ward 1 (Road District 18)

Resolution No. 8923

Motion by Stewart and seconded by Davidson:

WHEREAS, Ward 1 (Road District 18) has a need for a part-time employee to operate a motor grader until a full-time operator can be hired.

NOW BE IT RESOLVED, that a position for a part-time employee for Ward 1 (Road District 18) be hereby established until a full-time motor grader operator can be hired, and

BE IT FURTHER RESOLVED that the part-time employee will work no more than twenty-eight hours per week at a pay rate of \$12.96 per hour, and

BE IT FURTHER RESOLVED, that the part-time employee will not participate in the STEP Plan or be eligible for the normal employee benefits offered full-time employees, and

BE IT FURTHER RESOLVED, that Road Superintendent Bobby Hughes is directed to fill this position.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

16. North Louisiana Criminalistics Laboratory Commission – Approve 2022 Annual Budget and 2021 Amended Budget

Secretary Treasurer Weatherford explained that the Police Jury is normally asked to approve the budget of the North Louisiana Criminalistics Laboratory Commission. A memo from Joseph Jones, System Director, (with their Original 2021 Budget, Amended 2021 Budget, and Proposed 2022 Budget) has been provided to the Jury. The memo requests that the Police Jury approve the Amended 2021 Budget and the Proposed 2022 Budget.

Resolution No. 8924

Motion by Ruffin and seconded by Ebarb to approve the Amended 2021 Budget and the Proposed 2022 Budget of the North Louisiana Criminalistics Laboratory Commission.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

17. Consider Salary Increase for Solid Waste Landfill Employees with Two Years of Service

The Solid Waste Committee met on December 13, 2021. During the meeting, they discussed possible salary increases for landfill employees. The Committee recommended that employees who will have 2 years' service as of March 1, 2022, be given a ten percent (10%) increase in pay. The Committee recommended that the pay increases take effect on January 1, 2022.

Resolution No. 8925

Motion by Steinke and seconded by Sepulvado to approve a ten percent (10%) increase in pay to landfill employees who will have two or more years of service on March 1, 2022, with the raise to take effect on January 1, 2022.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - McCormic, Ruffin, Steinke, Davidson, Sepulvado, Ebarb, and Byrd

Nays: 2 – Stewart and Garcie

Abstain: 0

Absent: 0

18. Consider Approving Adopt a Road Application Packet and Waiver

Road Superintendent Bobby Hughes presented an Adopt-a Road Contract Application and a Volunteer Waiver form to the Police Jury. The contract and liability waiver have been reviewed and approved by the District Attorney. Persons adopting a road will have their name on a sign placed on the road.

Resolution No. 8926

Motion by Stewart and seconded by Steinke to accept the Adopt-a-Road Contract Application and Volunteer Waiver.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

19. Adopt the Parish Transportation Act Priority List (3 Years – 2022, 2023, and 2024)

Louisiana Revised Statute 48:755 requires parishes to adopt a parish-wide capital improvements program that shall list all projects to be constructed using Parish Transportation Act funds during the fiscal year and the following two years. Parish Transportation Act funds shall be used for the benefit of the parish as a whole and within the priority ranking for the parish. The most critical needs existing parish-wide according to the priority ranking shall be met first.

All projects listed for the total three-year plan shall be approved by the parish governing authority and shall be adopted prior to the beginning of the first year of the three-year plan.

Resolution No. 8927

Motion by Stewart and seconded by Sepulvado to adopt a three (3) year Capital Improvements Program Priority List, on a selective basis, upon the recommendation of the Road Committee and the Parish Road Superintendent, Bobby Hughes, by a prioritized ranking, in accordance with the Parish Transportation Act. The roads are prioritized in the order as listed:

<u>Road</u>	<u>Capital Improvement</u>
2022	
Airport Road	Asphalt
Lee Garcie Road	Asphalt - .3 mile
Big Sepulvado Loop	Asphalt – 1.0 mile
Little Egypt	Reclaim – 1.5 miles
Fire Tower	Reclaim and rock – Pump Station to church
Aimwell	Reclaim and asphalt – .5 miles
Old LA 476	Reclaim and asphalt – 1.5 miles
Plainview/Prospect	Reclaim and asphalt - 1.5miles/1.0 mile
2023	
Oak Bluff	Reclaim and Asphalt - .7 mile
Walkerville	Reclaim and Asphalt - .6 mile
Pilcher	Milling, Rock, and Asphalt – 2.7 miles
Sportsman Paradise	Flex Base – 1.5 miles – Cain to EOR
McManus	Reclaim and Oil Sand – 1 mile
Eaves Lane	Reclaim and Oil Sand – 1.5 miles
Little Egypt	Reclaim and Oil Sand – 1.5 miles
Carhee	Reclaim and Oil Sand - .5 mile
Meritt Mountain	Reclaim and Asphalt – 1.2 miles
2024	
Many Marthaville	Oil Sand - .5 mile
Cedar Grove	Oil Sand - .75 mile – Big N Ranch to church
Meritt Mountain	Asphalt – 1.2 miles
Prospect Road	Asphalt – 1.0 mile
Little Flock	Reclaim, Compact, and Asphalt – 1.6 miles
Bozeman Loop	Reclaim, Compact, and Oil Sand – 1.0 mile
Haley	Reclaim, Compact, and Oil Sand - .3 mile
Sawmill	Oil Sand – 1.1 miles
Carhee	Oil Sand – 1.1 miles
Carter Road	Oil Sand – 1.2 miles
Skinner Road	Oil Sand – 1.8 miles
Dickson Road	Oil Sand - .7 miles
Hazel Road	Oil Sand - .5 mile

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, and Ebarb

Nays: 1 - Byrd

Abstain: 0

Absent: 0

20. Set the Dates and Time of the Police Jury’s Regularly Scheduled Meetings for the Year 2022
The Police Jury is required to give written public notice of its regularly scheduled meetings at the beginning of each year.

Resolution No. 8928

Motion by Byrd and seconded by Ruffin to have the Police Jury's regularly scheduled meetings held at 9:00 a.m. in the Police Jury Meeting Room of the Sabine Parish Courthouse, 400 S. Capitol Street, Many, Louisiana, on the third Wednesday of each month. The regularly scheduled meetings will be held on the following days:

January 19, 2022	July 20, 2022
February 16, 2022	August 17, 2022
March 16, 2022	September 21, 2022
April 20, 2022	October 19, 2022
May 18, 2022	November 16, 2022
June 15, 2022	December 21, 2022

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

21. Authorize Payment of Approved Bills

Resolution No. 8929

Motion by Ruffin and seconded by Stewart to pay the approved bills.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

22. Appropriate and Transfer Sales Tax for December Operations (\$250,000)

Resolution No. 8930

Motion by Ruffin and seconded by Davidson to appropriate and transfer \$250,000.00 from the Sales Tax Fund to the Parish-wide Transportation Fund for December 2021 operations.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

23. Committee Reports

Solid Waste Committee:

President McCormic reported that the Solid Waste Committee had discussed the performance of the Police Jury's current engineering firm. The Committee recommended that a Request for Proposal be issued for an engineering firm to provide services to the Parish. The Secretary Treasurer was instructed to issue the Request for Proposal.

The Committee also adopted a new fee rate schedule for the services provided by the landfill. The Committee increased the rates because of increased costs associated with the operation of the landfill.

The Committee also discussed the need for additional land for the landfill. The Secretary Treasurer was instructed to contact Hancock Timber Company and discuss the possibility of purchasing land from them.

Road and Shop Committee:

President McCormic briefly discussed budget items to be included in the road budgets.

24. Operations

Mr. Stewart requested that the enforcement officers contact the road district foremen to discuss the routes for heavy trucks prior to issuing them permits.

25. Adjournment

Resolution No. 8931

Motion by Stewart and seconded by Ruffin to adjourn.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

s/William E. Weatherford
William E. Weatherford
Secretary Treasurer

s/Richard M. McCormic
Richard M. McCormic
President