

December 18, 2024

On Wednesday, December 18, 2024, at 9:00 a.m., the Police Jury of Sabine Parish, State of Louisiana met in open and regular session.

AGENDA

1. Call to Order
2. Roll Call
3. Prayer
4. Pledge of Allegiance
5. Amend the Agenda
6. Adopt the Agenda
7. Public Comments
8. Senator Alan Seabaugh
9. Representative Rodney Schamerhorn
10. Representative Larry Bagley
11. Planning Commission
12. Accept the Minutes of the Previous Regular Meeting Held November 20, 2024
13. Release all Existing Members of the Planning Commission
14. Appoint New Members of the Planning Commission
- 14a. Consider Parish Comprehensive Plan
- 14b. Discuss Swyft Connect
15. Adopt a Resolution Providing for Canvassing the Returns and Declaring the Results of the Special Election Held in Road District No. 4, Ward 7 of Sabine Parish Louisiana, on Tuesday, November 5, 2024, to Authorize the Levy of a Special Tax Therein
16. Review and Approve 2025 Library Board Budget
17. Award Bids for 2025 Road Materials, Supplies, and Services
18. Approve Engagement of Rozier, McKay & Willis to Perform the Annual Financial Audit and the Statewide Agreed-Upon Procedures for the Sabine Parish Police Jury for the Year Ended December 31, 2024
19. Set the Dates and Time of the Police Jury's Regularly Scheduled Meetings for the Year 2025
20. North Louisiana Criminalistics Laboratory Commission – Approve 2025 Annual Budget and 2024 Amended Budget
21. Adopt Parish Transportation Act Priority List (3 Years – 2025,2026, 2027)
22. Rescind Resolution No. 9629- Federal Off System Bridge Replacement Program – Annual Certification of Compliance
23. Federal Off System Bridge Replacement Program – Annual Certification of Compliance
24. Approve Transfer of \$350,000 from Solid Waste (Landfill) Fund to the Parish-Wide Transportation Fund
25. Consider Creating Three Parish-wide Pugmill Positions
26. Consider Creating Two Parish-wide Utility Labor Positions
27. Authorize Payment of Approved Bills
28. Appropriate and Transfer Sales Tax for December Operations (\$450,000)
29. Committee Reports
30. Operations
31. Adjournment

1. Call to Order

President Ricky L. Sepulvado called the meeting to order.

2. Roll Call

The roll was called by the Secretary Treasurer. The following jurors were present: “Bo” Stewart, Barry Stevens, William E. Ruffin, Ronny Bison, Bruce Taylor, Eric Garcie, Ricky “K-Wall” Sepulvado, and Kenny John Remedies.

The following juror was absent or arrived late:

Randy Byrd

3. Prayer

Prayer was led by Mr. William E. Ruffin.

4. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. “Bo” Stewart.

5. Amend the Agenda

Public comments on the motion to amend the agenda must be allowed prior to any vote to add an item to the agenda. There were no public comments.

Resolution No. 9679

Motion by Stewart and seconded by Garcie to amend the agenda to include the following items:

14a. Consider Parish Comprehensive Plan

14b. Discuss Swyft Connect

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, and Remedies

Nays: 0

Abstain: 0

Absent: 1- Byrd

6. Adopt the Agenda

Resolution No. 9680

Motion by Stevens and seconded by Taylor to adopt the agenda as amended.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, and Remedies

Nays: 0

Abstain: 0

Absent: 1- Byrd

7. Public Comments

Police Jury President, Ricky L. Sepulvado, allowed a period of public comment on any item on the agenda. There were no public comments.

8. Senator Alan Seabaugh

No representative from Senator Alan Seabaugh’s office was present at the meeting.

9. Representative Rodney Schamerhorn

No representative from Representative Rodney Schamerhorn’s office was present at the meeting.

10. Representative Larry Bagley

Representative Bagley informed the jurors about the recent legislation passed regarding severance tax and stated that the legislation would allow the Parish to receive more revenue and quoted an estimated revenue increase of \$2-4 million.

11. Planning Commission

No representative from the Sabine Parish Planning Commission was present at the meeting.

12. Accept the Minutes of the Previous Regular Meeting Held November 20, 2024

Resolution No. 9681

Motion by Bison and seconded by Ruffin to accept the minutes of the previous regular meeting held November 20, 2024.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, and Remedies

Nays: 0

Abstain: 0

Absent: 1- Byrd

13. Release all Existing Members of the Planning Commission

Section 14-31 of the Sabine Parish Police Jury Code states the creation and duties of the Planning Commission. This section also calls for the removal of any member of the Commission for inefficiency, neglect of duty or malfeasance. During the December 13, 2024, Road and Shop Committee meeting, the committee recommended releasing all members due to inactivity of the board and appointing new members. The current members are as follows:

Kenneth Wright
Robert Dybas
Peter Nugent
Bob Groves
Joe Harwell
David McDonald
Gay Corley

Resolution No. 9682

Motion by Bison and seconded by Stewart to release all existing members of the Planning Commission effective immediately.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, and Remedies

Nays: 0

Abstain: 0

Absent: 1- Byrd

14. Appoint New Members of the Planning Commission

Section 14-31 of the Sabine Parish Police Jury Code states the creation and duties of the Planning Commission. The Commission shall consist of five members, all to be appointed by the Police Jury. The Road and Shop Committee has recommended the appointment of the following representatives from the following offices to fill these positions:

Peter Nugent-Former Chairman of the Planning Commission

Melinda Heard- Sabine Parish Communications (911) Office

Carl Chance-Sabine Parish Tax Assessor's Office

Bobby Hughes-Sabine Parish Road Department

Jim Freeland- Sabine Parish Building Code Office

Resolution No. 9683

Motion by Stewart and seconded by Ruffin:

WHEREAS, the Planning Commission shall consist of five members all to be appointed by the Police Jury, and

WHEREAS, the Road and Shop Committee has made a recommendation to the Police Jury to appoint the following individuals as board members:

Peter Nugent
Melinda Heard
Carl Chance
Bobby Hughes
Jim Freeland

THEREFORE, BE IT RESOLVED that Peter Nugent, Melinda Heard, Carl Chance, Bobby Hughes, and Jim Freeland are appointed as board members of the Sabine Parish Planning Commission, and

BE IT FURTHER RESOLVED, that each member's term shall commence on January 1, 2025 and expire on January 1, 2030.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, and Remedies

Nays: 0

Abstain: 0

Absent: 1- Byrd

14a. Consider Parish Comprehensive Plan

Mr. Mike Mancil, with the Sabine Parish Economic Development Board informed the Jury that the Board has contacted Tipton Associates to perform a comprehensive plan for the Parish. He stated that the comprehensive plan would assist in obtaining grants to help promote economic development and would cost approximately \$140,000. He requested the Jury to utilize funds allocated for industrial development (approximately \$92,000) to offset the cost of the plan. Mayor Hable of the Town of Many stated that he had spoken with the mayors of all the other municipalities, and all were interested in having the project complete to promote economic development throughout the Parish. Secretary Treasurer Weatherford proposed entering into a Cooperative Endeavor Agreement with the Town of Many to engage Tipton Associates to perform a comprehensive plan for Sabine Parish.

Resolution No. 9684

The following resolution was offered by Taylor and seconded by Remedies:

WHEREAS, Tipton Associates has offered to provide a comprehensive plan for Sabine Parish, and

WHEREAS, the comprehensive plan will assist with grant funding and assist with helping promote economic development throughout the Parish, and

WHEREAS, the Economic Development Board has recommended that the Police jury utilize funds allocated for industrial development (approximately \$92,000) to offset the cost of the plan, and

WHEREAS, the Town of Many has agreed to enter into a Cooperative Endeavor Agreement with the Sabine Parish Police Jury to engage Tipton Associates to perform a comprehensive plan for the Parish

NOW, THEREFORE BE IT RESOLVED, that the Sabine Parish Police Jury is hereby authorized to enter a cooperative endeavor agreement with the Town of Many, Louisiana to provide a comprehensive plan for Sabine Parish, and

BE IT FURTHER RESOLVED, that the police jury president is hereby authorized to execute any documents necessary to complete the agreement.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, and Remedies

Nays: 0

Abstain: 0

Absent: 1- Byrd

14b. Discuss Swift Connect

Mr. "Bo" Stewart briefly discussed the work being performed by Swift Connect in the district he represents. He mentioned that contractors are damaging the roads and asked what the Jury could do to mend the problem.

15. Adopt a Resolution Providing for Canvassing the Returns and Declaring the Results of the Special Election Held in Road District No. 4, Ward 7 of Sabine Parish Louisiana, on Tuesday, November 5, 2024, to Authorize the Levy of a Special Tax Therein

Resolution No. 9685

The following resolution was offered by Ruffin and seconded by Bison:

RESOLUTION

A resolution providing for canvassing the returns and declaring the results of the special election held in Road District No. 4, Ward 7 of Sabine Parish, Louisiana, on Tuesday, November 5, 2024, to authorize the levy of a special tax therein.

BE IT RESOLVED by the Police Jury of the Parish of Sabine, State of Louisiana (the "Governing Authority"), acting as the governing authority of Road District No. 4, Ward 7 of Sabine Parish, Louisiana (the "District"), that:

SECTION 1. Canvass. This Governing Authority does now proceed in open and public session to examine the official tabulations of votes cast at the special election held in the District, on TUESDAY, NOVEMBER 5, 2024, to authorize the levy of a special tax therein, and said Governing Authority does further proceed to examine and canvass the returns and declare the result of the special election.

SECTION 2. Election Results. According to the official certified tabulation of votes cast at said Election, there was a total of **204** votes cast **IN FAVOR OF** Proposition and a total of **233** votes cast **AGAINST** Proposition, resulting in a majority of **29** votes cast **AGAINST** Proposition. The Proposition was therefore duly **DEFEATED** by a majority of the votes cast by the qualified electors voting at the Election.

SECTION 3. Promulgation of Election Result. The results of said election shall be promulgated by publication in the manner provided by law, after receipt from the Secretary of State's office of the actual costs of the election, as required by §18:1292 of the Louisiana Revised Statutes of 1950, as amended.

SECTION 4. Declaration. The foregoing results of the Election are hereby declared by this Governing Authority and shall be published as required by law.

SECTION 5. Procès Verbal. A *Procès Verbal* of the canvass of the returns of said election shall be made and a certified copy thereof shall be forwarded to the Secretary of State, Baton Rouge,

Louisiana, who shall record the same in her office; and another copy thereof shall be retained in the archives of this Governing Authority.

This resolution having been submitted to a vote, the vote thereon was as follows:

Yeas: 8 - Stewart, Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, and Remedies

Nays: 0

Abstain: 0

Absent: 1- Byrd

And the resolution was declared adopted on this, the 18th day of December, 2024.

/s/ William E. Weatherford
Secretary-Treasurer

/s/ Ricky L. Sepulvado
President

PROCÈS VERBAL OF THE CANVASS OF THE VOTES CAST AT THE SPECIAL ELECTION HELD IN ROAD DISTRICT NO. 4, WARD 7 OF SABINE PARISH, LOUISIANA, ON TUESDAY, NOVEMBER 5, 2024.

BE IT KNOWN AND REMEMBERED that on Wednesday, December 18, 2024, at 9:00 a.m., at its regular meeting place, the Police Jury Room of the Courthouse, 400 Capitol Street, Many, Louisiana, the Police Jury of the Parish of Sabine, State of Louisiana (the "Governing Authority"), acting as the governing authority of Road District No. 4, Ward 7 of Sabine Parish, Louisiana (the "District"), and being the authority ordering the special election held therein on Tuesday, November 5, 2024, with a quorum being present, did examine the official certified tabulations of votes cast at the said election, and did examine and canvass the returns of said election, there having been submitted at said election the following proposition to wit:

ROAD DISTRICT NO. 4, WARD 7
PROPOSITION (TAX)

Shall Road District No. 4, Ward 7 of Sabine Parish, Louisiana (the "District"), levy a 13.88 mills tax on all the property subject to taxation within the District (an estimated \$395,500 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of 10 years, beginning with the year 2025 and ending with the year 2034, for the purpose of constructing, improving, maintaining and/or repairing public roads and bridges in the District, including ditching and drainage therefor and purchasing equipment therefor?

There was found by said count and canvass that there was a total of **204** votes cast **IN FAVOR OF** Proposition and a total of **233** votes cast **AGAINST** Proposition, as hereinabove set forth, and it was further found and determined that there was a majority of **29** votes cast **AGAINST** Proposition as hereinabove set forth.

Therefore, the Governing Authority did declare and proclaim and does hereby declare and proclaim in open and public session that the Proposition as hereinabove set forth was duly **DEFEATED** by a majority of the votes cast by the qualified electors voting at the said special election.

Results by precinct are available from the Secretary-Treasurer of this Governing Authority during regular business hours or via the Louisiana Secretary of State's website (voterportal.sos.la.gov).

THUS DONE AND SIGNED at Many, Louisiana, on this, the 18th day of December, 2024.

ATTEST:

/s/ Ricky L. Sepulvado

President

/s/ William E. Weatherford

Secretary-Treasurer

16. Review and Approve 2025 Library Board Budget

The Sabine Parish Library Board has presented its Proposed 2025 Budget to the Sabine Parish Police Jury for its review and approval.

Resolution No. 9686

On motion by Stevens and seconded by Stewart:

WHEREAS, the Sabine Parish Library Board has completed its 2025 Proposed Budget estimating total revenues of \$12,750 and total expenditures of \$868,242 with an estimated deficit of \$855,492 to be paid with existing fund balance.

NOW, THEREFORE BE IT RESOLVED, that the Sabine Parish Police Jury has reviewed and approves the 2025 Proposed Budget of the Sabine Parish Library Board.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, and Remedies

Nays: 0

Abstain: 0

Absent: 1- Byrd

17. Award Bids for 2025 Road Materials, Supplies, and Services

Sealed bids were received in the Police Jury Office, at the Courthouse, Many, Louisiana, until 10:00 a.m. on November 1, 2024, for 2025 materials, supplies, and services at which time they were opened and read aloud. The bid advertisement stated that the bids would be presented to the Police Jury today, Wednesday, December 18, 2024, during the regularly scheduled meeting at which time they will be reviewed and awarded.

The Road and Shop Committee reviewed all bids and has made a recommendation for acceptance. The Committee recommended not awarding the bid for Roadside Vegetation Herbicide Application until a public hearing could be held with the apparent low bidder.

Secretary Treasurer Weatherford presented the jurors with a list of the bids for materials, supplies and services for the year 2025 that are recommended for acceptance.

Resolution No. 9687

Motion by Stewart and seconded by Remedies to award the 2025 bids for materials, supplies and services to the bidders as listed:

1. Hot Mix

(a) Prairie Materials, LLC

Hot Mix Non-Polymer-FOB Leesville Plant \$100.00 per ton

Hot Mix Polymer-FOB Leesville Plant \$110.00 per ton

*Prices are only good for a 6-month period, due to unstable fuel prices
(January 1, 2025-June 30, 2025)

2. Oil Sand Mix (Oil Dirt)

(a) Texas Materials

With Texas sales tax of 8.25% added to FOB quoted price

Oil Sand – FOB Jasper, TX Plant \$90.00 per ton

3. Hot Mix/Oil Sand Mix Installation with Lay Down Machine

(a) Apeck Construction, LLC

Hot mix/ oil sand installation with a laydown machine \$35.00 per ton

4. Cold Mix

- (a) Diamond B Construction Co. LLC
Cold Mix – FOB Alexandria Plant \$117.50 per ton
Cold Mix – Delivered to Many, LA \$138.50 per ton
*Price is offered through June 30, 2025

5. One, Two, Three Course Gravel/ Road Oil Seal Application
No bid received.

6. Road Oil

- (a) Bryan & Bryan Asphalt
Oil will meet the specifications of Texas Cracked Fuel Oil (Prime Oil – MC- 30). Delivered to any point in Sabine Parish. This bid is based on current posted prices, any increase or decrease in posted price shall be passed along to the Parish. \$695.00 per ton

7. Backhoe Services
No bid received.

8. Trackhoe Services

- (a) Procell Services
Trackhoe services – John Deere 160C \$90.00 per hour
Trackhoe services – John Deere 160G \$90.00 per hour

9. Bulldozer Services

- (a) Procell Services
Bulldozer services – 700H John Deere \$90.00 per hour
Bulldozer services – 650G John Deere \$90.00 per hour
Bulldozer services – D-3 Caterpillar \$90.00 per hour

10. Material Hauling Services – 14-yard Dump Truck

- (a) Procell Services
Material hauling services- 14-yard dump truck \$80.00 per hour

11. Material Hauling Services – 24 Yard Belly Dump Truck

- (a) Overdevest Trucking
Material hauling services-24-Yard End \$.32 per ton mile or \$125 yard to yard or Belly Dump Truck

12. Galvanized and Poly-Coated Steel Round Culverts and Bands

- (a) Family Farm & Garden
The price quoted is a delivered cost. Culverts are manufactured in the United States. Family Farm & Garden reserves the right to cancel the bid if at anytime they receive a significant price increase from their vendors. They will also go down on prices if the market falls.

Note: Culvert unit prices are for each foot of pipe.

		Family Farm & Garden (Many,LA)
2&2/3 x 1/2 Corrugation		<u>Pipe</u>
<u>Diameter</u>	<u>Gauge</u>	<u>Unit Price</u>
Galvanized:		

12"	16	\$15.70
15"	16	\$19.53
18"	16	\$23.40
21"	16	\$27.27
24"	16	\$31.19
24"	14	\$37.44
30"	16	\$39.07
30"	14	\$46.99
36"	14	\$56.25
42"	14	\$65.70
48"	14	\$75.15
Polymer Coated:		
12"	16	\$23.56
15"	16	\$29.30
18"	16	\$35.00
21"	16	\$40.90
24"	16	\$46.78
24"	14	\$56.16
30"	16	\$58.60
30"	14	\$70.48
36"	14	\$84.38
42"	14	\$98.56
48"	14	\$112.72
3x1 Corrugation Galvanized		
60"	16	\$86.95
60"	14	\$103.50
66"	16	No Bid
66"	14	No Bid
72"	14	\$125.08
84"	14	\$144.70
96"	12	\$223.40
108"	10	\$318.75
120"	10	\$354.00
Polymer Coated:		
60"	16	\$130.40
60"	14	\$155.00
66"	16	No Bid
66"	14	No Bid
72"	14	\$187.60
84"	14	\$217.00
96"	12	\$335.00
108"	10	\$460.00
120"	10	\$515.00
Plastic (Dual Wall)		
12"		\$10.50
15"		\$13.85
18"		\$19.20
21"		No Bid
24"		\$32.00
30"		\$44.00
36"		\$54.00

48"		\$90.00
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13. Used Railroad Tank Shell Culverts

(a) The Railroad Yard Inc.

Prices quoted are to be effective from January 1, 2025, through December 31, 2025, and will include transportation costs to job site.

Tank Car Culverts:

8' to 9'-8" x 1/2" to 5/8" wall	\$435.00 per foot
10'+ x 1/2" to 5/8" wall	\$450.00 per foot

*All tank car culverts are patched and purged prior to delivery.

Half Tank Car Culverts:

10' x 1/2" to 5/8" wall w/ 5/16" steel floor & headwalls	\$515.00 per foot
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14. Tires

(a) Sabine Tire, Inc.

<u>Size</u>	<u>Brand/Tread</u>	<u>Ply Rating</u>	<u>Price</u>
10.00X16	ATF Tri Rib	8	\$148.82
11R22.5	Road X Steer	16	\$295.91
11R22.5	Super Max Grip	16	\$299.05
11R24.5	Road X Steer	16	\$322.09
11R24.5	Super Max Grip	16	\$325.66
1400R24	Tube	N/A	\$59.75
17.5-25	ATF Grader	16	\$541.50
17.5R25	Star Maxx Grader	Radial-1 star	\$928.98
LT235/80R17	Summit HT	10	\$133.90
LT235/80R17	Summit AT	10	\$140.66
LT245/75R17	Summit HT	10	\$132.04
LT245/75R17	Summit AT	10	\$139.45
LT285/75R16	Dirt Commander MT	10	\$169.73
205/75R15	Travel Star	8	\$64.50
235/80R16	Travel Star	10	\$89.35
18.4X34	ATF	10	\$603.90
225/75R15	Travel Star	10	\$74.68

(b) Despino's Tire Service

<u>Size</u>	<u>Brand/Tread</u>	<u>Ply Rating</u>	<u>Price</u>
14.00R24	Galaxy	Radial	\$675.00
17.5R25	Maxam	20	\$995.00
235/80/16	Trailer	10	\$95.00
460/85R24	Maxam	10	\$850.00
340/85R24	Maxam	8	\$425.00
23.5R25	Maxam	2 star	\$1,950.00
13.00X624	Galaxy	8	\$300.00

15. Gravel and Crushed Rock

1) Gravel

a. Gravel-Maintenance

- Larry Grayson & Sons Trucking.
\$39.00 per ton- Delivered to Florien/Many
\$40.00 per ton- Delivered to P. Hill/Zwolle
Upon Availability

b. Gravel -Oversized

- Larry Grayson & Sons Trucking, LLC
\$42.00 per ton-Delivered to Florien/Many

\$43.00 per ton-Delivered to P. Hill/Zwolle
Upon Availability

2) Glauconite (Black Rock)

Due to fluctuations in fuel costs and the economy, Big 4, Inc. is unable to set a fixed rate for these materials for any length of time. The Parish will be notified 15 days in advance of price increases or decreases in order for the Parish to decide if materials will be purchased from Big 4, Inc.

a. Road Base

- Big 4, Inc.
FOB Plant- Hemphill, TX \$12.00 per ton

b. Filter Rock 2” x 4”

- Big 4, Inc.
FOB Plant- Hemphill, TX \$16.50 per ton

c. Rock 3”x 5”

- Big 4, Inc.
FOB Plant – Hemphill, TX \$16.50 per ton

d. Oversize

No bid received.

3) Limestone

a) Base Material/Super Flex Base (TCS#111)

- Apeck Aggregates Supply, LLC
Standard Base Mat. /Super Flex Base
FOB Plant- Leesville, LA \$42.67 per ton

b) 57 Stone

- Apeck Aggregates Supply, LLC
#57 Stone
FOB Plant-Leesville, LA \$49.08 per ton

c) 2” Stone

- Apeck Aggregates Supply, LLC
2” Stone
FOB Plant-Leesville, LA \$44.79 per ton

d) 1x3 Stone

- Apeck Aggregates Supply, LLC
1x3 Stone
FOB Plant-Leesville, LA \$47.99 per ton

4) Granite/Rhyolite

a. 610 Base

- Prairie Materials, LLC
Rhyolite 610 Rd Base (Commercial Base) \$45.00 per ton
Rhyolite 610 Rd Base (Class 2 Rd Base) \$50.00 per ton
FOB Plant- Leesville, LA
Prices are only good for a 6-month period, due to unstable fuel prices
(January 1, 2025-June 30, 2025)

b. SB2

- Madden Contracting Company, LLC
Class 7 Base

FOB Plant-Mansfield, La	\$45.25 per ton
FOB Plant-Natchitoches, LA	\$45.25 per ton
Prices good 1/1/25-6/30/25	

Class 7 Base	
FOB Plant-Mansfield, La	\$46.25 per ton
FOB Plant-Natchitoches, LA	\$46.25 per ton
Prices good 7/1/25-12/31/25	

c. 3”

- Madden Contracting, LLC

3” Base	
FOB Plant-Mansfield, LA	\$47.75 per ton
FOB Plant-Natchitoches, LA	\$47.75 per ton
Prices good 1/1/25-6/30/25	

3” Base	
FOB Plant-Mansfield, LA	\$48.75 per ton
FOB Plant-Natchitoches, LA	\$48.75 per ton
Prices good 7/1/25-12/31/25	

5) Crushed Concrete Base

- Apeck Aggregates Supply, LLC

Crushed Concrete	
FOB Plant-Leesville, LA	\$32.50 per ton

16. Painted Traffic Striping and Raised Pavement Markers

No bid received.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, and Remedies

Nays: 0

Abstain: 0

Absent: 1- Byrd

18. Approve Engagement of Rozier, McKay & Willis to Perform the Annual Financial Audit and the Statewide Agreed-Upon Procedures for the Sabine Parish Police Jury for the Year Ended December 31, 2024

Rozier, McKay & Willis, Certified Public Accountants, prepared our annual financial audit for the year ended December 31, 2023. They have proposed to perform the 2024 annual financial audit for the Police Jury for a fee not to exceed \$51,000. This will be a single audit because of the amount of federal financial assistance received by the Jury. Rozier, McKay & Willis will also perform certain agreed-upon-procedures required by the Louisiana Legislative Auditor for a fee not to exceed \$6,250. Total audit cost will not exceed \$57,250.

After providing the cost to the Jury, the Secretary Treasurer was requested to obtain more quotes.

Resolution No. 9688

Motion by Stevens and seconded by Stewart to table approving engagement of Rozier, McKay & Willis to perform the annual financial audit and the statewide agreed-upon procedures for the Sabine Parish Police Jury for the year ended December 31, 2024, until more quotes could be obtained.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, and Remedies

Nays: 0

Abstain: 0

Absent: 1- Byrd

19. Set the Dates and Time of the Police Jury's Regularly Scheduled Meetings for the Year 2025

The Police Jury is required to give written public notice of its regularly scheduled meetings at the beginning of each year.

Resolution No. 9689

Motion by Garcie and seconded by Bison to have the Police Jury's regularly scheduled meetings held at 9:00 a.m. in the Police Jury Meeting Room of the Sabine Parish Courthouse, 400 S. Capitol Street, Many, Louisiana, on the third Wednesday of each month. The regularly scheduled meetings will be held on the following days:

January 15, 2025

July 16, 2025

February 19, 2025

August 20, 2025

March 19, 2025

September 17, 2025

April 16, 2025

October 15, 2025

May 21, 2025

November 19, 2025

June 18, 2025

December 17, 2025

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, and Remedies

Nays: 0

Abstain: 0

Absent: 1- Byrd

20. North Louisiana Criminalistics Laboratory Commission – Approve 2025 Annual Budget and 2024 Amended Budget

Secretary Treasurer Weatherford explained that the Police Jury is normally asked to approve the budget of the North Louisiana Criminalistics Laboratory Commission. A memo from Joseph Jones, System Director, (with their Original 2024 Budget, Amended 2024 Budget, and Proposed 2025 Budget) has been provided to the Jury. The memo requests that the Police Jury approve the Amended 2024 Budget and the Proposed 2025 Budget.

Resolution No. 9690

Motion by Stewart and seconded by Taylor to approve the Amended 2024 Budget and the Proposed 2025 Budget of the North Louisiana Criminalistics Laboratory Commission.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, and Remedies

Nays: 0

Abstain: 0

Absent: 1- Byrd

21. Adopt Parish Transportation Act Priority List (3 Years – 2025,2026, 2027)

Louisiana Revised Statute 48:755 requires parishes to adopt a parish-wide capital improvements program that shall list all projects to be constructed using Parish Transportation Act funds during the fiscal year and the following two years. Parish Transportation Act funds shall be used for the benefit of the parish as a whole and within the priority ranking for the parish. The most critical needs existing parish-wide according to the priority ranking shall be met first.

All projects listed for the total three-year plan shall be approved by the parish governing authority and shall be adopted prior to the beginning of the first year of the three-year plan.

Resolution No. 9691

Motion by Bison and seconded by Remedies to adopt a three (3) year Parish Transportation Act Capital Improvements Program Priority List, on a selective basis, upon the recommendation of the Road and Shop Committee and the Parish Road Superintendent, Bobby Hughes, by a prioritized ranking, in accordance with the Parish Transportation Act. The roads are prioritized in the order as listed:

Road

Capital Improvement

2025

Bayshore Drive (Phase 2 of 2)	Asphalt
Little Flock Road (Phase 2 of 2)	Reclaim, Rock & Asphalt
Eaves Lane - 1.5 miles	Reclaim, Rock & Oil Sand
Strahan Road	Reclaim, Rock & Oil Sand
Carhee Road – 0.5 mile (Phase 1 of 2)	Reclaim, Rock & Oil Sand
Bozeman Loop- 1.0 mile (Phase 1 of 2)	Reclaim, Rock & Oil Sand
Haley Road-0.3 mile	Reclaim, Rock & Oil Sand
Sawmill Road-1.1 miles (Phase 1 of 2)	Reclaim, Rock & Oil Sand
Carhee Road– 1.1 miles (Phase 2 of 2)	Reclaim, Rock & Oil Sand
Carter Road – 1.2 miles	Reclaim, Rock & Oil Sand
Skinner Road - 0.8 mile	Reclaim, Rock & Oil Sand
Dickson Road - 0.7 mile	Reclaim, Rock & Oil Sand
Hazel Road - 0.5 mile	Reclaim, Rock & Oil Sand
McManus Road (Phase 2 of 2)	Reclaim, Rock & Oil Sand

2026

Lulla Street	Reclaim, Rock & Oil Sand
Long Road	Reclaim, Rock & Oil Sand
Sawmill Road (Phase 2 of 2)	Reclaim, Rock & Oil Sand
Bozeman Loop (Phase 2 of 2)	Reclaim, Rock & Oil Sand
Wright’s Landing Road (Phase 1 of 2)	Reclaim, Rock & Asphalt
Petty Road (Phase 1 of 2, water tank to Robert Geoghagan Drive)	Reclaim, Rock & Asphalt
Bridges Road (Phase 1 of 2)	Reclaim, Rock & Asphalt
Old Pleasant Hill Road	Reclaim, Rock & Asphalt

2027

Bridges Road (Phase 2 of 2)	Reclaim, Rock & Asphalt
Union Church Road	Reclaim, Rock & Asphalt
Caribbean Drive	Reclaim, Rock, & Asphalt
Turtle Beach Road (Phase 1 of 2)	Reclaim, Rock & Asphalt
Petty Road (Phase 2 of 2)	Reclaim, Rock & Asphalt
Wrights Landing Road (Phase 2 of 2)	Reclaim, Rock & Asphalt

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, and Remedies

Nays: 0

Abstain: 0

Absent: 1- Byrd

22. Rescind Resolution No. 9629- Federal Off System Bridge Replacement Program – Annual Certification of Compliance

Since adopting Resolution No. 9629 on September 18, 2024, the Louisiana Department of Transportation and Development (DOTD) has amended the language in the resolution template. In order to be in compliance, the Police Jury needs to rescind this resolution and adopt a new one with the correct language.

Resolution No. 9692

Motion by Garcie and seconded by Taylor to rescind Resolution No. 9629 of September 18, 2024.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, and Remedies

Nays: 0

Abstain: 0

Absent: 1- Byrd

23. Federal Off System Bridge Replacement Program – Annual Certification of Compliance

Resolution No. 9693

ANNUAL CERTIFICATION
OF COMPLIANCE WITH
STATE OF LOUISIANA
OFF SYSTEM BRIDGE REPLACEMENT PROGRAM

WHEREAS, the Code of Federal Regulations, as enacted by the United States Congress, mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity, and posted in accordance with the National Bridge Inspection Standards, and that an inventory of these bridges be maintained by each state; and

WHEREAS, the responsibility to inspect, rate, and load post those bridges under the authority of Sabine Parish, in accordance with those Standards, is delegated by the Louisiana Department of Transportation and Development to Sabine Parish.

NOW, THEREFORE, BE IT RESOLVED by the governing authority of Sabine Parish, Louisiana convened in Regular Session on the 18th day of December, that it does hereby certify to the Louisiana Department of Transportation and Development (DOTD) that for the period of January 1, 2025 through December 31, 2025:

1. The Parish will perform all interim inspections on all parish-owned or maintained bridges in accordance with the National Bridge Inspection Standards and Specifications for the National Bridge Inventory;
2. All bridges owned or maintained by the Parish will be structurally analyzed and rated by the Parish as to the safe load capacity in accordance with the American Association of State Highway and Transportation Officials (AASHTO) Manual for Bridge Evaluation. The load posting information that has been determined by DOTD for all bridges where the maximum legal load under Louisiana State Law exceeds the load permitted under the operating rating as determined above will be critically reviewed by the Parish. Load posting information will be updated by the Parish to reflect all structural changes, any obsolete structural ratings, or any missing structural ratings;

3. All Parish-owned or maintained bridges which require load posting or closing will be load posted or closed in accordance with the table in the DOTD Load Rating Directives. All DOTD supplied load posting information concerning a bridge has been critically reviewed by the Parish Engineer prior to load posting; and
4. All bridges owned or maintained by the Parish are shown on the attached list in the format specified by the DOTD. Corrections to data supplied to the Parish by the DOTD are noted.
5. All bridges owned and maintained by the Parish are accessible to DOTD for all routine bridge inspections. Parish will clear vegetation as required upon DOTD request.

These stipulations are prerequisites to participation by the Parish in the Off-System Bridge Replacement Program.

This resolution was considered section by section and as a whole and upon motion of Stewart being seconded by Remedies was adopted by the following vote on this the 18th day of December 2024.

Yeas: 8 - Stewart, Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, and Remedies

Nays: 0

Abstain: 0

Absent: 1- Byrd

24. Approve Transfer of \$350,000 from Solid Waste (Landfill) Fund to the Parish-Wide Transportation Fund

Resolution No. 9694

On motion by Stewart and seconded by Remedies:

WHEREAS, the Sabine Parish Police Jury operates a sanitary landfill; and

WHEREAS, the operation of the landfill has been successful and excess profits have been accumulated in the Landfill Revenue Fund; and

WHEREAS, the Sabine Parish Police Jury has issued \$6,000,000 in Landfill Revenue Bonds, Series 2023, which have certain financial covenants; and

WHEREAS, these bond covenants require the monthly funding of a Landfill Revenue Bond and Interest Sinking Fund and a Landfill Revenue Reserve Fund; and

WHEREAS, any monies remaining after making the required monthly payments may be used by the Sabine Police Jury for such other lawful purposes as it may determine whether such purposes are or are not related to the sanitary landfill.

NOW BE IT RESOLVED, that a transfer of three hundred and fifty thousand dollars (\$350,000) from the Landfill Revenue Fund to the Parish-wide Transportation fund is hereby authorized; and

BE IT FURTHER RESOLVED, that the Secretary Treasurer is hereby directed to make this transfer.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, and Remedies

Nays: 0

Abstain: 0

Absent: 1- Byrd

25. Consider Creating Three Parish-wide Pugmill Positions

The Sabine Parish Police Jury is in the process of establishing a crew to operate the pugmill and oversee day-to-day operations at the site. It has been determined that three employment positions need to be added: a pugmill operator/foreman and two crew men. The Road and Shop Committee discussed adding these positions and recommended establishing these positions.

Resolution No. 9695

Motion by Remedies and seconded by Garcie:

WHEREAS, the Sabine Parish Police Jury is forming a pugmill crew, and

WHEREAS, three additional employment positions will need to be established to properly operate the equipment, and

WHEREAS, the Road and Shop Committee recommended approving the three new employment positions.

NOW BE IT RESOLVED, that the Police Jury hereby approves the creation of three new employment positions related to the pugmill crew:

- Foreman/Pugmill Operator at a pay rate of \$18.00 per hour
- Crewman #1 at a rate of \$16.00 per hour
- Crewman #2 at a rate of \$16.00 per hour

, and

BE IT FURTHER RESOLVED, and that the employees participate in the STEP Plan and be entitled to participate in all fringe benefit programs normally offered by the Police Jury, and

BE IT FURTHER RESOLVED, that the positions be authorized and effective as of January 1, 2025.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, and Remedies

Nays: 0

Abstain: 0

Absent: 1- Byrd

26. Consider Creating Two Parish-wide Utility Labor Positions

Resolution No. 9696

Motion by Bison and seconded by Stewart:

WHEREAS, the Sabine Parish Police Jury uses workers from the two maintenance crews to help the Compactor Site Supervisor maintain and repair compactor grounds and equipment, and

WHEREAS, the workload of the Compactor Site Supervisor has increased significantly in the last several years with a related increase in required maintenance of equipment, and

WHEREAS, two additional employment positions will need to be established to alleviate this workload

NOW BE IT RESOLVED, that the Police Jury hereby approves the creation of two new parish-wide utility labor positions at a rate of pay of \$15.00 per hour

BE IT FURTHER RESOLVED, and that the employees participate in the STEP Plan and be entitled to participate in all fringe benefit programs normally offered by the Police Jury, and

BE IT FURTHER RESOLVED, that the positions be authorized and effective as of January 1, 2025.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, and Remedies

Nays: 0

Abstain: 0

Absent: 1- Byrd

27. Authorize Payment of Approved Bills

Resolution No. 9697

Motion by Stewart and seconded by Ruffin to pay the approved bills.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, and Remedies

Nays: 0

Abstain: 0

Absent: 1- Byrd

28. Appropriate and Transfer Sales Tax for December Operations (\$450,000)

Resolution No. 9698

Motion by Stewart and seconded by Ruffin to appropriate and transfer \$450,000.00 from the Sales Tax Fund to the Parish-wide Transportation Fund for December 2024 operations.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, and Remedies

Nays: 0

Abstain: 0

Absent: 1- Byrd

29. Committee Reports

There were no committee reports.

30. Operations

Road Superintendent Bobby Hughes provided the jurors a listing of permits and citations issued during the prior month.

31. Adjournment

Resolution No. 9699

Motion by Ruffin and seconded by Stewart to adjourn.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, Stevens, Ruffin, Taylor, Bison, Garcie, Sepulvado, and Remedies

Nays: 0

Abstain: 0

Absent: 1- Byrd

s/William E. Weatherford
William E. Weatherford
Secretary Treasurer

s/Ricky L. Sepulvado
Ricky L. Sepulvado
President