

August 20, 2025

On Wednesday, August 20, 2025, at 9:00 a.m., the Police Jury of Sabine Parish, State of Louisiana met in open and regular session.

AGENDA

1. Call to Order
2. Roll Call
3. Prayer
4. Pledge of Allegiance
5. Amend the Agenda
6. Adopt the Agenda
7. Mr. Al Jenkins- Discuss Out-of-State Water Sales
8. Public Comments
9. Senator Alan Seabaugh
10. Representative Rodney Schamerhorn
11. Representative Larry Bagley
12. Planning Commission
 - (a) Mr. Bobby Hughes, Chairman-Provide Monthly Report
13. Accept the Minutes of the Previous Regular Meeting Held July 16, 2025
14. Mr. Stanley Cook, Deputy Coroner- Discuss Operations of Coroner's Office
15. Consider the Appointment of Mr. Blake Byles to the Sabine Parish Library Board
16. Consider the Appointment of Ms. Sarah Andries to the Sabine Parish Library Board
17. Consider an Ordinance to Rescind Ordinance No. 4 of 2022 (An Ordinance Restricting Trailers with a Length Exceeding Sixteen (16) Feet from Being Utilized To Dump Garbage At Parish Compactor Sites)
18. Consider an Ordinance Restricting Trailers with a Length Exceeding Twelve (12) Feet From Being Utilized to Dump Garbage at Parish Compactor Sites
19. Adopt a Resolution Requiring the Adoption of Plans and Policies, Appointments and Authorization of Individuals for Compliance with LCDBG Regulations
20. Adopt a Resolution Affirming the Sabine Parish Police Jury's Commitment to Fair Housing and Compliance with the Fair Housing Act
21. Consider Approval of a Cooperative Endeavor Agreement with Sabine Parish School District
22. Authorize the President of the Police Jury to Execute a Loan Agreement with City Bank & Trust Company for the Purchase of a Parish-wide Self-Contained Purpose-Built Boom Mower
23. Approve Entering a Cooperative Endeavor Agreement with Pine Belt Multi-Purpose Community Action Agency, Inc. to Provide Services to Sabine Parish Citizens
24. Adopt Resolution to Lease a 2025 Tana H555 ECO Landfill Compactor
25. Consider Accepting Farris Road into the Parish Maintenance System (Ward 2, Road District 16)
26. Consider Leasing a Truck for Ward 1 (Road District 18)
27. Consider Approving Handicapped Driveway Repairs at 103 N. Washburn Street, Converse, Louisiana
28. Declare 2011 Caterpillar 416E Backhoe Loader, BH-91 Wards 7 & 9 (S/N:LMS01491), Surplus and Approve Sale Through Govdeals.com
29. Declare 2016 Dodge Ram 3500, P-18 Ward 1 (VIN: 3C7WRTCJ9GG176818), Surplus and Approve Sale Through Govdeals.com
30. Ratify Authorizing Advertisement of Bids for Sabine Parish 5% Initiative Generator Project (FEMA DR-4611-LA, Project #0159)
31. Authorize the President of the Sabine Parish Police Jury to Execute Cleco Power LLC Servitude Agreement
32. Approve Creating Position for a Payroll/ Human Resources Clerk
33. Consider Creating Position for a Public Relations Coordinator
34. Consider Creating Position for a Pugmill Scale Attendant
35. Consider Hiring a Temporary Employee to Fill the Courthouse Janitor Position During His Absence
36. Authorize Payment of Approved Bills
37. Appropriate and Transfer Sales Tax for August Operations (\$500,000)
38. Committee Reports
39. Operations
40. Adjournment

1. Call to Order

President Ricky L. Sepulvado called the meeting to order.

2. Roll Call

The roll was called by the Secretary Treasurer. The following jurors were present: Barry Stevens, William E. Ruffin, Ronny Bison, Bruce Taylor, Eric Garcie, Ricky “K-Wall” Sepulvado, Kenny John Remedies, and Randy Byrd.

The following juror was absent:

“Bo” Stewart

3. Prayer

Prayer was led by Mr. William E. Ruffin.

4. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Ronny Bison.

5. Amend the Agenda

There was no amendment to the agenda.

6. Adopt the Agenda

Resolution No. 9819

Motion by Garcie and seconded by Byrd to adopt the agenda.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 1- Stewart

7. Mr. Al Jenkins- Discuss Out-of-State Water Sales

Mr. Jenkins addressed the Police Jury and expressed his opposition to out-of-state water sales administered by the Sabine River Authority. He voiced his concerns should the water sales be approved and urged the Police Jury to not take any action regarding authorization of out of state water sales.

8. Public Comments

Police Jury President, Ricky L. Sepulvado, allowed a period of public comment on any item on the agenda.

Mr. Mike Pitt commented on Agenda Item No 7.- Discuss Out-of-State Water Sales. He stated that he was opposed to out-of-state water sales due to the sales potentially causing negative effects on the Parish’s land development.

Mr. Chris Ebel commented on Agenda Item No 7.- Discuss Out-of-State Water Sales. He voiced his opposition to the sales and mentioned that water sales could have a detrimental effect on agriculture.

Mr. Bill Mooty commented on Agenda Item No 7.- Discuss Out-of-State Water Sales. He expressed his opposition to any water sales.

Mr. Mike Hubble commented on Agenda Item No 7.- Discuss Out-of-State Water Sales. He advised the Police Jury to research the topic thoroughly before making any decision involving the sale of water to Texas.

Mr. Travis Trammell commented on Agenda Item No 7.- Discuss Out-of-State Water Sales. He voiced his opposition to out-of-state water sales.

Mr. Barry Boudreaux commented on Agenda Item No 7.- Discuss Out-of-State Water Sales. He informed the Police Jury that they would have to approve out-of-state water sales by two thirds vote in order for the sales to be initiated.

Mr. Kenny Williams commented on Agenda Item No 7.- Discuss Out-of-State Water Sales. He urged the Police Jury to be careful with approving any sale of water before having adequate information.

Mr. Richard Billings commented on Agenda Item No. 7-Discuss Out-of-State Water Sales. He stated that property value in Sabine Parish would decline should the water sales be approved. He requested the Police Jury to go on record opposing out-of-state water sales.

Police Juror Barry Stevens informed the public that the Jury is aware of the concerns of residents and will monitor the issue very closely.

9. Senator Alan Seabaugh

No representative from Senator Alan Seabaugh's office was present at the meeting.

10. Representative Rodney Schamerhorn

Ms. Shanna Gaspard, Legislative Assistant to State Representative Rodney Schamerhorn, was present at the meeting and stated that Representative Schamerhorn was hopeful to be in attendance for the next meeting.

11. Representative Larry Bagley

No representative from Representative Larry Bagley's office was present at the meeting; however, President Sepulvado commended Representative Bagley for visiting Sabine Parish last month and meeting with different government agencies within the Parish.

12. Planning Commission

Mr. Hughes provided the Police Jury with an overview of the last Planning Commission meeting. He mentioned the following items were discussed in the meeting:

- Partition Survey of 1.0 acre- (Village of Florian)
- Partition Survey of 7.8 acres- (Hwy 482 & Manual Road)
- Partition Survey of Lot 14 in Rebel Acres Subdivision
- Private Road Right of Way Width for El Patio Restaurant in Toledo Town
- Bungalow Cove Subdivision
- Grace's Lodge Subdivision

13. Accept the Minutes of the Previous Regular Meeting Held July 16, 2025

Resolution No. 9820

Motion by Bison and seconded by Taylor to accept the minutes of the previous regular meeting held July 16, 2025.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 1- Stewart

14. Mr. Stanley Cook, Deputy Coroner- Discuss Operations of Coroner's Office

Deputy Coroner Cook informed the Jury that all deputy coroners will be receiving blood draw certification. The deputy coroners having the ability to draw blood from deceased individuals will

alleviate some of the coroner's office operating costs which will result in a reduced cost to the Police Jury. He also mentioned that that office will be utilizing forensic services provided by Gulf Coast Forensic Solutions in Lake Charles, Louisiana.

15. Consider the Appointment of Mr. Blake Byles to the Sabine Parish Library Board

The Sabine Parish Police Jury is in receipt of a letter from Ms. Sally Maxie resigning as a board member of the Sabine Parish Library Board dated June 24, 2025. The Jury has also received a letter from the Sabine Parish Library Board dated August 15, 2025, recommending Mr. Blake Byles be appointed to complete the term of Ms. Sally Maxie.

Resolution No. 9821

On motion by Bison and seconded by Byrd:

WHEREAS, Ms. Sally Maxie has resigned as a board member of the Sabine Parish Library Board effective June 24, 2025; and

WHEREAS, the Sabine Parish Library Board has recommended Mr. Blake Byles be appointed to complete Ms. Sally Maxie's term of office.

NOW, THEREFORE, BE IT RESOLVED that Ms. Sally Maxie's resignation be accepted; and

BE IT FURTHER RESOLVED that Mr. Blake Byles be appointed to complete Ms. Maxie's term of office beginning August 20, 2025, and ending June 17, 2028.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 1- Stewart

16. Consider the Appointment of Ms. Sarah Andries to the Sabine Parish Library Board

The Jury has received a letter from the Sabine Parish Library Board dated August 15, 2025, recommending Ms. Sarah Andries be appointed to fill the vacancy of Ms. Paula Hardee. Ms. Hardee's term expired on May 17, 2024. The Sabine Parish Library Board recommends Ms. Andries be appointed to serve a five-year term beginning August 20, 2025, and ending August 20, 2030.

Resolution No. 9822

On motion by Taylor and seconded by Ruffin:

WHEREAS, there is a vacancy on the Sabine Parish Library Board due to the expired term of Ms. Paula Hardee whose term expired May 17, 2024, and

WHEREAS, the Sabine Parish Library Board has recommended that Ms. Sarah Andries be appointed as a member to replace Ms. Hardee.

NOW, THEREFORE, BE IT RESOLVED that Ms. Sarah Andries be appointed as a board member of the Sabine Parish Library Board and serve a five-year term beginning August 20, 2025, and ending August 20, 2030.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 1- Stewart

17. Consider an Ordinance to Rescind Ordinance No. 4 of 2022 (An Ordinance Restricting Trailers with a Length Exceeding Sixteen (16) Feet from Being Utilized To Dump Garbage At Parish Compactor Sites)

ORDINANCE NO. 7 of 2025

AN ORDINANCE TO RESCIND ORDINANCE NO. 4 OF 2022 (AN ORDINANCE RESTRICTING TRAILERS WITH A LENGTH EXCEEDING SIXTEEN (16) FEET FROM BEING UTILIZED TO DUMP GARBAGE AT PARISH COMPACTOR SITES)

WHEREAS, Ordinance 4 of 2022, adopted on April 20th, 2022, provides that trailers more than sixteen (16) feet in length are prohibited to transport garbage to collection and compaction sites operated by the Sabine Parish Police Jury; however, they may be used to transport garbage to the Sabine Parish Solid Waste Landfill for processing through the scales

NOW THEREFORE BE IT ORDAINED, that Ordinance 4 of 2022 adopted on April 20th, 2022, is hereby rescinded.

BE IT FURTHER ORDAINED, that this ordinance shall be in full force and effect on September 1, 2025, and it shall be published one time in the Official Journal of the Parish of Sabine, State of Louisiana, along with any other minutes of the meeting.

The foregoing ordinance having been offered upon a motion by Ruffin and seconded by Taylor was then submitted to an official vote and the vote thereon was recorded as follows to wit:

Yeas: 8 - Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 1- Stewart

Thereupon, the President declared this ordinance adopted on this the 20th day of August 2025, at the regularly scheduled meeting of the Police Jury of the Parish of Sabine.

s/ William E. Weatherford
William E. Weatherford
Secretary-Treasurer

s/ Ricky L. Sepulvado
Ricky L. Sepulvado
President

18. Consider an Ordinance Restricting Trailers with a Length Exceeding Twelve (12) Feet From Being Utilized to Dump Garbage at Parish Compactor Sites

ORDINANCE NO. 8 of 2025

AN ORDINANCE RESTRICTING TRAILERS WITH A LENGTH EXCEEDING TWELVE (12) FEET FROM BEING UTILIZED TO DUMP GARBAGE AT PARISH COMPACTOR SITES

WHEREAS the Sabine Parish Police Jury operates several sites for the collection and compaction of municipal solid waste generated by citizens of Sabine Parish, Louisiana, and

WHEREAS entities are using large trailers to transport garbage to collection and compaction sites.

NOW THEREFORE BE IT ORDAINED, that trailers more than twelve (12) feet in length are prohibited to transport garbage to collection and compaction sites; however, they may be used to transport garbage to the Parish Solid Waste Landfill for processing through the scales, and

BE IT FURTHER ORDAINED, that whoever violates the provisions of this ordinance shall be fined two hundred and fifty dollars (\$250), and

BE IT FURTHER ORDAINED, that this ordinance shall be in effect September 1, 2025, and it shall be published one time in the Official Journal of the Parish of Sabine, State of Louisiana, along with any other minutes of the meeting, and

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances in conflict herein be and the same are hereby repealed after this ordinance goes into effect.

The foregoing ordinance having been offered upon a motion by Bison and seconded by Remedies was then submitted to an official vote and the vote thereupon was recorded as follows to wit:

Yeas: 8 - Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 1- Stewart

Thereupon, the President declared this ordinance adopted on this the 20th day of August 2025, at the regular meeting of the Police Jury of the Parish of Sabine.

s/William E. Weatherford
William E. Weatherford
Secretary-Treasurer

s/ Ricky L. Sepulvado
Ricky L. Sepulvado
President

19. Adopt a Resolution Requiring the Adoption of Plans and Policies, Appointments and Authorization of Individuals for Compliance with LCDBG Regulations

Resolution No. 9823

WHEREAS, the Sabine Parish Police Jury has been awarded a FY 2025 Louisiana Community Development Block Grant (LCDBG) for Street Improvements; and

WHEREAS, the LCDBG Program requires the adoption of plans and policies, appointments and authorization of individuals for compliance with the LCDBG regulations;

WHEREAS, it is necessary under the regulations of the LCDBG Program to authorize certain individuals to sign for Requests for Payment for LCDBG funds and to authorize one individual to certify to the correctness of each signature, designate an official depository to hold LCDBG funds and authorize certain individuals to sign checks on the official depository;

NOW THEREFORE BE IT RESOLVED by the Sabine Parish Police Jury in regular session convened that the following plans and policies be adopted; (1) Communications Policy, (2) Residential Antidisplacement and Relocation Assistance Plan (3) Language Access Plan 4) Section 504 Grievance Procedure;

BE IT FURTHER RESOLVED that the following appointments and authorization of individuals are made; (1) Section 504 Compliance Coordinator- William Weatherford, Secretary-Treasurer, (2) Antidisplacement Coordinator – William Weatherford, Secretary-Treasurer, (3) Equal Employment Officer – William Weatherford, Secretary-Treasurer, (4) Citizen Complaint Officer- William Weatherford, Secretary-Treasurer, (5) Labor Compliance Officer - LCDBG Administrator, William Weatherford, Secretary-Treasurer and (6) Authorize the President to sign all documents pertaining to the LCDBG Program;

BE IT FURTHER RESOLVED that William Weatherford, Secretary Treasurer, and Ali Vines, Assistant Secretary Treasurer, are hereby authorized to sign for Requests for Payment; Ricky L. Sepulvado, President, shall certify to the correctness of each signature, that City Bank and Trust Company is hereby designated as the official

depository of all LCDBG funds and that William Weatherford, Secretary Treasurer, Ali Vines, Assistant Secretary Treasurer, and Ricky L. Sepulvado, President, are authorized to sign checks on the official depository, of which two signatures are required for each check.

BE IT FURTHER RESOLVED that this resolution and the above referenced adoptions and appointments supersede any and all previous adoptions pertaining to the aforementioned items.

THE ABOVE RESOLUTION was offered by Bison , seconded by Ruffin. It was duly adopted on this 20th day of August, 2025 with the following vote recorded:

Yeas: 8 - Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 1- Stewart

s/ William E. Weatherford
William E. Weatherford
Secretary-Treasurer

s/ Ricky L. Sepulvado
Ricky L. Sepulvado
President

20. Adopt a Resolution Affirming the Sabine Parish Police Jury's Commitment to Fair Housing and Compliance with the Fair Housing Act

Resolution No. 9824

**A RESOLUTION AFFIRMING THE SABINE PARISH POLICE JURY'S
COMMITMENT TO FAIR HOUSING AND COMPLIANCE WITH THE FAIR
HOUSING ACT**

WHEREAS, the Sabine Parish Police Jury recognizes the importance of fair and equal housing opportunities for all its residents and is committed to upholding the principles of the Fair Housing Act, as amended, which prohibits discrimination in housing based on race, color, religion, sex, familial status, national origin, or disability;

WHEREAS, the Sabine Parish Police Jury acknowledges its responsibility to promote and ensure compliance with federal and state fair housing laws as a recipient of Federal Community Development Block Grant (CDBG) funds for Fiscal Year 2025; and

WHEREAS, the Sabine Parish Police Jury affirms its commitment to fostering inclusive communities, preventing housing discrimination, and taking meaningful actions to address any barriers to equal housing opportunities;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND THE SABINE PARISH POLICE JURY, THAT:

Section 1. The Sabine Parish Police Jury reaffirms its commitment to fair housing by ensuring that all citizens are provided equal access to housing opportunities and are protected from housing discrimination.

Section 2. The Sabine Parish Police Jury designates William Weatherford as the Fair Housing Coordinator for the Parish, who shall be responsible for: a. Educating residents, landlords, and real estate professionals about fair housing rights and responsibilities; b. Investigating complaints of housing discrimination and assisting residents in filing complaints with the appropriate agencies; and c. Ensuring that information about fair housing laws is prominently displayed at parish offices and on the parish's official website.

Section 3. The Sabine Parish Police Jury commits to undertaking the following actions to affirmatively further fair housing during the Fiscal Year 2025: a. Displaying Fair Housing Posters,

including those to be published in the *Sabine Index*, in conspicuous locations within public buildings, including parish offices, to ensure public awareness; b. Publishing and distributing a Fair Housing flyer by posting it on the parish's official website and making copies available in parish offices for in-person distribution; and c. Conducting an assessment to identify impediments to fair housing choice within the parish's jurisdiction, taking appropriate actions to overcome the effects of any impediments identified, and maintaining records reflecting the assessment and actions taken.

Section 4. This resolution shall be effective upon adoption and shall be included in the official records of the Sabine Parish Police Jury as evidence of its ongoing commitment to fair housing.

Section 5. A certified copy of this resolution shall be provided to the Louisiana Office of Community Development in compliance with the requirements of the CDBG program.

CERTIFICATE

I, William Weatherford, Secretary-Treasurer of the Sabine Parish Police Jury, hereby certify that the above constitutes a true and accurate copy of a Resolution, which UPON MOTION of Garcie , and seconded by Bison, was adopted by the following Yea and Nay vote:

Yeas: 8 - Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 1- Stewart

and the same was declared adopted by the President this 20th day of August 2025.

s\William E. Weatherford
William E. Weatherford
Secretary Treasurer
Sabine Parish Police Jury, Louisiana

21. Consider Approval of a Cooperative Endeavor Agreement with Sabine Parish School District

Sabine Parish School District has indicated a willingness to provide excess topsoil from the Converse High School softball and baseball fields to the Police Jury. The topsoil can be used for erosion control at the Sabine Parish Dixie Ball Field located in Converse, Louisiana.

Resolution No. 9825

On motion by Taylor and seconded by Remedies:

WHEREAS, Sabine Parish School District is in possession of excess topsoil which is located at the Converse High School baseball and softball fields, and

WHEREAS, Article VII Section 14 (C) of the Constitution of the State of Louisiana provides that "For a public purpose, the state and its political subdivisions ...may engage in cooperative endeavors with each other" and

WHEREAS, the Sabine Parish School District has indicated a willingness to provide all excess topsoil to the Sabine Parish Dixie Ball Field owned by the Sabine Parish Police Jury, and

WHEREAS, the Sabine Parish Police Jury has indicated a willingness to utilize parish-owned trucks to haul approximately thirty (30) loads of excess topsoil from the Converse High School ball field(s) to the Sabine Parish Dixie Ball Field where it will be used to provide erosion control

NOW, THEREFORE BE IT RESOLVED, that the Sabine Parish Police Jury is hereby authorized to enter a cooperative endeavor agreement with the Sabine Parish School District to

haul excess topsoil from the Converse High School baseball and softball fields to the Sabine Parish Dixie Ball Field, and

BE IT FURTHER RESOLVED, that the police jury president is hereby authorized to execute any documents necessary to complete the agreement.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 1- Stewart

22. Authorize the President of the Police Jury to Execute a Loan Agreement with City Bank & Trust Company for the Purchase of a Parish-wide Self-Contained Purpose-Built Boom Mower
The Sabine Parish Police Jury has received a draft of a loan agreement with City Bank & Trust Company to finance the purchase of a parish-wide self-contained purpose-built boom mower at a cost of \$242,613.19.

Resolution No. 9826

On motion by Bison and seconded by Garcie:

WHEREAS the Sabine Parish Police Jury has publicly bid for the purchase of a self-contained purpose-built boom mower to be used parish-wide and the winning bid was from ATMAX Equipment Company at a cost of \$242,613.19, and

WHEREAS the Police Jury desires to purchase this equipment through a loan agreement, and

WHEREAS, City Bank & Trust Company has offered to provide funding for this purchase through a loan agreement that includes a non-appropriation clause and does not include a non-substitution clause

NOW THEREFORE BE IT RESOLVED, that the Sabine Parish Police Jury President is hereby authorized to sign all documents necessary to execute a loan agreement with City Bank and Trust Company for a Generation 4 Mower Max Prime Mover with a 24 ft. arm at a cost of \$242,613.19

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 1-Stewart

23. Approve Entering a Cooperative Endeavor Agreement with Pine Belt Multi-Purpose Community Action Agency, Inc. to Provide Services to Sabine Parish Citizens

The Sabine Parish Police Jury has received a letter, dated August 13, 2025, from the Pine Belt Multi-Purpose Community Action Agency, Inc., formally requesting funding in the amount of \$5,000. The funds will be utilized to assist in the operation of the agency programs administered within Sabine Parish. This funding is budgeted in the 2025 General Fund Budget.

Resolution No. 9827

Motion by Ruffin and seconded by Bison to authorize President Ricky L. Sepulvado to execute a Cooperative Endeavor Agreement with the Pine Belt Multi-Purpose Community Action Agency, Inc. to provide 2025 funding to the Agency in the amount of \$5,000.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 1-Stewart

24. Adopt Resolution to Lease a 2025 Tana H555 ECO Landfill Compactor

The landfill compactor was involved in an accident on August 7,2025 and is currently inoperable. The landfill needs a compactor to conduct daily landfill operations.

Resolution No. 9828

Motion by Taylor and seconded by Remedies:

WHEREAS, the Sabine Parish Police Jury received the following proposal for the lease of a compactor as described below:

Description	Vendor/Owner	Price
2025 Tana H555 ECO Landfill Compactor	Lyle Machinery/First - Citizens Bank & Trust Company	\$29,469.00 per month/60 months

, and

WHEREAS, the above proposal is a pure (operating) lease and does not have an option to purchase and therefore does not have to abide by Public Bid Law

NOW, THEREFORE, BE IT RESOLVED, that the Sabine Parish Police Jury hereby accepts this lease proposal from Lyle Machinery for a 2025 Tana H555 ECO Landfill Compactor, and

BE IT FURTHER RESOLVED, that Secretary Treasurer William E. Weatherford and Police Jury President Ricky L. Sepulvado are authorized to sign and otherwise execute any documents necessary to complete this operating lease.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 1-Stewart

25. Consider Accepting Farris Road into the Parish Maintenance System (Ward 2, Road District 16)

During the July 16, 2025, Regular Police Jury meeting, the Jury tabled adopting Farris Road, located in Ward 2 (Road District 16), into the parish maintenance system until further information could be obtained. The Road and Shop Committee met on August 15, 2025, and determined the road met all required criteria of a parish road and recommended it be accepted into the parish maintenance system.

Road Superintendent Hughes stated that after careful review, it was determined that the road was named Farris Lane and asked for the road to be recorded as such in the maintenance system.

Resolution No. 9829

Motion by Ruffin and seconded by Garcie to adopt Farris Lane, located in Ward 2 (Road District 16), into the parish maintenance system.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 1-Stewart

26. Consider Leasing a Truck for Ward 1 (Road District 18)

During the August 15, 2025, Road and Shop Committee meeting, Road Superintendent Hughes stated that Ward 1's work truck was worn out and needed a motor. Road Superintendent Hughes has located a readily available truck. Enterprise Fleet Management has presented the Jury with a quote to lease the desired vehicle. The Jury is currently enrolled in an operating lease agreement with Enterprise and is leasing several vehicles for Road Department use.

Resolution No. 9830

Motion by Ruffin and seconded by Taylor:

WHEREAS, Resolution No. 8806, adopted on June 16, 2021, authorized the Sabine Parish Police Jury to enter into an operating lease agreement with Enterprise Fleet Management for scheduled light duty vehicles, and

WHEREAS, Road Superintendent Hughes has expressed the desire to acquire a new work truck for Ward 1 (Road District 18), and

WHEREAS, Enterprise Fleet Management has agreed to lease the desired vehicle to the Police Jury, and

WHEREAS, ownership of the vehicle will be retained by Enterprise Fleet Management and not transferred to the Sabine Parish Police Jury

NOW, THEREFORE, BE IT RESOLVED, that leasing a work truck for Ward 1 (Road District 18) through Enterprise Fleet Management is hereby approved by the Sabine Parish Police Jury, and

BE IT FURTHER RESOLVED, that the Police Jury President and Secretary Treasurer are authorized to execute any and all documents necessary to finalize the agreement.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 1-Stewart

27. Consider Approving Handicapped Driveway Repairs at 103 N. Washburn Street, Converse, Louisiana

During the August 15, 2025, Road and Shop Committee meeting, Road Superintendent Bobby Hughes informed the committee that the Parish had received a request for assistance at 103 N. Washburn Street, Converse, Louisiana to improve the condition of a disabled person's driveway. He stated that all the criteria established by the Jury for assistance has been met. The request has been reviewed and approved by the Road and Shop Committee. The Committee recommended that the Jury approve assistance.

Resolution No. 9831

Motion by Garcie and seconded by Byrd:

WHEREAS, Ordinance No. 5 of 2019 allows the Police Jury to assist disabled persons meeting the established criteria in repairing their driveway; and

WHEREAS, the Police Jury has reviewed supporting documents provided by the property owner at 103 N. Washburn Street, Converse, Louisiana, Crystal L. Lynch, and found that she meets all the required criteria.

NOW, THEREFORE, BE IT RESOLVED, that the Sabine Parish Police Jury hereby authorizes Road Superintendent Bobby Hughes to direct work to improve the condition of the driveway to ensure that it is assessable for emergency vehicles and others providing safety and welfare services.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 1-Stewart

28. Declare 2011 Caterpillar 416E Backhoe Loader, BH-91 Wards 7 & 9 (S/N:LMS01491), Surplus and Approve Sale Through Govdeals.com

The following piece of equipment is considered to no longer serve a useful purpose to the Sabine Parish Police Jury. On August 15, 2025, the Road and Shop Committee met and unanimously declared the equipment surplus and approved disposal of it through electronic auction.

Resolution No. 9832

On motion by Byrd and seconded by Remedies:

WHEREAS, the Road and Shop Committee met on August 15, 2025, and recommended that the following equipment be declared surplus property:

UNIT NUMBER	DESCRIPTION	SERIAL NUMBER	ROAD DISTRICT	MINIMUM BID
BH-91	2011 Caterpillar 416E Backhoe Loader	LMS01491	Wards 7 & 9 (Road Dists. 04 & 20)	\$10,000.00

NOW, THEREFORE, BE IT RESOLVED that the above listed property be hereby declared surplus property; and

BE IT FURTHER RESOLVED that the surplus property be sold through electronic auction (Govdeals.com) at a price no lower than the minimum bid amount noted above; and

BE IT FURTHER RESOLVED, that the Police Jury President is hereby authorized to sign and otherwise execute any documents necessary to finalize the sale of the listed equipment.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 1-Stewart

29. Declare 2016 Dodge Ram 3500, P-18 Ward 1 (VIN: 3C7WRTCJ9GG176818), Surplus and Approve Sale Through Govdeals.com

The following piece of equipment is considered to no longer serve a useful purpose to the Sabine Parish Police Jury. On August 15, 2025, the Road and Shop Committee met and unanimously declared the equipment surplus and approved disposal of it through electronic auction.

Resolution No. 9833

On motion by Taylor seconded by Bison:

WHEREAS, the Road and Shop Committee met on August 15, 2025, and recommended that the following equipment be declared surplus property:

UNIT NUMBER	DESCRIPTION	VIN	ROAD DISTRICT	MINIMUM BID
P-18	2016 Dodge Ram 3500	3C7WRTCJ9GG176818	Ward 1 (Road Dist. 18)	\$1,500.00

NOW, THEREFORE, BE IT RESOLVED that the above listed property be hereby declared surplus property; and

BE IT FURTHER RESOLVED that the surplus property be sold through electronic auction (Govdeals.com) at a price no lower than the minimum bid amount noted above; and

BE IT FURTHER RESOLVED, that the Police Jury President is hereby authorized to sign and otherwise execute any documents necessary to finalize the sale of the listed equipment.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 1-Stewart

30. Ratify Authorizing Advertisement of Bids for Sabine Parish 5% Initiative Generator Project (FEMA DR-4611-LA, Project #0159)

On August 13th, 2025, the Sabine Parish Police Jury advertised for sealed bids to be received until 10:00 a.m. on Monday the 8th day of September 2025 for the construction/installation of a 600-kw diesel generator with level 1 enclosure , a 72-hour tank, a 2,000-amp transfer switch and a two-year warranty.

Because of a project deadline of September 30, 2026, it was imperative that the bid be advertised as soon as possible. Therefore, authorization of the advertisement of the bid should be ratified by the full Jury.

Resolution No. 9834

On motion by Bison and seconded by Garcie to authorize and ratify the August 13th, 2025, advertisement for the construction/installation of a 600-kw diesel generator with level 1 enclosure, a 72 hour tank, a 2,000 amp transfer switch and a two-year warranty for the Sabine Parish 5% Initiative Generator Project- FEMA DR- 4611- LA, Project #0159.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 1-Stewart

31. Authorize the President of the Sabine Parish Police Jury to Execute Cleco Power LLC Servitude Agreement

The Sabine Parish Police Jury has plans for expansion of the solid waste landfill to accommodate expected future needs. Cleco Power L. L. C. will be providing power for two leachate ponds. In connection with this service, Cleco Power L.L.C. has provided a Servitude Agreement to the Police Jury to grant Cleco Power, L.L.C. a perpetual servitude over, under, and through a part of property described as:

A certain tract of land located in Section 1, Township 7 North, Range 12 East, Parish of Sabine, Louisiana. Cleco will have the right to place, construct, reconstruct, repair, replace, add, modify, relocate, change the size and capacity of, operate, maintain, etc., the system.

The servitude, (right-of-way) does not convey any interest whatsoever in any oil, gas, or other minerals.

Resolution No. 9835

On motion by Bison and seconded by Remedies:

BE IT RESOLVED for the Sabine Parish Police Jury to enter a Servitude Agreement with Cleco Power L.L.C. to provide a servitude (right-of-way) located in Section 1, Township 7 North, Range 12 East, Parish of Sabine, Louisiana for the provision of power for future landfill expansion, and

BE IT FURTHER RESOLVED, that the President of the Sabine Parish Police Jury, Mr. Ricky L. Sepulvado, be authorized and empowered to sign and otherwise execute any documents necessary to convey the above noted servitude (right-of-way).

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 1-Stewart

32. Approve Creating Position for a Payroll/ Human Resources Clerk

Because of the expanded duties of the administrative office, the Sabine Parish Police Jury has determined the need for an additional employee with the primary duties of payroll preparation and human resource (retirement, insurance, etc.) management.

Resolution No. 9836

On motion by Bison and seconded by Byrd:

BE IT RESOLVED, that the Sabine Parish Police Jury hereby establishes a new full-time position of Payroll/Human Resources Clerk with the primary duties of payroll preparation and reporting, onboarding new employees and management of retirement, insurance, deferred compensation plans, etc. The Payroll/Human Resources Clerk will be an employee of the Administrative Department working under the supervision of the Secretary Treasurer.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 1-Stewart

33. Consider Creating Position for a Public Relations Coordinator

The Sabine Parish Police Jury has recognized a need for increased transparency. To keep the public better informed, the Jury is considering creating a new position for a public relations coordinator. The public relations coordinator will be responsible for communicating the actions of the Police Jury with the public. The coordinator will be responsible for maintaining and posting information on the Police Jury's website and Facebook page.

Resolution No. 9837

On motion by Ruffin and seconded by Remedies:

BE IT RESOLVED, that the Sabine Parish Police Jury hereby establishes a new part-time position of Public Relations Coordinator responsible for communicating the actions of the Police Jury to the public and maintaining and posting information to the website and Facebook page, and

BE IT FURTHER RESOLVED, that the work week of the Public Relations Coordinator will be limited to a maximum of twenty-five (25) hours at a rate of pay of twenty (\$20.00) dollars per hour worked, and

BE IT FURTHER RESOLVED, that as a part-time employee, the Public Relations Coordinator will not be eligible to participate in the STEP Plan or any other fringe benefits normally offered to Police Jury employees.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 1-Stewart

34. Consider Creating Position for a Pugmill Scale Attendant

In order to control the inventory of oil sand produced by the pug mill, it is necessary to weigh every truckload of material removed from the stockpile. The Police Jury has purchased a scale to weigh the trucks transporting oil sand; however, a Pugmill Scale Attendant is required to operate the scale.

Resolution No. 9838

On motion by Taylor and seconded by Ruffin:

BE IT RESOLVED, that the Sabine Parish Police Jury hereby establishes a new position of Pugmill Scale Attendant responsible for weighing all trucks transporting oil sand from the pug mill inventory stockpile.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 1-Stewart

35. Consider Hiring a Temporary Employee to Fill the Courthouse Janitor Position During His Absence

The Courthouse Janitor is expected to be off work for an extended period of time due to sickness. The Courthouse Maintenance Supervisor has requested the Jury approve hiring a temporary courthouse janitor while the regular employee is off work.

Resolution No. 9839

On motion by Bison and seconded by Garcie:

WHEREAS, the courthouse janitor is expected to be off work for a long period of time, and

WHEREAS, the vacant position needs to be filled to ensure efficient operations.

NOW THEREFORE, BE IT RESOLVED, that a courthouse janitor be temporarily hired to fill the vacancy, and

BE IT FURTHER RESOLVED, that the temporary courthouse janitor be hired effective immediately at the normal base rate of pay for a Courthouse Janitor, and

BE IT FURTHER RESOLVED, that as a temporary employee, the janitor will not be eligible to participate in any normal fringe benefits offered to full-time employees, and

BE IT FURTHER RESOLVED, that the temporary janitor's employment will terminate upon the return of the regular employee to work.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 1-Stewart

36. Authorize Payment of Approved Bills

Resolution No. 9840

Motion by Rufin and seconded by Bison to pay the approved bills.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 1-Stewart

37. Appropriate and Transfer Sales Tax for August Operations (\$500,000)

Resolution No. 9841

Motion by Ruffin and seconded by Bison to appropriate and transfer \$500,000.00 from the Sales Tax Fund to the Parish-wide Transportation Fund for August 2025 operations.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 1-Stewart

38. Committee Reports

There were no committee reports.

39. Operations

Road Superintendent Hughes stated that he and a few police jury employees traveled to Angelina County, Texas to examine the County's procedure for manufacturing oil sand and the process for laying the material on roads.

He also provided the jurors with a listing of permits and citations issued during the prior month, along with an updated copy of the 2025 Parish Transportation Act (PTA) Priority List showing road work that had been completed to date.

Mr. Brett Bayard, the engineer for the Police Jury, provided an update on the construction of Cells 8 & 9 at the Sabine Parish Landfill. The two cells will be used to provide additional airspace at the landfill and allow more waste to be disposed of in the upcoming years.

40. Adjournment

Resolution No. 9842

Motion by Taylor and seconded by Garcie to adjourn.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 1-Stewart

s/William E. Weatherford
William E. Weatherford
Secretary Treasurer

s/Ricky L. Sepulvado
Ricky L. Sepulvado
President