

October 30, 2018

On Tuesday, October 30, 2018 at 9:00 a.m., the Police Jury of Sabine Parish, State of Louisiana met in special called session.

The Agenda was as follows:

1. Call to Order
2. Roll Call
3. Prayer
4. Pledge of Allegiance
5. Amend the Agenda
6. Adopt the Agenda
7. Natsha Berry and Christine Broussard – Discuss AFLAC Short-term Disability Group Policy
8. Authorize the Secretary Treasurer to Begin Searching for Software and Hardware to Modernize the Information System of the Police Jury
9. Award Employee Group Healthcare Coverage for the Year 2019
10. Hire a Parish Road Superintendent
11. Hire a Secretary for the Road Department
12. Adjournment

1. Call to Order

President Ronny Bison called the meeting to order.

2. Roll Call

The roll was called by the Secretary Treasurer. The following jurors were present: Willes Funderburk, Mike McCormic, “Charlie” Brown, “Ronny” Bison, Eric Garcie, Ricky ”K-Wall” Sepulvado, Kenneth M. Ebarb, and “Randy” Byrd.

The following member was absent: William E. Ruffin

3. Prayer

Prayer was led by Mr. Kenneth M. Ebarb.

4. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Charlie Brown.

5. Amend the Agenda

There was no amendment made to the agenda.

Police Jury President, Ronny Bison, allowed a period of public comment on any item on the agenda. Mr. Bison advised everyone that they would be allowed to comment later during the meeting on particular agenda items, if they desire. There were no public comments at this time.

6. Adopt the Agenda

Resolution No. 8174

Motion by McCormic and seconded by Garcie to adopt the agenda.

The voting was as follows:

Yeas: 8 Nays: 0 Absent: 1- Ruffin

7. Natsha Berry and Christine Broussard – Discuss AFLAC Short-term Disability Group Policy

Natsha Berry and Christine Broussard were in attendance and addressed the Jury concerning the possibility of providing short-term disability insurance coverage to employees.

Ms. Christine Broussard presented plans to provide short-term disability insurance coverage to employees. She presented options to provide set benefits to employees in the amounts of \$1,000 and \$2,000 per month. This coverage would provide employees the set amount of income each month in the event that they became sick or were injured while not on the job.

President Bison thanked Ms. Natsha Berry and Ms. Christine Broussard for developing the proposals and meeting with the Police Jury.

8. Authorize the Secretary Treasurer to Begin Searching for Software and Hardware to Modernize the Information System of the Police Jury

The Police Jury's auditor, Deborah Dees, CPA, has reported to the Jury that, in her opinion, the accounting software and the related computer hardware currently used to prepare the financial statements are obsolete and in need of replacement.

The Finance Committee has met with the Secretary Treasurer and discussed the condition of the Police Jury's information system. The Finance Committee recommended that the Police Jury authorize the Secretary Treasurer to contact software and hardware vendors to compare their products and make a recommendation to the Jury for replacing and upgrading the computer software and hardware used by the Jury. The cost of this upgrade shall not exceed \$50,000.

Resolution No. 8175

Motion by Byrd and seconded by Brown to authorize the Secretary Treasurer to contact computer hardware and software vendors and review their products to make recommendations to the Jury for improvements to and replacement of the current information system with total cost not to exceed fifty thousand dollars (\$50,000).

The voting was as follows:

Yeas: 8 Nays: 0 Absent: 1 - Ruffin

9. Award Employee Group Healthcare Coverage for the Year 2019

The Finance Committee has met with Pat and Stan Hazlip and reviewed renewal quotes for Employee Group Healthcare Coverage for the year 2019. Mr. Hazlip presented the following quotes:

United Health Care- \$750 Deductible- \$861,496.56
PGRMA - \$750 Deductible- \$830,551.93

The Finance Committee recommended accepting the lower quote from PGRMA.

Resolution No. 8176

Motion by Sepulvado and seconded by Byrd to accept the proposal from PGRMA to provide Employee Group Healthcare Coverage to the Sabine Parish Police Jury for the year 2019 at an estimated annual cost of \$830,551.93.

The voting was as follows:

Yeas: 8 Nays: 0 Absent: 1 - Ruffin

10. Hire a Parish Road Superintendent

Mr. Kenneth Ebarb, Chairman of the Personnel Committee addressed the Jury concerning the employment of a Parish Road Superintendent. The Jury received nine (9) applications for the position. The Personnel Committee selected three (3) of the applicants for interview. After interviewing the selected applicants, the Personnel Committee recommended hiring Mr. Bobby Hughes as Parish Road Superintendent.

Resolution No. 8177

Motion by McCormic and seconded by Brown to hire Mr. Bobby Gene Hughes as Parish Road Superintendent at the beginning base annual salary of \$55,000 with the Jury providing him full health insurance coverage. Mr. Hughes will participate in the normal payroll "STEP" increases provided by the Police Jury. Employment will be contingent upon passing the required physical examination and drug test.

The voting was as follows:

Yeas: 8 Nays: 0 Absent: 1 - Ruffin

Resolution No. 8178

Motion by Ebarb and seconded by Byrd to pay Mr. Bobby Gene Hughes \$50 per month as reimbursement for the use of his personal cell telephone for Parish business.

The voting was as follows:

Yeas: 8 Nays: 0 Absent: 1 - Ruffin

11. Hire a Secretary for the Road Department

Mr. Kenneth Ebarb, Chairman of the Personnel Committee addressed the Jury concerning the employment of a secretary for the road department. The Jury had four (4) applications for the position. The Personnel Committee selected three (3) applicants for interview. After interviewing the selected applicants, the Personnel Committee recommended hiring Ms. Alexi Noel Lawrence as secretary for the road department.

Resolution No. 8179

Motion by McCormic and seconded by Sepulvado to hire Ms. Alexi Noel Lawrence as secretary for the road department at a beginning salary of \$11.27 per hour. Ms. Lawrence will participate in the normal payroll "STEP" plan increases provided by the Police Jury. Employment will be contingent upon passing the required physical examination and drug test.

The voting was as follows:

Yeas: 8 Nays: 0 Absent: 1 - Ruffin

12. Adjournment

Resolution No 8180

Motion by McCormic and seconded by Ebarb to adjourn.

The voting was as follows:

Yeas: 8 Nays: 0 Absent: 1 - Ruffin

s/William E. Weatherford
William E. Weatherford
Secretary Treasurer

s/Ronald L. Bison
Ronald L. Bison
President