

September 5, 2018

On Wednesday, September 5, 2018 at 9:00 a.m., the Police Jury of Sabine Parish, State of Louisiana met in a special called session.

The Agenda was as follows:

1. Call to Order
2. Roll Call
3. Prayer
4. Pledge of Allegiance
5. Amend the Agenda
6. Adopt the Agenda
7. Accept the Minutes of the Previous Meeting, August 15, 2018
8. Ms. Gretchen Ferguson- LADOTD- Discuss Liddy Turnpike, Fisher, Louisiana
9. Mr. Darrell Simmons- President of the Sabine Fair and Rodeo, Inc.
10. Authorize President Bison to Execute a Lease Agreement with the Sabine Fair and Rodeo, Inc.
11. Authorize President Bison to Execute a Lease Agreement with the Town of Many, Louisiana
12. Adopt a Resolution of Support for an Application for a Local Government Assistance Program Grant to Repair/Replace the Roof on the Office of Emergency Preparedness Building
13. Adopt a Resolution of Support for an Application for a Local Government Assistance Program Grant to Install Siding on the Annex Building
14. Adopt a Resolution of Support for an Application for a Local Government Assistance Program Grant to Replace Lighting Fixtures in the Courthouse and Replace the Entry Door of the Courthouse
15. Declare a Gradall Surplus Property and Authorize Sale
16. Award Bid for a Self-Contained Purpose-Built Boom Mower
17. Adjournment

1. Call to Order

President Ronald L. Bison called the meeting to order.

2. Roll Call

The roll was called by the Secretary Treasurer. The following jurors were present: Willes Funderburk, Mike McCormic, "Charlie" Brown, William E. Ruffin, "Ronny" Bison, Kenneth M. Ebarb, and "Randy" Byrd.

The following members were absent or arrived late: Eric Garcie and Ricky "K-Wall" Sepulvado.

3. Prayer

Prayer was led by Mr. William E. Ruffin.

4. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Charlie Brown.

5. Amend the Agenda

There was no amendment made to the agenda.

Police Jury President, Ronald L. Bison, allowed a period of public comment on any item on the agenda. Mr. Bison advised everyone that they would be allowed to comment later during the meeting on particular agenda items, if they desire. There were no public comments at this time.

6. Adopt the Agenda

Resolution No. 8129

Motion by McCormic and seconded by Brown to adopt the agenda.

The voting was as follows:

Yeas: 7      Nays: 0      Absent: 2 – Garcie, Sepulvado

7. Accept the Minutes of the Previous Meeting, August 15, 2018

All Police Jurors have previously been provided a written copy of the minutes of the regularly scheduled meeting held August 15, 2018.

Resolution No. 8130

Motion by Ruffin and seconded by McCormic to accept the minutes of the August 15, 2018 regularly scheduled Police Jury meeting.

The voting was as follows:

Yeas: 7      Nays: 0      Absent: 2 – Garcie, Sepulvado

8. Ms. Gretchen Ferguson- LADOTD- Discuss Liddy Turnpike, Fisher, Louisiana

Ms. Gretchen Ferguson with the Louisiana Department of Transportation and Development was scheduled to address the Police Jury concerning the Liddy Turnpike which is located near Fisher, Louisiana. However, she was unable to attend the meeting. Ms. Ferguson has requested to be placed on the agenda for the September 19, 2018 regularly scheduled meeting.

President Bison informed the Police Jury of the progress made in the effort to keep Liddy Turnpike open for use by the public. Mr. Bison expressed his hope that the Parish will be able to obtain a federal grant to make improvements to the railroad crossing.

Mr. Garcie joined the meeting.

9. Mr. Darrell Simmons- President of the Sabine Fair and Rodeo, Inc.

Mr. Darrell Simmons, President of the Sabine Fair and Rodeo, Inc. addressed the Jury. He discussed some improvements the Sabine Fair and Rodeo, Inc. desires to make to the fairgrounds. The fairgrounds and the related buildings are owned by the Police Jury.

Mr. Simmons requested the Police Jury demolish a two-story building located on the fairgrounds. He noted that the building still has electric and water service, but he is working to have both disconnected. Mr. McCormic suggested that the Jury hire a trackhoe to demolish the building after the utilities are disconnected.

Resolution No. 8131

Motion by Garcie and seconded by Ebarb to hire a trackhoe to demolish the two-story building located on the fairgrounds.

The voting was as follows:

Yeas: 8      Nays: 0      Absent: 1 – Sepulvado

Mr. Simmons then discussed soil erosion and drainage problems at the exhibit buildings. Mr. Ebarb volunteered to accompany Road Superintendent Olivier to examine the fairgrounds to determine what could be done, after this year's fair, to alleviate the erosion and drainage issues.

10. Authorize President Bison to Execute a Lease Agreement with the Sabine Fair and Rodeo, Inc.

The lease agreement between the Sabine Parish Police Jury, Lessor, and the Sabine Fairs and Festivals, Inc., Lessee, for certain described land and improvements expired December 31, 2014. The Parish Secretary Treasurer has prepared a draft lease agreement between the Police Jury and the Sabine Fair and Rodeo, Inc. with an expiration date of December 31, 2028 and has forwarded it to the District Attorney for review and approval. A copy of the draft lease was provided to each juror prior to the meeting.

Resolution No. 8132

Motion by Ruffin seconded by Brown:

**WHEREAS**, the lease agreement between the Sabine Parish Police Jury, Lessor, and the Sabine Fairs and Festivals, Inc., Lessee, for certain described land and improvements, commonly known as the fairgrounds, expired December 31, 2014, and

**WHEREAS**, the Sabine Parish Police Jury desires to lease said property to the Sabine Fair and Rodeo, Inc.

**NOW THEREFORE, BE IT RESOLVED** by the Police Jury of the Parish of Sabine, State of Louisiana, acting as the governing authority of said Parish, that President Ronald L. Bison and Secretary Treasurer William E. Weatherford are hereby authorized to negotiate and draft a lease of those properties previously leased by the Sabine Fairs and Festivals, Inc. with the Sabine Fair and Rodeo, Inc., subject to approval by the District Attorney.

**BE IT FURTHER RESOLVED** that President Ronald L. Bison be authorized to sign and otherwise execute any documents necessary to complete the lease.

This resolution having been submitted to a vote, the vote thereon was as follows:

Yeas: Funderburk, McCormic, Brown, Ruffin, Bison, Garcie, Ebarb, Byrd

Nays: None

Abstain: None

Absent: Sepulvado

And the resolution was declared adopted on the 5<sup>th</sup> day of September 2018.

s/William E. Weatherford  
William E. Weatherford  
Secretary-Treasurer

s/Ronald L. Bison  
Ronald L. Bison  
President

11. Authorize President Bison to Execute a Lease Agreement with the Town of Many, Louisiana

The lease agreement between the Sabine Parish Police Jury, Lessor, and the Town of Many, Louisiana, Lessee, for certain described land and improvements, commonly known as the ball fields, expired December 31, 2014. The Parish Secretary Treasurer has prepared a draft lease agreement between the Police Jury and the Town of Many, Louisiana, with an expiration date of December 31, 2028 and has forwarded it to the District Attorney for review and approval. A copy of the draft lease was included in the information provided to each juror prior to the meeting.

Resolution No. 8133

Motion by Ruffin seconded by Garcie:

**WHEREAS**, the lease agreement between the Sabine Parish Police Jury, Lessor, and the Town of Many, Louisiana, Lessee, for certain described land and improvements, commonly known as the ball fields, expired December 31, 2014, and

**WHEREAS**, the Sabine Parish Police Jury desires to lease said property to the Town of Many, Louisiana

**NOW THEREFORE, BE IT RESOLVED** by the Police Jury of the Parish of Sabine, State of Louisiana, acting as the governing authority of said Parish, that

President Ronald L. Bison and Secretary Treasurer William E. Weatherford are hereby authorized to negotiate and draft a lease of those properties previously leased by the Town of Many, Louisiana, subject to approval by the District Attorney.

**BE IT FURTHER RESOLVED** that President Ronald L. Bison be authorized to sign and otherwise execute any documents necessary to complete the lease.

This resolution having been submitted to a vote, the vote thereon was as follows:

Yeas: Funderburk, McCormic, Brown, Ruffin, Bison, Garcie, Ebarb, Byrd

Nays: None

Abstain: None

Absent: Sepulvado

And the resolution was declared adopted on the 5<sup>th</sup> day of September 2018.

s/William E. Weatherford  
William E. Weatherford  
Secretary-Treasurer

s/Ronald L. Bison  
Ronald L. Bison  
President

**12. Adopt a Resolution of Support for an Application for a Local Government Assistance Program Grant to Repair/Replace the Roof on the Office of Emergency Preparedness Building**

On July 9, 2018, the Sabine Parish Police Jury was notified by the Office of Community Development of the State of Louisiana that applications for the Local Government Assistance Program (LGAP) are due September 14, 2018. The LGAP applications must include a resolution of support from the applying governmental body (the Police Jury).

Resolution No. 8134

**A resolution of support for an application for a Local Government Assistance Program (LGAP) grant to replace the roof on the Parish's Office of Emergency Preparedness Building**

Motion by Ebarb seconded by Ruffin:

**WHEREAS**, the Sabine Parish Office of Emergency Preparedness Building is an old National Guard Armory with a flat roof covering 10,050 square feet of office and storage area, and

**WHEREAS**, the roof is leaking and rain water is seriously damaging emergency food, supplies, and equipment as well as enabling the growth of mold in the building, and

**WHEREAS**, the protection of and the immediate availability of safe and wholesome food, clean and functional emergency supplies, radio equipment, other emergency equipment, and of a work location that provides a healthy and safe environment for workers are necessary to the health and safety of the citizens of the Parish,

**NOW THEREFORE, BE IT RESOLVED** by the Police Jury of the Parish of Sabine, State of Louisiana, acting as the governing authority of said Parish, that it hereby supports the application to the Office of Community Development of the State of Louisiana for a 2018-2019 Local Government Assistance Program (LGAP) Grant to be used to replace the roof on the Parish's Office of Emergency Preparedness Building, and

**BE IT FURTHER RESOLVED** that President Ronald L. Bison and Secretary Treasurer William E. Weatherford be authorized to complete, sign, and

otherwise execute any documents necessary to facilitate the application, approval, and award of a Local Government Assistance Program Grant to Replace the Roof on the Office of Emergency Preparedness Building.

This resolution having been submitted to a vote, the vote thereon was as follows:

Yeas: Funderburk, McCormic, Brown, Ruffin, Bison, Garcie, Ebarb, Byrd

Nays: None

Abstain: None

Absent: Sepulvado

And the resolution was declared adopted on the 5<sup>th</sup> day of September 2018.

s/William E. Weatherford  
William E. Weatherford  
Secretary-Treasurer

s/Ronald L. Bison  
Ronald L. Bison  
President

13. Adopt a Resolution of Support for an Application for a Local Government Assistance Program Grant to Install Siding on the Annex Building

Resolution No. 8135

**A resolution of support for an application for a Local Government Assistance Program (LGAP) grant to install siding on the Sabine Parish Annex Building**

Motion by Ruffin seconded by Byrd:

**WHEREAS**, the Sabine Parish Annex Building houses the offices of the Veterans' Affairs and the Parish Certified Building Inspector, and

**WHEREAS**, the building is a wooden frame structure with the exterior walls deteriorating because of exposure to weather, and

**WHEREAS**, the Sabine Parish Annex Building is essential to the provision of necessary services to the country's veterans and to the safe construction of buildings and residences within Sabine Parish

**NOW THEREFORE, BE IT RESOLVED** by the Police Jury of the Parish of Sabine, State of Louisiana, acting as the governing authority of said Parish, that it hereby supports the application to the Office of Community Development of the State of Louisiana for a 2018-2019 Local Government Assistance Program (LGAP) Grant to be used to install siding on the Sabine Parish Annex Building, and

**BE IT FURTHER RESOLVED** that President Ronald L. Bison and Secretary Treasurer William E. Weatherford be authorized to complete, sign, and otherwise execute any documents necessary to facilitate the application, approval, and award of a Local Government Assistance Program Grant to install siding on the Sabine Parish Annex Building.

This resolution having been submitted to a vote, the vote thereon was as follows:

Yeas: Funderburk, McCormic, Brown, Ruffin, Bison, Garcie, Ebarb, Byrd

Nays: None

Abstain: None

Absent: Sepulvado

And the resolution was declared adopted on the 5<sup>th</sup> day of September 2018.

s/William E. Weatherford  
William E. Weatherford  
Secretary-Treasurer

s/Ronald L. Bison  
Ronald L. Bison  
President

14. Adopt a Resolution of Support for an Application for a Local Government Assistance Program Grant to Replace Lighting Fixtures in the Courthouse and Replace the Entry Door of the Courthouse

Resolution No. 8136

**A resolution of support for an application for a Local Government Assistance Program (LGAP) grant to replace lighting fixtures in the Courthouse and to replace the entry door of the Courthouse**

Motion by Ruffin seconded by Byrd:

**WHEREAS**, the Sabine Parish Courthouse provides office and storage space to many necessary parish offices including the 11<sup>th</sup> District Court, the Sabine Parish Clerk of Court, the Sabine Parish Sheriff, the Sabine Parish Tax Assessor, the Sabine Parish Registrar of Voters, the 911 Communications District, and the administrative office of the Sabine Parish Police Jury, and

**WHEREAS**, the lighting in the Courthouse is generally antiquated, inefficient, and ineffective, and

**WHEREAS**, the entrance door to the Courthouse is obsolete

**NOW THEREFORE, BE IT RESOLVED** by the Police Jury of the Parish of Sabine, State of Louisiana, acting as the governing authority of said Parish, that it hereby supports the application to the Office of Community Development of the State of Louisiana for a 2018-2019 Local Government Assistance Program (LGAP) Grant to be used to replace lighting fixtures in the Courthouse and to replace the entry door to the Courthouse.

**BE IT FURTHER RESOLVED** that President Ronald L. Bison and Secretary Treasurer William E. Weatherford be authorized to complete, sign, and otherwise execute any documents necessary to facilitate the application, approval, and award of a Local Government Assistance Program Grant to replace lighting fixtures in the Courthouse and to replace the entry door to the Courthouse.

This resolution having been submitted to a vote, the vote thereon was as follows:

Yeas: Funderburk, McCormic, Brown, Ruffin, Bison, Garcie, Ebarb, Byrd

Nays: None

Abstain: None

Absent: Sepulvado

And the resolution was declared adopted on the 5<sup>th</sup> day of September 2018.

s/William E. Weatherford  
William E. Weatherford  
Secretary-Treasurer

s/Ronald L. Bison  
Ronald L. Bison  
President

15. Declare a Gradall Surplus Property and Authorize Sale

The Sabine Parish Police Jury owns two 2012 model Gradall XL 3100IV excavators, equipment numbers GA324 and GA 325. The Parish Road Superintendent believes that one Gradall is sufficient to meet the needs of the Parish and he recommends that the unit with the most usage be declared surplus and sold.

Resolution No. 8137

Motion by McCormic seconded by Funderburk:

**WHEREAS**, the Sabine Parish Police Jury owns two 2012 model Gradall XL 3100IV excavators which are assigned as parish-wide equipment, and

**WHEREAS**, the Parish Road Superintendent believes that one Gradall is sufficient to meet the needs of the Parish

**NOW THEREFORE, BE IT RESOLVED** by the Police Jury of the Parish of Sabine, State of Louisiana, acting as the governing authority of said Parish, that the 2012 model Gradall XL 3100IV excavator with the most hours of usage be declared surplus and sold in accordance with the requirements of Louisiana Law, and

**BE IT FURTHER RESOLVED** that President Ronald L. Bison and Secretary Treasurer William E. Weatherford be authorized to complete, sign, and otherwise execute any documents necessary to facilitate the sale of said equipment.

This resolution having been submitted to a vote, the vote thereon was as follows:

Yeas: Funderburk, McCormic, Brown, Ruffin, Bison, Garcie, Ebarb, Byrd

Nays: None

Abstain: None

Absent: Sepulvado

And the resolution was declared adopted on the 5<sup>th</sup> day of September 2018.

s/William E. Weatherford  
William E. Weatherford  
Secretary-Treasurer

s/Ronald L. Bison  
Ronald L. Bison  
President

16. Award Bid for a Self-Contained Purpose-Built Boom Mower

On July 13, 2018 the Police Jury advertised for bids for a self-contained purpose-built boom mower with a Tier III engine. Written bids were accepted until 10:00 a.m. on August 14, 2018 at which time the bids received were opened and read aloud by the Secretary Treasurer.

The Police Jury received one bid. That bid was from Covington Sales & Service, Inc. as follows:

| Description                  | Bid Price    |
|------------------------------|--------------|
| Mower Max 24 Foot Boom Mower | \$183,000.00 |
| Mower Max 26 Foot Boom Mower | \$186,500.00 |
| Mower Max 30 Foot Boom Mower | \$190,750.00 |

Consideration of this bid was tabled at the August 15, 2018 meeting of the Police Jury.

Resolution No. 8138

Motion by McCormic and seconded by Ebarb to accept the bid from Covington Sales & Service, Inc. for a Mower Max 26 Foot Boom Mower at the bid price of \$186,500 with the equipment to be assigned to parish-wide usage.

The voting was as follows:

Yeas: 8      Nays: 0      Absent: 1 - Sepulvado

17. Adjournment

Resolution No.8139

Motion by Ebarb and seconded by Brown to adjourn.

The voting was as follows:

Yeas: 8      Nays: 0      Absent: 1 - Sepulvado

s/William E. Weatherford  
William E. Weatherford  
Secretary Treasurer

s/Ronald L. Bison  
Ronald L. Bison  
President