

January 20, 2021

On Wednesday January 20, 2021 at 9:00 a.m., the Police Jury of Sabine Parish, State of Louisiana met in open and regular session.

AGENDA

1. Call to Order
2. Roll Call
3. Prayer
4. Pledge of Allegiance
5. Amend the Agenda
6. Adopt the Agenda
7. Public Comments
8. Election of Police Jury President
9. Election of Police Jury Vice President
10. Appoint Committees
11. Accept the Minutes of the Previous Regular Meeting Held November 18, 2020
12. Planning Commission
13. Approve a Resolution to Hold an Election in Wards 1 and 2 Fire Protection District No. 1 of the Parish of Sabine, State of Louisiana, on Saturday, April 24, 2021, to Authorize the Levy of a Special Tax Therein.
14. Approve the Engagement of Dees Gardner, Certified Public Accountants, LLC to Perform the Annual Financial Audit for the year Ended December 31, 2020
15. Parish Transportation Act Certificate
16. Adopt Resolution of Support for LGAP Grant Application
17. Re-appoint Providence Engineering and Environmental Group, LLC as engineers for the Sabine Parish Solid Waste Landfill and to Authorize the Police Jury President to Execute Work Orders for Work to be Performed During 2021.
18. Consider Changing the Placement of Cypress Bend on the 2021 Parish Transportation Act Priority List
19. Approve a Cooperative Endeavor Agreement with the Town of Many to Grade McDonald Drive
20. Approve Replacement of School Bus Turnaround on Bluebird Lane
21. Abandon a Portion of Mockingbird Lane Located in Road District 9 (Ward 3)
22. Discuss an Ordinance Concerning Abandoned or Trashed Property
23. Consider an Ordinance Reducing the Speed Limit on Lafayette Drive, Located in Ward 3 (Road District 9), to 15 Miles Per Hour
24. Consider an Ordinance Reducing the Speed Limit on Copeland Drive, Located in Ward 10 (Road District 11), to 15 Miles Per Hour
25. Consider the Direct Deposit of Employees' Payroll
26. Consider Reporting Employee's Leave Balance on Monthly Payroll Stub
27. Consider Paying Mr. Barry Goss, Dump Site Manager, \$50 Per Month for Business Use of Personal Cell Phone
28. Discuss Committee Meetings
29. Consider Purchasing a Ditching Machine
30. Consider Purchasing an Asphalt Reclaiming Machine
31. Consider Hiring a Temporary Employee for Wards 6 and 10 While a Full Time Employee is Unable to Work
32. Discuss Adopt-a-Road Program
33. Present the Road Department Annual Report for 2020
34. Authorize Payment of Approved Bills
35. Appropriate and Transfer Sales Tax for January Operations (\$250,000)
36. Committee Reports
37. Operations
38. Adjournment

1. Call to Order

President Mike McCormic called the meeting to order.

Because of the COVID-19 public health emergency, the Sabine Parish Police Jury provided for attendance at the meeting via telephone and video conference.

President McCormic then read aloud the agenda.

2. Roll Call

The roll was called by the Secretary Treasurer. The following jurors were present: “Bo” Stewart, Mike McCormic, William E. Ruffin, Melissa Brown , “Jeff” Davidson, Eric Garcie, Ricky ”K-Wall” Sepulvado, and Kenneth M. Ebarb.

The following juror was absent: “Randy” Byrd.

3. Prayer

Prayer was led by Mr. William E. Ruffin.

4. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Eric Garcie.

5. Amend the Agenda

There was no amendment made to the agenda.

6. Adopt the Agenda

Resolution No. 8715

Motion by Ruffin and seconded by Stewart to adopt the agenda.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Brown, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 - Byrd

7. Public Comments

Police Jury President, Mike McCormic, allowed a period of public comment on any item on the agenda. Mr. McCormic advised everyone that they would be allowed to comment later during the meeting on particular agenda items, if they desire. There were no public comments at this time.

8. Election of Police Jury President

Police Jury President Mike McCormic opened the floor for nominations for President of the Police Jury.

Resolution No. 8716

Motion by Garcie and seconded by Stewart to nominate:

(A) Ricky L. Sepulvado as **President** of the Sabine Parish Police Jury.

Motion by Sepulvado and seconded by Ebarb to re-elect:

(B) Richard M. “Mike” McCormic as **President** of the Sabine Parish Police Jury.

There being no other nominations the voting for President was as follows:

Votes For (A) Ricky L. Sepulvado:
Davidson and Stewart

Votes For (B) Richard M. “Mike” McCormic:
Mike McCormic, William E. Ruffin, Melissa Brown, Eric Garcie, Ricky L. Sepulvado, and
Kenneth M. Ebarb

The votes thereon being taken, Richard M. “Mike” McCormic was elected president of the Sabine Parish Police Jury.

Police Jury President-Elect Richard M. “Mike” McCormic continued to conduct the meeting.

9. Election of Police Jury Vice President

Police Jury President Richard M. “Mike” McCormic opened the floor for nominations for Vice President of the Police Jury.

Resolution No. 8717

Motion by Ebarb and seconded by Garcie to re-elect Ricky L. Sepulvado as **Vice President** of the Sabine Parish Police Jury.

Motion by Stewart and seconded by Ruffin for nominations for Vice President of the Police Jury to cease.

The voting for Vice-President was as follows:

Votes for Ricky L. Sepulvado:

Stewart, McCormic, Ruffin, Brown, Davidson, Garcie, Sepulvado, and Ebarb.

The votes thereon being taken, Ricky L. Sepulvado was elected vice-president of the Sabine Parish Police Jury.

10. Appoint Committees

President Mike McCormic presented the Jury his appointments for committees:

Resolution No. 8718

Motion by Stewart and seconded by Ebarb to accept the committee assignments presented by President Mike McCormic as follows:

Personnel Committee:

Kenneth Ebarb- Chairman
Randy Byrd
Eric Garcie
Mike McCormic

Road & Shop Committee:

Mike McCormic - Chairman
Jeff Davidson
Randy Byrd
Ricky L. Sepulvado

Finance Committee:

William Ruffin – Chairman
Kenneth Ebarb
Ricky L. Sepulvado
Mike McCormic

Courthouse & Jail Committee:

Ricky L. Sepulvado- Chairman
Bo Stewart
William Ruffin
Randy Byrd

Solid Waste Committee:

Mike McCormic – Chairman
Kenneth Ebarb
Jeff Davidson
Ricky L. Sepulvado

Fender Cemetery Committee:

Bo Stewart
Jeff Davidson
Eric Garcie

Pinebelt Committee:

William Ruffin – Chairman
Bo Stewart
Jeff Davidson

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Brown, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

11. Accept the Minutes of the Previous Regular Meeting Held November 18, 2020

All police jurors have previously been provided written copies of the minutes of the regular meeting held November 18, 2020.

Resolution No. 8719

Motion by Sepulvado and seconded by Ruffin to accept the minutes of the regular meeting held November 18, 2020.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Brown, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

12. Planning Commission

No member of the Sabine Parish Planning Commission was in attendance.

13. Approve a Resolution to Hold an Election in Wards 1 and 2 Fire Protection District No. 1 of the Parish of Sabine, State of Louisiana, on Saturday, April 24, 2021, to Authorize the Levy of a Special Tax Therein.

On Friday, January 15, 2021, the Sabine Parish Police Jury was notified by Foley and Judell that Wards 1 and 2 Fire Protection District No. 1 was requesting the Jury to approve the holding of an election on April 24, 2021, to authorize the continued levy of eight and fifty hundredths (8.50) mills of tax on all property subject to taxation in the District.

Said tax to be levied for a period of ten (10) years beginning with year 2022 and ending with the year 2031, for the purpose of constructing, improving, maintaining, and operating fire protection facilities for the District, for purchasing, operating, and maintaining fire trucks and other fire fighting equipment and emergency equipment and paying the cost of obtaining water for fire protection purposes and for salaries of firemen for the District.

Resolution No. 8720

The following resolution was offered by Davidson and seconded by Ebarb:

RESOLUTION

A resolution approving the holding of an election in Wards 1 and 2 Fire Protection District No. 1 of the Parish of Sabine, State of Louisiana, on Saturday, April 24, 2021, to authorize the levy of a special tax therein.

WHEREAS, the Board of Commissioners of Wards 1 and 2 Fire Protection District No. 1 of the Parish of Sabine, State of Louisiana (the "Governing Authority"), acting as the governing authority of Wards 1 and 2 Fire Protection District No. 1 of the Parish of Sabine, State of Louisiana (the "District"), adopted a resolution on January 18, 2021, calling a special election in the District on Saturday, April 24, 2021, to authorize the levy of a special tax therein; and

WHEREAS, the governing authority of the District has requested that this Police Jury, acting as the governing authority of the Parish of Sabine, State of Louisiana, give its consent and authority for the District to hold the aforesaid election, and in the event that the election carries to continue to levy and collect the special tax provided for therein; and

WHEREAS, as required by Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, it is now the desire of this Police Jury to approve the holding of said election and in the event that the election carries, to continue to levy and collect the special tax provided for therein;

NOW, THEREFORE, BE IT RESOLVED by the Police Jury of the Parish of Sabine, State of Louisiana, acting as the governing authority of said Parish, that:

SECTION 1. In compliance with the provisions of Article VI, Section 15 of the Constitution of the State of Louisiana of 1974, and in accordance with the request of the Board of Commissioners of Wards 1 and 2 Fire Protection District No. 1 of the Parish of Sabine, State of Louisiana, this Police Jury hereby approves the holding of an election in the District, on Saturday, April 24, 2021, at which election there will be submitted the following proposition, to-wit:

PROPOSITION
(MILLAGE RENEWAL)

Shall Wards 1 and 2 Fire Protection District No. 1 of the Parish of Sabine, State of Louisiana (the "District"), continue to levy a eight and fifty hundredths (8.50) mills tax on all the property subject to taxation in the District (an estimated \$299,200 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of ten (10) years, beginning with the year 2022 and ending with the year 2031, for the purpose of constructing, improving, maintaining and operating fire protection facilities for the District, for purchasing, operating and maintaining fire trucks and other firefighting equipment and emergency equipment and paying the cost of obtaining water for fire protection purposes and for salaries of firemen for the District?

SECTION 2. In the event the election carries, this Police Jury does hereby further consent to and authorize the District to continue to levy and collect the special tax provided for therein.

This resolution having been submitted to a vote; the vote thereon was as follows:

YEAS: 7 - McCormic, Ruffin, Brown, Davidson, Garcie, Sepulvado, and Ebarb.

NAYS: 0

ABSTAIN: 1 - Stewart

ABSENT: 1 - Byrd

And the resolution was declared adopted on this, the 20th day of January 2021.

s/William E. Weatherford
Secretary-Treasurer

s/Richard M. McCormic
President

14. Approve the Engagement of Dees Gardner, Certified Public Accountants, LLC to Perform the Annual Financial Audit for the year Ended December 31, 2020

The Police Jury has received an engagement proposal from Dees Gardner, Certified Public Accountants, LLC to perform the annual 2020 financial audit of the Sabine Parish Police Jury. Dees Gardner, Certified Public Accountants, LLC has quoted a fee no to exceed \$39,500 to perform the 2020 Single Audit of the Parish's annual financial statements.

Resolution No. 8721

Motion by Ruffin and seconded by Garcie to engage Dees Gardner, Certified Public Accountants, LLC to perform the single audit of the Sabine Parish Police Jury at a fee not to exceed \$39,500.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Brown, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

15. Parish Transportation Act Certificate

Louisiana Revised Statute 48:758(C) requires the parish governing authority to certify annually to the legislative auditor, or, where applicable, the certified public accountant, that the funds made available under the Parish Transportation Fund Act have been expended in accordance with the standards established by law.

Resolution No. 8722

Motion by Ruffin and seconded by Garcie:

WHEREAS the Sabine Parish Police Jury has received funds through the Parish Transportation Fund Act during the fiscal year ended December 31, 2020, and

WHEREAS Louisiana Revised Statute 48:758(C) requires the parish governing authority to certify annually to the legislative auditor, or, where applicable, the certified public accountant, that the funds made available under the Parish Transportation Fund Act have been expended in accordance with the standards established by law.

NOW THEREFORE BE IT RESOLVED that the Police Jury President is authorized to sign a certificate of the Sabine Parish Police Jury to the Legislative Auditor that funds made available during the year January 1, 2020 to December 31, 2020, pursuant to Louisiana Revised Statutes 48:751-760, have been expended in accordance with provisions contained in those statutes and other standards established by law.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Brown, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

16. Adopt Resolution of Support for LGAP Grant Application

The 2020-2021 Local Government Assistance Program (LGAP) grant applications are now available and must be completed and received by the Office of Community Development no later than February 1, 2021.

Mr. McCormic requested the police jury to support and authorize the preparation and filing of an LGAP grant application in the amount of \$100,000 to make various improvements to the Parish Courthouse.

Resolution No. 8723

Motion by Davidson and seconded by Sepulvado;

WHEREAS, Local Government Assistance (LGAP) grants are now available for the 2020-2021 year, and

WHEREAS, applications for LGAP grants must be received by the Office of Community Development no later than February 1, 2021, and

WHEREAS, the police jury desires to apply for an LGAP grant to make improvements to the courthouse.

NOW THEREFORE BE IT RESOLVED, that the Sabine Parish Police Jury fully supports and hereby authorizes its grant writer to prepare an application for a 2020-2021 LGAP Grant to make improvements to the courthouse, and

BE IT FURTHER RESOLVED, that the Police Jury President be hereby authorized to execute any documents necessary to make the application for the LGAP Grant.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Brown, Davidson, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 – Byrd

17. Re-appoint Providence Engineering and Environmental Group, LLC as engineers for the Sabine Parish Solid Waste Landfill and to Authorize the Police Jury President to Execute Work Orders for Work to be Performed During 2021.

On January 14, 2021, the Solid Waste Committee met with Mr. Gary Leonards and Ms. Elizabeth Smith, representatives of Providence Engineering and Environmental Group, LLC (hereafter referred to as Providence). Mr. Leonards and Ms. Smith gave a brief overview of work performed by Providence during 2020 and the work expected to be done during 2021. They noted that there is an expected reduction in cost for work expected to be done during 2021.

The Solid Waste Committee recommended that Providence Engineering and Environmental Group, LLC be re-appointed as engineers for the Sabine Parish Solid Waste Landfill.

Resolution No. 8724

Motion by Davidson and seconded by Ebarb:

WHEREAS, the Solid Waste Committee has met with Providence Engineering and Environmental Group, LLC and discussed the work performed by them during 2020 and the work planned for 2021, and

WHEREAS, the Solid Waste Committee recommends re-appointing Providence Engineering and Environmental Group, LLC as engineers for the Sabine Parish Solid Waste Landfill for the year 2021,

NOW THEREFORE BE IT RESOLVED, that the Sabine Parish Police Jury hereby re-appoints Providence Engineering and Environmental Group, LLC as engineers for the Sabine Parish Solid Waste Landfill for the year 2021, and

BE IT FURTHER RESOLVED, that the Police Jury President be hereby authorized to execute all work orders for work to be performed during 2021.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Brown, Davidson, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 – Byrd

18. Consider Changing the Placement of Cypress Bend on the 2021 Parish Transportation Act Priority List

Mr. Mike McCormic requested that consideration of the placement of Cypress Bend on the 2021 Parish Transportation Act Priority List be referred to the Road and Shop Committee for them to make a recommendation during the regularly scheduled February meeting.

Resolution No. 8725

Motion by Ebarb and seconded by Sepulvado to refer consideration of changing the placement of Cypress Bend on the 2021 Parish Transportation Act Priority List to the Road and Shop Committee and to instruct the Committee to make a recommendation to the Jury during the regularly scheduled February meeting.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Brown, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

19. Approve a Cooperative Endeavor Agreement with the Town of Many to Grade McDonald Drive

Road Superintendent Bobby Hughes requested the Jury approve entering a cooperative endeavor agreement with the Town of Many for the Jury to grade McDonald Drive.

Resolution No. 8726

Motion by Stewart and seconded by Ebarb to approve entering a cooperative endeavor agreement with the Town of Many for the Police Jury to grade McDonald Drive.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Brown, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

20. Approve Replacement of School Bus Turnaround on Bluebird Lane

Resolution No. 8727

Motion by Stewart and seconded by Garcie to approve the replacement of the school bus turnaround on Bluebird Lane.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Brown, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

21. Abandon a Portion of Mockingbird Lane Located in Road District 9 (Ward 3)

Mr. Mike McCormic requested that a portion of the right of way for Mockingbird Lane containing 613 square feet of area that has never been used or maintained by the Police Jury be formally abandoned.

Resolution No. 8728

Motion by McCormic and seconded by Davidson:

WHEREAS, the right-of-way for a curve on Mockingbird Lane is legally described as a right angle resulting in more area than necessary being included in the right-of-way, and

WHEREAS, the Sabine Parish Police Jury desires to reduce the area included in the right-of-way at this location;

NOW THEREFORE BE IT RESOLVED, that the Sabine Parish Police Jury abandon a portion of the right-of-way for Mockingbird Lane described as follows:

A triangular shaped portion of the Mockingbird Lane right-of-way adjacent to Lot 34, Lucilania Hills Subdivision located in Section 8, Township 5 North, Range 12 West, Sabine Parish, Louisiana, and being more particularly described as follows:

Commence at a ½” iron rod found at the Southeast corner of Lot 34 Lucilania Hills Subdivision on the existing West right-of-way line of Mockingbird Lane; thence proceed North 03 degrees 18 minutes 29 seconds West 49.97 feet to a ½” iron rod at the POINT OF BEGINNING; thence proceed along the existing right-of-way North 03 degrees 18 minutes 29 seconds West 34.84 feet to a point; thence proceed North 81 degrees 45 minutes 07seconds East 35.30 feet to a ½” iron rod; thence, leaving the existing right-of-way, proceed South 39 degrees 34 minutes 15 seconds West 51.69 feet to the POINT OF BEGINNING containing 613 square feet.

All of this is more clearly shown on a map of survey entitled “Survey of A 613 Square Foot Portion of the Mockingbird Lane Right-of-Way Adjacent to Lot 34, Lucilania Hills Subdivision Located in Section 8, T-5-N, R-12-W, Sabine Parish, Louisiana for: Charles Prudomme” prepared by David D. McRae P, L, S. dated January 2, 2021.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Brown, Davidson, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 – Byrd

22. Discuss an Ordinance Concerning Abandoned or Trashed Property

Mr. Davidson described problems that parish citizens are encountering because of abandoned properties or properties that have trash dumped on them. After discussing possible actions that the Police Jury might take in regard to this issue, Mr. Ebarb suggested that Secretary Treasurer Weatherford contact District Attorney Don Burkett for legal guidance.

23. Consider an Ordinance Reducing the Speed Limit on Lafayette Drive, Located in Ward 3 (Road District 9), to 15 Miles Per Hour

ORDINANCE 1 of 2021

AN ORDINANCE ESTABLISHING THE SPEED LIMIT FOR LAFAYETTE DRIVE IN ROAD DISTRICT 9 (WARD 3)

WHEREAS, the Sabine Parish Police Jury is responsible for the safety of individuals traveling on parish roads, and

WHEREAS, the current posted speed limit for Lafayette Drive in Road District 9 (Ward 3) allows drivers to travel at speeds of up to thirty-five (35) miles per hour without being issued a citation, and

WHEREAS, the Sabine Parish Police Jury has determined that this is a dangerous speed for travel on Lafayette Drive in Road District 9 (Ward 3).

NOW THEREFORE BE IT ORDAINED, that the maximum speed limit for any vehicle travelling on Lafayette Drive in Road District 9 (Ward 3) shall be fifteen (15) miles per hour.

BE IT FURTHER ORDAINED, that this ordinance shall be in effect February 1, 2021 and it shall be published one time in the Official Journal of the Parish of Sabine, State of Louisiana, along with any other minutes of the meeting.

The foregoing ordinance having been offered upon a motion by Stewart and seconded by Ruffin was then submitted to an official vote and the vote thereupon was recorded as follows to wit:

Yeas: 8 - Stewart, McCormic, Ruffin, Brown, Davidson, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 – Byrd

Thereupon, the President declared this ordinance adopted on this the 20th day of January 2021, at the regular meeting of the Police Jury of the Parish of Sabine.

s/William E. Weatherford
William E. Weatherford
Secretary-Treasurer

s/Richard M. McCormic
Richard M. McCormic
President

24. Consider an Ordinance Reducing the Speed Limit on Copeland Drive, Located in Ward 10 (Road District 11), to 15 Miles Per Hour

ORDINANCE 2 of 2021

AN ORDINANCE ESTABLISHING THE SPEED LIMIT FOR COPELAND DRIVE IN ROAD DISTRICT 11 (WARD 10)

WHEREAS, the Sabine Parish Police Jury is responsible for the safety of individuals traveling on parish roads, and

WHEREAS, the current posted speed limit for Copeland Drive in Road District 11 (Ward 10) allows drivers to travel at speeds of up to thirty-five (35) miles per hour without being issued a citation, and

WHEREAS, the Sabine Parish Police Jury has determined that this is a dangerous speed for travel on Copeland Drive in Road District 11 (Ward 10).

NOW THEREFORE BE IT ORDAINED, that the maximum speed limit for any vehicle travelling on Copeland Drive in Road District 11 (Ward 10) shall be fifteen (15) miles per hour.

BE IT FURTHER ORDAINED, that this ordinance shall be in effect February 1, 2021 and it shall be published one time in the Official Journal of the Parish of Sabine, State of Louisiana, along with any other minutes of the meeting.

The foregoing ordinance having been offered upon a motion by Sepulvado and seconded by Ebarb was then submitted to an official vote and the vote thereupon was recorded as follows to wit:

Yeas: 8 - Stewart, McCormic, Ruffin, Brown, Davidson, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 – Byrd

Thereupon, the President declared this ordinance adopted on this the 20th day of January 2021, at the regular meeting of the Police Jury of the Parish of Sabine.

s/William E. Weatherford
William E. Weatherford
Secretary-Treasurer

s/Richard M. McCormic
Richard M. McCormic
President

25. Consider the Direct Deposit of Employees' Payroll

Mr. Kenneth Ebarb reminded the Police Jury that the direct deposit of employees' payroll had previously been discussed. He expressed his belief that the direct deposit of payroll would be beneficial to both employees and the Police Jury. Mr. Ebarb noted that the new accounting program will support direct deposit.

After a brief discussion, it was the consensus of the Jury to pursue implementation of direct deposit of the Jury's payroll. Secretary Treasurer Weatherford suggested that participation by all employees be mandatory.

President McCormic asked for a motion to pursue implementation of direct deposit to see if it is viable.

Resolution No. 8729

Motion by Davidson and seconded by Ebarb to pursue implementation of direct deposit of the Police Jury payroll.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Brown, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

26. Consider Reporting Employee's Leave Balance on Monthly Payroll Stub

Mr. Kenneth Ebarb informed the Jury that many employees had complained that they did not know how much leave they had accumulated. He suggested that leave information be printed on the employee's payroll stub.

Secretary Treasurer Weatherford reported that the new accounting software provides a portal where the employee can view their leave information on the internet. Mr. Weatherford was instructed to pursue implementation of the employee portal and to keep the Jury informed of progress.

27. Consider Paying Mr. Barry Goss, Dump Site Manager, \$50 Per Month for Business Use of Personal Cell Phone

Resolution No. 8730

Motion by Garcie and seconded by Ruffin to authorize the monthly payment of \$50.00 to Mr. Barry Goss, Dump Site Manager, for the use of his personal cellular telephone for parish business.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Brown, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

28. Discuss Committee Meetings

Mr. Davidson stressed the importance of committee meetings and regular police jury meetings being placed on the Police Jury website calendar in a timely manner.

29. Consider Purchasing a Ditching Machine

Mr. Davidson suggested that the Police Jury purchase a ditching machine that is towed by a tractor. He described the significant features of that type of ditching machine and its advantages.

President McCormic referred consideration of the purchase of a ditching machine to the Road and Shop Committee.

30. Consider Purchasing an Asphalt Reclaiming Machine

Mr. Davidson suggested that the Police Jury purchase an asphalt reclaiming machine. He described the significant features of the machine and the benefits of purchasing the machine.

President McCormic referred consideration of the purchase of an asphalt reclaiming machine to the Road and Shop Committee.

31. Consider Hiring a Temporary Employee for Wards 6 and 10 While a Full Time Employee is Unable to Work

Road Superintendent Bobby Hughes informed the Jury that a full-time employee working primarily in Wards 6 and 10 (Road Districts 10 and 11) is off work due to medical issues. He requested that the Jury approve hiring a temporary employee to work in his absence.

Resolution No. 8731

Motion by Garcie and seconded by Stewart:

WHEREAS, a full-time employee working primarily in Wards 6 and 10 (Road Districts 10 and 11) is off work due to medical issues, and

WHEREAS, the Sabine Parish Police Jury desires to hire a temporary employee to fill his position while he is off work;

NOW THEREFORE BE IT RESOLVED, that the Sabine Parish Police Jury approves hiring a temporary employee to work primarily in Wards 6 and 10 (Road Districts 10 and 11) until the regular employee is able to return to work, at which time his temporary employment will be terminated, and

BE IT FURTHER RESOLVED, that the temporary employee will be paid at the rate of \$12.96 per hour, and

BE IT FURTHER RESOLVED, that the temporary employee will not participate in the STEP Plan or be eligible for normal employee benefits.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Brown, Davidson, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 – Byrd

32. Discuss Adopt-a-Road Program

Road Superintendent Bobby Hughes suggested that the Police Jury promote the “Adopt-a-Road” program for parish roads. Under this program, individuals or entities would pick up trash along the adopted road and the parish would then pickup the garbage bags.

Resolution No. 8732

Motion by Stewart and seconded by Garcie to authorize Road Superintendent Hughes to take those actions necessary to promote the “Adopt-a-Road” program for parish roads.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Brown, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

33. Present the Road Department Annual Report for 2020

Road Superintendent Bobby Hughes presented the annual report for the Road Department for the Year ended December 31, 2020. The report summarized significant accomplishments of the Road Department during the year.

34. Authorize Payment of Approved Bills

Resolution No. 8733

Motion by Ruffin and seconded by Stewart to pay the approved bills.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Brown, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

35. Appropriate and Transfer Sales Tax for January Operations (\$250,000)

Resolution No. 8734

Motion by Ruffin and seconded by Sepulvado to appropriate and transfer \$250,000.00 from the Sales Tax Fund to the Parish-wide Transportation Fund for January 2021 operations.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Brown, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

36. Committee Reports

There were no committee reports.

37. Operations

There were no matters discussed under operations.

38. Adjournment

Resolution No. 8735

Motion by Ruffin and seconded by Stewart to adjourn.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Brown, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

s/William E. Weatherford
William E. Weatherford
Secretary Treasurer

s/Richard M. McCormic
Richard M. McCormic
President