

October 15, 2025

On Wednesday, October 15, 2025, at 9:00 a.m., the Police Jury of Sabine Parish, State of Louisiana met in open and regular session.

AGENDA

1. Call to Order
2. Roll Call
3. Prayer
4. Pledge of Allegiance
5. Amend the Agenda
6. Adopt the Agenda
7. Public Comments
8. Senator Alan Seabaugh
9. Representative Rodney Schamerhorn
10. Representative Larry Bagley
11. Planning Commission
 - (a) Mr. Bobby Hughes, Chairman-Provide Monthly Report
12. Accept the Minutes of the Previous Regular Meeting Held September 17, 2025
13. Mr. Stan Hazlip- 2026 Renewal of PGRMA Health and Dental Insurance
14. Mr. Buddy Maxwell- Present Renewal Proposals for General Liability, Automobile Liability and Physical Damage, Management Liability, Employee Bond, Property, Cyber Liability, and Workmen's Compensation Insurance for 2026
15. Ms. Jodi Cook, Director of Sabine Parish Library- Provide Update on Library Activities
16. Mr. Stanley Cook, Deputy Coroner- Report on the Coroner's Office Activities During the Period of July Through September 2025
17. Mr. Danny Asbell, Sabine Parish EMS Advisory Board-Discuss Proposals for Ambulance Service
18. Consider the Appointment of Mr. Blake Byles to the Board of Commissioners of the Sabine Parish Waterworks District No. 1
19. Consider Accepting Pete Hill Road into the Parish Maintenance System (Ward 1, Road District 18)
20. Consider Adopting a Resolution to Add Toro Church Bridge, Structure Number: 084331248932421, Recall Number: 600590 to the Off-System Bridge Rehabilitation Program
21. Discuss Transfer of Amounts Between Line Items in Parish-wide Transportation Fund (Fund 02)
22. Discuss Parish Finances
23. Consider Rescinding Resolution No. 9839 of August 20, 2025, and Adopting a Resolution to Move the Temporary Courthouse Janitor into a Permanent Position
24. Authorize a Cooperative Endeavor Agreement Between the Sabine Parish Police Jury and the Louisiana Department of Veterans Affairs
25. Capital Improvement Program Priority List (3 Years – 2026,2027, 2028)- Reminder Only
26. Authorize Payment of Approved Bills
27. Appropriate and Transfer Sales Tax for October Operations (\$500,000)
28. Committee Reports
29. Operations
30. Adjournment

1. Call to Order

President Ricky L. Sepulvado called the meeting to order.

2. Roll Call

The roll was called by the Secretary Treasurer. The following jurors were present: “Bo” Stewart, Barry Stevens, William E. Ruffin, Bruce Taylor, Ricky “K-Wall” Sepulvado, Kenny John Remedies.

The following jurors were absent:

Ronny Bison, Eric Garcie, and Randy Byrd

3. Prayer

Prayer was led by Mr. William E. Ruffin.

4. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. “Bo” Stewart.

5. Amend the Agenda

There was no amendment to the agenda.

6. Adopt the Agenda

Resolution No. 9866

Motion by Stewart and seconded by Taylor to adopt the agenda.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 6 - Stewart, Stevens, Ruffin, Taylor, Sepulvado, Remedies

Nays: 0

Abstain: 0

Absent: 3- Bison, Garcie, and Byrd

7. Public Comments

Police Jury President, Ricky L. Sepulvado, allowed a period of public comment on any item on the agenda.

Ms. Cassandra Wall commented on Agenda Item No 17. She expressed the desire to have MedExpress continue providing ambulance service for Sabine Parish.

Mr. Josh Hippler commented on Agenda Item No. 17. He stated that he currently works for MedExpress and asked the Jury to review the proposals closely and consider the voices of the constituents before making a decision on an ambulance service provider.

Ms. Shanna Gaspard commented on Agenda Item No. 17. She gave an overview of her personal experience with MedExpress and commended the paramedics on their performance while working in Sabine Parish.

8. Senator Alan Seabaugh

No representative from Senator Alan Seabaugh’s office was present at the meeting.

9. Representative Rodney Schamerhorn

Ms. Shanna Gaspard, Legislative Assistant to State Representative Rodney Schamerhorn, informed the Jury of Representative Schamerhorn’s latest letter to President Trump regarding the Section 45Q Tax Credit. She advised the jurors that they could obtain a copy of the letter by contacting Representative Schamerhorn’s office.

10. Representative Larry Bagley

No representative from Representative Larry Bagley’s office was present at the meeting.

11. Planning Commission

Mr. Bobby Hughes, Chairman of the Planning Commission, was not present at the meeting.

Ms. Melinda Heard, member of the Planning Commission, stated that all members attended the 2025 APA Louisiana Conference last week to receive their four hours of mandatory training. She reminded the Jury that the Planning Commission is working on revising the current ordinance regarding the subdivision of land in the parish and it will be presented to the Jury for approval at the beginning of next year.

12. Accept the Minutes of the Previous Regular Meeting Held September 17, 2025

Resolution No. 9867

Motion by Stewart and seconded by Taylor to accept the minutes of the previous regular meeting held September 17, 2025.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 6 - Stewart, Stevens, Ruffin, Taylor, Sepulvado, Remedies

Nays: 0

Abstain: 0

Absent: 3- Bison, Garcie, and Byrd

13. Mr. Stan Hazlip- 2026 Renewal of PGRMA Health and Dental Insurance

Mr. Stan Hazlip with the Hazlip Companies presented a renewal proposal for group health care coverage from the Parish Government Risk Management Agency (PGRMA). There will be an approximately 2.0% increase in expense projected for 2026.

The Hazlip Companies presented a plan with a \$750 deductible/\$3,500 out-of-pocket maximum. This is the same as the Jury's current PPO benefit plan with no significant changes. The annual premium is estimated to be \$1,403,738.16, an increase of \$27,524.28 compared to the 2025 premium. There will be no change in the dental premium, and the annual premium is estimated to be \$40,161.60.

Resolution No. 9868

Motion by Taylor and seconded by Ruffin:

WHEREAS, the Parish Government Risk Management Agency (PGRMA) has provided a renewal option to provide group health insurance and dental coverage, and

WHEREAS, the option retains the coverage historically provided to Police Jury employees

NOW, THEREFORE BE IT RESOLVED, that the Sabine Parish Police Jury hereby accepts the PGRMA renewal proposal with an estimated annual premium of \$1,443,899.76, and

BE IT FURTHER RESOLVED, the Secretary Treasurer, William E. Weatherford, is hereby authorized to sign and otherwise execute the acceptance of the renewal offer.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 6 - Stewart, Stevens, Ruffin, Taylor, Sepulvado, Remedies

Nays: 0

Abstain: 0

Absent: 3- Bison, Garcie, and Byrd

14. Mr. Buddy Maxwell- Present Renewal Proposals for General Liability, Automobile Liability and Physical Damage, Management Liability, Employee Bond, Property, Cyber Liability, and Workmen's Compensation Insurance for 2026

Mr. Buddy Maxwell with Risk Services of Louisiana, Inc. presented proposals for various types of coverage. The premium for the package of coverage proposed by Mr. Maxwell increased \$22,523 (4.0%) compared to the prior year for the following reasons:

- General Liability premium increased by \$16,414. This reflected the increased activities of the Parish as indicated by the current budget and a couple of small claims.
- Property premium increased by \$4,381. This was due to an increase in values due to inflation and a general increase in property insurance rates.
- Auto Liability and Physical Damage had an increase of \$1,805.

- Cyber premium increased slightly by \$2,586. This reflects the growing number of cyber claims.
- The balance of the increase was due to increases in Public Entity Management and Employee Practices Liability: \$4,029.

The total premium for the proposed package of coverage is \$394,590.

Mr. Maxwell also provided a proposal for Workers’ Compensation Insurance with an estimated premium of \$180,085.

Resolution No. 9869

On motion Ruffin and seconded by Remedies:

BE IT RESOLVED, that the Sabine Parish Police Jury hereby accepts the proposals for insurance coverage presented by Mr. Buddy Maxwell with Risk Services of Louisiana, Inc. as follows:

Insurance Type	Carrier	Estimated Premium
Workers’ Compensation Insurance	LUBA Workers’ Comp	\$180,085
General Liability	Travelers	\$153,856
Employee Benefits Liability	Travelers	\$381
Automobile Liability	Travelers	\$97,446
Auto Physical Damage	Travelers	\$33,582
Public Entity Management Liability	Travelers	\$18,173
Employee Practices Liability	Travelers	\$21,398
Employee Blanket Bond	Travelers	\$562
Property	Travelers	\$42,529
Inland Marine/Equipment	Travelers	\$13,252
Cyber Liability	Travelers	\$13,411

BE IT FURTHER RESOLVED, that Secretary Treasurer William E. Weatherford is hereby authorized to sign and otherwise execute any documents necessary to bind the insurance coverage detailed above.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 6 - Stewart, Stevens, Ruffin, Taylor, Sepulvado, Remedies

Nays: 0

Abstain: 0

Absent: 3- Bison, Garcie, and Byrd

15. Ms. Jodi Cook, Director of Sabine Parish Library- Provide Update on Library Activities

Ms. Jodi Cook, Director of the Sabine Parish Library, provided an update on current library activities. She emphasized the importance of providing services to meet the Parish’s needs along with staying modern. She gave an overview of the services the library currently offers and urged everyone to follow the library’s social media platforms for all updates and future announcements.

16. Mr. Stanley Cook, Deputy Coroner- Report on the Coroner’s Office Activities During the Period of July Through September 2025

Mr. Stanley Cook, Deputy Coroner, reported on the activities and accomplishments of the Sabine Parish Coroner’s Office during the third quarter of 2025. Mr. Cook reported that the Coroner’s Office received 219 calls of service during the third quarter of 2025. The Office worked 81 deaths, committed 108 individuals, and worked 28 cremation investigations. He reported that the Coroner’s office also worked two sexual assault investigations during the quarter.

17. Mr. Danny Asbell, Sabine Parish EMS Advisory Board-Discuss Proposals for Ambulance Service

Mr. Danny Asbell, Chairman of the Sabine Parish EMS Advisory Board, informed the Jury that the Sabine Parish EMS Advisory Board (the Board) had solicited proposals for the provision of ambulance service on a sole provider basis within Sabine Parish. He stated the proposals were received until August 29, 2025, at 11 a.m. and three proposals were submitted during that time. On September 23, 2025, each proposer had the opportunity to give an oral presentation and answer any questions the Board had regarding their proposal.

Mr. Asbell stated that the Board had devised a scoring procedure in which 160 points was the maximum any proposal could be awarded by a board member, and five board members scored each proposal. Therefore, a composite score of 800 points was the highest score one proposal could receive.

Proposals were received from the following three companies and scored as follows:

MedExpress- 660
Pafford EMS- 705
Acadian Ambulance Service- 777

Mr. Asbell declared that the Board voted unanimously to recommend Acadian Ambulance Service be awarded the contract to provide ambulance service for the Parish. He then informed the jurors that if the Jury approved accepting the proposal from Acadian, the company will be required to meet benchmarks during a trial run.

Resolution No. 9870

Motion by Stevens and seconded by Ruffin to accept the proposal from Acadian Ambulance Service and award them the contract to provide ambulance service on a sole provider basis within Sabine Parish effective January 1, 2026.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 5 - Stevens, Ruffin, Taylor, Sepulvado, Remedies

Nays: 1- Stewart

Abstain: 0

Absent: 3- Bison, Garcie, and Byrd

18. Consider the Appointment of Mr. Blake Byles to the Board of Commissioners of the Sabine Parish Waterworks District No. 1

The Sabine Parish Police Jury has received correspondence from the Sabine Parish Waterworks District No. 1 requesting Mr. Blake Byles be appointed as a commissioner to complete the unexpired term of Mr. Keith Broussard.

Resolution No. 9871

On motion by Stewart and seconded by Remedies:

WHEREAS, Mr. Keith Broussard has resigned as a commissioner of the Sabine Parish Water District No. 1, and

WHEREAS, Sabine Parish Water District No. 1 has recommended Mr. Blake Byles be appointed to complete Mr. Keith Broussard's term of office.

NOW, THEREFORE, BE IT RESOLVED that Mr. Keith Broussard's resignation be accepted, and

BE IT FURTHER RESOLVED that Mr. Blake Byles be appointed to complete Mr. Broussard's term of office beginning October 15, 2025, and ending August 19, 2030.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 5 - Stewart, Stevens, Ruffin, Sepulvado, Remedies

Nays: 1- Taylor

Abstain: 0

Absent: 3- Bison, Garcie, and Byrd

19. Consider Accepting Pete Hill Road into the Parish Maintenance System (Ward 1, Road District 18

During the September 17, 2025, Regular Police Jury Meeting, the Jury tabled adopting Pete Hill Road, located in Ward 1 (Road District 18), into the parish maintenance system until further research could be conducted.

Police Juror “Bo” Stewart expressed his desire to have the mentioned road brought into the Parish Maintenance System.

The Legal Counsel of the Police Jury recommended that the timber company who owns land adjacent to the road be contacted prior to taking any action.

Resolution No. 9872

Motion by Taylor and seconded by Ruffin to table adopting Pete Hill Road, located in Ward 1 (Road District 18), into the parish maintenance system.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 6 - Stewart, Stevens, Ruffin, Taylor, Sepulvado, Remedies

Nays: 0

Abstain: 0

Absent: 3- Bison, Garcie, and Byrd

20. Consider Adopting a Resolution to Add Toro Church Bridge, Structure Number: 084331248932421, Recall Number: 600590 to the Off-System Bridge Rehabilitation Program

RESOLUTION NO. 9873
BY THE
SABINE PARISH POLICE JURY

TO ADD TORO CHURCH BRIDGE
TO THE OFF-SYSTEM BRIDGE REHABILITATION PROGRAM
STRUCTURE NO: 084331248932421
RECALL NO: 600590

WHEREAS, the parish was awarded funds for bridge replacement and rehabilitation, and

WHEREAS, at its regular meeting held on Wednesday, October 15, 2025, the Sabine Parish Police Jury voted to add Toro Church Bridge to the Off-System Bridge Rehabilitation Program

NOW, THEREFORE, BE IT RESOLVED, at its regular meeting on Wednesday, October 15, 2025, the Sabine Parish Police Jury selected to add Toro Church Bridge, Structure Number: 084331248932421, Recall Number: 600590, to the Off-System Bridge Rehabilitation Program

THE ABOVE RESOLUTION was offered by Stewart, seconded by Ruffin . It was duly adopted on this 15th day of October, 2025 with the following vote recorded:

Yeas: 6 - Stewart, Stevens, Ruffin, Taylor, Sepulvado, Remedies

Nays: 0

Abstain: 0

Absent: 3- Bison, Garcie, and Byrd

s/William E. Weatherford
William E. Weatherford
Secretary Treasurer

s/Ricky L. Sepulvado
Ricky L. Sepulvado
President

21. Discuss Transfer of Amounts Between Line Items in Parish-wide Transportation Fund (Fund 02)

The Secretary-Treasurer is authorized to transfer amounts between line items within various budget classifications (within a fund) without governing authority approval and the governing authority may override any of those changes or make any other changes it deems necessary.

Line Item 002-5-310-37500 -Maintenance & Repair Supplies in the Parish-wide Transportation Fund (Fund 02) exceeded the budgeted amount of \$160,000.00. Secretary Treasurer Weatherford informed the Jury that he moved \$40,000.00 from Line Item 002-5-310-91000- Repairs Light & Heavy to the Maintenance & Repair Supplies Account. Line Item 002-5-310-37500 -Maintenance & Repair Supplies now has a budgeted amount of \$200,000.00. Line Item 002-5-310-91000- Repairs Light & Heavy has a budgeted amount of \$200,000.00.

22. Discuss Parish Finances

Resolution No. 9874

Motion by Stevens and seconded by Stewart to prioritize the receipt of monthly financial reports.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 6 - Stewart, Stevens, Ruffin, Taylor, Sepulvado, Remedies

Nays: 0

Abstain: 0

Absent: 3- Bison, Garcie, and Byrd

Resolution No. 9875

Motion by Stevens and seconded by Stewart to provide source of funding for all capital purchases with supporting documentation.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 6 - Stewart, Stevens, Ruffin, Taylor, Sepulvado, Remedies

Nays: 0

Abstain: 0

Absent: 3- Bison, Garcie, and Byrd

23. Consider Rescinding Resolution No. 9839 of August 20, 2025, and Adopting a Resolution to Move the Temporary Courthouse Janitor into a Permanent Position

During the August 20, 2025, Regular Police Jury meeting, the Police Jury passed Resolution No. 9839 to authorize the hiring of a temporary janitor to fill the Courthouse Janitor position during his leave of absence. A temporary janitor was hired on August 25, 2025. Since that time, the Courthouse Janitor has retired, and the position has been vacated. The Courthouse Maintenance Supervisor has requested the Jury to move the temporary janitor into the permanent Courthouse Janitor position.

Resolution No. 9839 of August 20, 2025, needs to be rescinded before moving the temporary janitor into the permanent Courthouse Janitor position.

Resolution No. 9876

On motion by Taylor and seconded by Stevens:

WHEREAS, Resolution No. 9839 of August 20, 2025, authorized the hiring of a temporary janitor to fill the temporary vacancy of the Courthouse Janitor and the temporary janitor was hired on August 25, 2025, and

WHEREAS, the Courthouse Janitor has retired from his position effective October 15, 2025, and there is now a vacancy for this position, and

WHEREAS, Resolution No. 9839 of August 20, 2025, shall be rescinded, and

WHEREAS, the temporary janitor shall fill the vacancy of the permanent Courthouse Janitor position

NOW THEREFORE BE IT RESOLVED, that Resolution No. 9839 of August 20, 2025, is hereby rescinded, and

BE IT FURTHER RESOLVED, that the Police Jury hereby approves moving the temporary janitor into the permanent position of Courthouse Janitor, and

BE IT FURTHER RESOLVED, that the temporary janitor will fill the permanent position of Courthouse Janitor on October 16, 2025, and

BE IT FURTHER RESOLVED, that as a permanent employee, the Courthouse Janitor will be eligible to participate in all fringe benefit programs normally offered by the Police Jury

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 6 - Stewart, Stevens, Ruffin, Taylor, Sepulvado, Remedies

Nays: 0

Abstain: 0

Absent: 3- Bison, Garcie, and Byrd

24. Authorize a Cooperative Endeavor Agreement Between the Sabine Parish Police Jury and the Louisiana Department of Veterans Affairs

The Louisiana Department of Veterans Affairs has forwarded a cooperative endeavor agreement to the Police Jury to provide for a portion of the cost of the operation and maintenance of the parish Veteran's Service Offices.

Resolution No. 9877

Motion by Ruffin and seconded by Remedies:

WHEREAS, the Sabine Parish Police Jury desires to support local veterans and improve their access to benefits and services, and

WHEREAS, the Sabine Parish Police Jury and the Louisiana Department of Veterans Affairs (LDVA) both contribute to the operation and maintenance of parish Veterans' Service Offices, and

WHEREAS, La. R.S. 29:260-262 provides that LDVA shall not contribute more than seventy-five percent (75%) for such operation and maintenance, and

WHEREAS, police juries may make appropriations out of funds for the purpose of providing or assisting in providing for the maintenance and operation of Veterans' Service Offices

NOW BE IT RESOLVED, that the Sabine Parish Police Jury shall contribute to the support of the Veterans' Service Office by paying the LDVA a total of \$17,093.12 in minimum monthly payments of \$1,424.43.

BE IT FURTHER RESOLVED, that the Police Jury President is hereby authorized to sign and otherwise execute a cooperative endeavor agreement between the LDVA and the Police Jury, and

BE IT FURTHER RESOLVED, that the cooperative endeavor agreement shall be in effect from January 1, 2026, to December 31, 2026.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 6 - Stewart, Stevens, Ruffin, Taylor, Sepulvado, Remedies

Nays: 0

Abstain: 0

Absent: 3- Bison, Garcie, and Byrd

25. Capital Improvement Program Priority List (3 Years – 2026, 2027, 2028)- Reminder Only
Jurors were reminded that the Jury needs to adopt a three (3) year Parish Transportation Act Priority List for roads for the years 2026, 2027, and 2028. This must be done prior to January 1, 2026, in order to comply with the Parish Transportation Act.

26. Authorize Payment of Approved Bills

Resolution No. 9878

Motion by Ruffin and seconded by Stewart to pay the approved bills.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 6 - Stewart, Stevens, Ruffin, Taylor, Sepulvado, Remedies

Nays: 0

Abstain: 0

Absent: 3- Bison, Garcie, and Byrd

27. Appropriate and Transfer Sales Tax for October Operations (\$500,000)

Resolution No. 9879

Motion by Stewart and seconded by Ruffin to appropriate and transfer \$500,000.00 from the Sales Tax Fund to the Parish-wide Transportation Fund for October 2025 operations.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 6 - Stewart, Stevens, Ruffin, Taylor, Sepulvado, Remedies

Nays: 0

Abstain: 0

Absent: 3- Bison, Garcie, and Byrd

28. Committee Reports

There were no committee reports.

29. Operations

There were no items discussed under “Operations”.

30. Adjournment

Resolution No. 9880

Motion by Stewart and seconded by Taylor to adjourn.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 6 - Stewart, Stevens, Ruffin, Taylor, Sepulvado, Remedies

Nays: 0

Abstain: 0

Absent: 3- Bison, Garcie, and Byrd

s/William E. Weatherford

William E. Weatherford

Secretary Treasurer

s/Ricky L. Sepulvado

Ricky L. Sepulvado

President