

November 20, 2024

On Wednesday, November 20, 2024, at 9:00 a.m., the Police Jury of Sabine Parish, State of Louisiana met in open and regular session.

AGENDA

1. Call to Order
2. Roll Call
3. Prayer
4. Pledge of Allegiance
5. Amend the Agenda
6. Adopt the Agenda
7. Public Comments
8. Senator Alan Seabaugh
9. Representative Rodney Schamerhorn
10. Representative Larry Bagley
11. Planning Commission
12. Accept the Minutes of the Previous Regular Meeting Held October 16, 2024
13. Mr. Blake Byles-Sabine Parish Industrial Board
14. Consider Re-appointment of Mr. Michael Pitt to the Board of Commissioners of the South Toledo Bend Water District
15. Consider Approving a Moratorium on the Acceptance of Parish Roads and/or Related Activity Until Further Notice
16. Consider Adopting Ordinance 6 of 2024 – An Ordinance for Roads, Bridges, and Ditches
17. Consider Adopting Ordinance 7 of 2024 – An Ordinance to Amend Ordinance 3 of 1992 – Rules and Regulations for the Subdivision of Land in Sabine Parish
18. Consider Adopting Ordinance 8 of 2024 - An Ordinance to Rescind Ordinance 1 of 2018 (An Ordinance for Roads, Bridges, Culverts, and Ditches)
19. Consider Adopting Polices Pertaining to Culvert Installation on Parish Roads, School Bus Turnarounds, and Cooperative Endeavor Agreements
20. Introduce Ordinance 9 of 2024- An Ordinance for Commercial, Residential, Recreational Vehicle Parks, and Other Properties in Sabine Parish
21. Approve a Memorandum of Understanding Between the Sabine Parish Police Jury and CableSouth Media III, LLC
22. Authorize the Purchase of Dozer for the Solid Waste Landfill
23. Review Bids and Award Contract for the Construction of Subtitle D Liner in Cells 8 & 9 for the Sabine Parish Sanitary Landfill
24. Authorize the Transfer of Bank Accounts to City Bank & Trust Company
25. Consider Transfer of \$225,000 from the General Fund to the Criminal Court Fund
26. Consider Approving the Purchase of a Front-End Loader through State Contract
27. Consider Disposal of Vehicles with Enterprise Fleet Management
28. Approve Annual Membership in the Coordinating & Development Corporation
29. Review Bids Received for Materials, Supplies, and Services for 2025 (To be Awarded 12/18/24)
30. Set Date and Time for Public Hearing on Proposed Budget for Fiscal Year Ended December 31, 2025
31. Capital Improvement Program Priority List (3 Years – 2025,2026, 2027)- Reminder Only
32. Authorize Payment of Approved Bills
33. Appropriate and Transfer Sales Tax for November Operations (\$450,000)
34. Committee Reports
35. Operations
36. Adjournment

1. Call to Order

President Ricky L. Sepulvado called the meeting to order.

2. Roll Call

The roll was called by the Secretary Treasurer. The following jurors were present: “Bo” Stewart, Ronny Bison, Bruce Taylor, Eric Garcie, Ricky “K-Wall” Sepulvado, Kenny John Remedies, and Randy Byrd.

The following jurors were absent:
Barry Stevens and William E. Ruffin.

3. Prayer

Prayer was led by Secretary Treasurer Weatherford.

4. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Eric Garcie.

5. Amend the Agenda

There was no amendment to the agenda.

6. Adopt the Agenda

Resolution No. 9661

Motion by Bison and seconded by Byrd to adopt the agenda.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - Stewart, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 2- Stevens and Ruffin

7. Public Comments

Police Jury President, Ricky L. Sepulvado, allowed a period of public comment on any item on the agenda.

Secretary Treasurer Weatherford read aloud a response letter addressed to the Police Jury concerning the letters the jurors received from the Bank of Montgomery. President Sepulvado requested for the response letter to be posted to the Police Jury website and forwarded to local media for publication.

Ms. Lutrisa Gasaway commended Road Superintendent Hughes and the Road Department crew for the recent repairs made to Yellow Pine Road.

8. Senator Alan Seabaugh

No representative from Senator Alan Seabaugh's office was in attendance.

9. Representative Rodney Schamerhorn

No representative from Representative Rodney Schamerhorn's office was in attendance.

10. Representative Larry Bagley

No representative from Representative Larry Bagley's office was in attendance.

11. Planning Commission

No representative from the Sabine Parish Planning Commission was present at the meeting.

12. Accept the Minutes of the Previous Regular Meeting Held October 16, 2024

Resolution No. 9662

Motion by Bison and seconded by Remedies to accept the minutes of the previous regular meeting held October 16, 2024.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - Stewart, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 2- Stevens and Ruffin

13. Mr. Blake Byles-Sabine Parish Industrial Board

Mr. Blake Byles informed the Jury that the Sabine Parish Industrial Board had contacted Tipton Associates to perform a comprehensive plan for the Parish. He stated that the comprehensive plan would assist in obtaining grants to help promote economic development and would cost approximately \$140,000. He requested the Jury to utilize funds allocated for industrial development to offset the cost of the plan. President Sepulvado recommended referring the request to the Finance Committee for further discussion.

14. Consider Re-appointment of Mr. Michael Pitt to the Board of Commissioners of the South Toledo Bend Water District

The Sabine Parish Police Jury has received correspondence from the South Toledo Bend Water District requesting the Police Jury to re-appoint Mr. Michael Pitt to the Board of Commissioners of the District. Mr. Pitt's term expires 1/17/2025.

Resolution No. 9663

Motion by Stewart and seconded by Bison to re-appoint Mr. Michael Pitt as a commissioner for the South Toledo Bend Water District for a five-year term ending January 17, 2030.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - Stewart, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 2- Stevens and Ruffin

15. Consider Approving a Moratorium on the Acceptance of Parish Roads and/or Related Activity Until Further Notice

During the November 14, 2024, Road and Shop Committee meeting, the Committee recommended approving a moratorium on the acceptance of any roads into the Parish-wide Road Maintenance System, including all related activity, until further notice.

Resolution No. 9664

Motion by Byrd and seconded by Taylor to approve a moratorium on the acceptance of any roads into the Parish-wide Road Maintenance System, including all related activity, until further notice.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - Stewart, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 2- Stevens and Ruffin

16. Consider Adopting Ordinance 6 of 2024 – An Ordinance for Roads, Bridges, and Ditches

**ORDINANCE 6 OF 2024
AN ORDINANCE FOR ROADS, BRIDGES AND DITCHES**

WHEREAS, Louisiana Revised Statute 48:481 authorizes parish governing authorities (the Police Jury) to pass all ordinances which they think necessary relative to roads, bridges, and ditches and authorizes the Police Jury to impose such penalties to enforce them as they think proper,

NOW THEREFORE BE IT ORDAINED, that the following words, terms and phrases shall have the following meanings ascribed to them, except where the context clearly indicates a different meaning:

Passable road means a parish road the condition of which is sufficient enough to allow a two-wheel drive automobile able to travel at the posted speed in a manner which is safe to both driver and passengers of said two-wheel drive automobile and to the vehicle itself.

Impassable road means a parish road the condition of which has deteriorated to such an extent as to render a two-wheel drive automobile unable to travel at the posted speed in a manner which is safe to driver or passengers of said two-wheel drive automobile and to the vehicle itself.

Excessive damage means damage to a road that is greater than ordinary wear and tear to which the road is normally subjected, which renders the road impassable.

Wet/soft road condition means a parish road of any type of surface, which because of excessive rains or standing water has weakened the surface or the underlying road base to such an extent as to render the road susceptible to extraordinary damage, and

BE IT FURTHER ORDAINED, that any person desiring to construct a utility line or other line within the rights-of-way reserved for parish-maintained roads will first obtain a permit from the Police Jury in the manner hereinafter provided. ***A permit fee of \$1,000.00 will apply.***

1. Applications for required permits shall be made in writing to the Police Jury. Such application may be in the form of a letter and shall contain a clear description of the line to be constructed and its purpose, location, map of location, and the name, address and telephone number of its owner and of the representative designated by such owner who may be contacted by parish officials on future matters related to the construction, installation and maintenance of the line.
2. Such applications shall be accompanied by a deposit of a certified, cashiers or company check in the amount of \$1,000.00 for each crossing or excavation as security for costs of returning such parish-owned road to the condition which it was prior to the crossing or excavation. This check will be refunded after 30 days from the notification, in writing, to the Police Jury that the construction and installation of the line has been completed and after confirmation by the Parish Road Superintendent, or his designee, that the parish road crossed or excavated was placed back in its original condition or better before the crossing or excavation was undertaken.
3. Within 30 days after receipt of an application which meets the requirements, the applicant shall receive a permit or will be advised in writing as to why a permit cannot be issued.
4. Any utility line or other line within a parish-maintained road or right-of-way shall have an earth covering a minimum of two feet. If excavations are required, they shall be backfilled and tamped in six-inch layers. The line shall be placed at least two feet beyond the top of the road ditch back slope. Adequate road ditch drainage shall be maintained during the installation of the line. Markers shall be installed to clearly indicate the line location.
5. Any project or facility for which a permit is required may be inspected by the Road Superintendent both during construction and after completion. If any such inspection reveals a substantial deviation from the requirements, the permittee shall be required to rectify such deviation at his sole cost and expense. Should the permittee fail to complete the remedial work within a reasonable time, the Police Jury may have the work performed at the expense of the permittee.
6. If any structure constructed under and in accordance with these provisions interfere with any improvement or public project initiated by or constructed under the authority of the Police Jury affecting or relating to a parish road or right-of-way, the owners of the line, at its sole cost and expense, shall lower, raise, or relocate the line to accommodate such

improvement or public project. Such lowering, raising or relocating, at the owner's sole cost and expense, shall be limited to the area within the road or right-of-way as such existed at the time of the issuance of the permit to the owner of the line.

7. Notwithstanding anything to the contrary herein provided, no provision shall apply to lines the control, supervision and regulation of which has been pre-empted by any federal or state law, act or statute.
8. Public entities shall be exempt from the provisions.
9. Any person violating any of the above provisions shall be punished according to the general penalties. For the purpose of applying or enforcing the penalties, each occurrence or crossing location shall be deemed a separate offense and punishable accordingly, and

BE IT FURTHER ORDAINED, that

1. The Police Jury shall inspect all bridges on parish-maintained roads and shall prescribe the necessary regulations and the maximum vehicular tonnage permitted to travel thereon.
2. The Road Superintendent of the Police Jury shall be responsible for seeing that clear and understandable signs are erected at the entrance or entrances to such bridges designating the prescribed regulations and maximum tonnage of any vehicle traveling thereon.
3. No vehicle or conveyance shall be operated, driven or pulled over or upon parish-maintained bridges that have a gross weight more than the legal posted bridge weight limit.
4. Any person operating a vehicle or conveyance upon a bridge located on a parish-maintained road and is in violation of such prescribed regulations and maximum tonnage shall be liable for all damages to such bridge caused by weight and be subject to punishment according to the general penalties, and

BE IT FURTHER ORDAINED, that

1. No person shall conduct any industrial or commercial activities other than permissible travel and transportation, upon any public road, ditch or right-of-way.
2. No person shall close, obstruct, or change any public road except upon the order of the Police Jury. If any public road is closed, obstructed or changed in violation of this provision, the Police Jury shall summarily open the road, remove all obstructions therefrom, and restore it to its former conditions at the expense of the person who closed, obstructed or changed the road.
3. No person shall drag or tow any log, pole, pulpwood or similar object on or across any public road, ditch or right-of-way.
4. No person shall obstruct, close or change any public road or ditch and the drainage system thereof by putting, placing or leaving therein any logs, wood, wood products, limbs, brush, tree tops, poles, trash, rubbish, garbage or refuse of any kind or any fence or other obstruction or by causing the ditch or drainage system of any public road to be filled or blocked with dirt, debris or refuse of any kind.
5. Any person violating the above provision shall be punished according to the general penalties and be responsible for all repair costs, and

BE IT FURTHER ORDAINED, that

1. No person shall load or unload any cargo, including, but not limited to, logs, poles, pulpwood or wood products on any parish road or right-of-way.
2. The misuse of parish roads or rights-of-way by the owner or operator of other vehicles, such as four-wheel drive vehicles, all-terrain vehicles or any other recreational type vehicles is prohibited, when, in the opinion of the Road Superintendent, determines said misuse is of a malicious or deliberate nature.
3. Any person violating the above provision shall be punished according to the general penalties and be responsible for all repair costs, and

BE IT FURTHER ORDAINED, that

1. Vehicles or combinations of vehicles operating with a weight greater than 92,000 pounds shall not operate on parish-maintained roads. ***Any violation of this provision shall be fined \$500 per incident.***

2. No vehicle nor combination of vehicles shall be operated on any parish-maintained road with a weight greater than 22,000 pounds per single axle or with a gross weight of 58,000 pounds without a written permit granted by Sabine Parish Police Jury. Permit will be issued to the party responsible for the project (permit holder). All subcontractors as well as the freight and equipment going to said project will operate under the permit; therefore, it is the responsibility of the permit holder to ensure a copy of the permit is provided and the permitted route is taken. All violations/fines are ultimately the responsibility of the permit holder.
3. All permit holders and subcontractors are subject to routine permit inspection, vehicle inspection and gross vehicle weight inspections.
4. Permits will be issued for periods of one year or less for the transportation over parish roads of overweight, oversize or over length commodities which cannot reasonably be dismantled. The permit shall expire upon completing the project or one year from date of issuance, whichever is first.
5. Any party required to have a permit shall contact the Road Superintendent or his designee and perform the following:
 - a. Request issuance of a permit and provide all applicable information
 - b. Identify the individual who shall represent the party in all matters and be available 24 hours a day, seven days a week.
 - c. Inspect that portion of the proposed route to/from the project and record the existing conditions of said route
6. Once a permit has been issued, the permit or permit number shall be in the immediate possession of the vehicle operator.
7. One permit shall be required for each project undertaken at an individual site. The party responsible for developing the project shall be the responsible party (permit holder). All individuals and businesses providing vehicles subject to permitting shall be listed on said permit.
8. No permit will be issued to any party until all fines and road repair costs associated with prior permits issued to the responsible party have been paid in full.
9. Whenever two or more responsible parties share all or part of a road described in their respective permits, all parties shall contribute/share in the cost of repair and restoration work on a pro rata basis. The determination of respective liability between parties shall be determined by the Road Superintendent.
10. The use of wet and soft parish roads by heavy and oversize vehicles is strictly prohibited when declared as impassable by the Road Superintendent.
11. Proper signage and safety devices shall be the responsibility of the responsible party (permit holder).
12. Access route signage is the responsibility of the responsible party (permit holder) where applicable and deemed necessary by the Road Superintendent.
13. Any person violating the above provision shall be punished according to the general penalties and be responsible for all repair costs, and

BE IT FURTHER ORDAINED, that

1. The stated policy shall be implemented and placed into effect as to all responsible parties who make extensive use of the parish roads for the purpose of any type of construction, development, or industrial projects, including but not limited to the drilling of oil and gas wells, large construction projects, removal of timber or any other type of natural resources.
2. At any time that excessive damage is caused to any parish road by the use of motor vehicles or equipment belonging to or under the direction of any responsible party which is beyond the ordinary and normal use of such roads, such parties shall be liable for all repair costs, and

BE IT FURTHER ORDAINED, that

1. The following General Penalties shall apply:
 - a. Any violation of the permit requirements shall be punishable by a fine of \$500.00 unless otherwise stated. Fines and penalties are the ultimate responsibility of the responsible party (permit holder).

- b. Damage to parish roads will be the responsibility of the responsible party. The Road Superintendent shall provide an estimate of all repairs, and

BE IT FURTHER ORDAINED, that this ordinance shall be in effect November 20, 2024, and it shall be published one time in the Official Journal of the Parish of Sabine, State of Louisiana, along with any other minutes of the meeting.

The above ordinance was offered by Stewart and seconded by Garcie and adopted by the following ye and nay vote:

Yeas: 7 - Stewart, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 2- Stevens and Ruffin

Thereupon, the President declared this ordinance adopted on this the 20th day of November 2024, at the regularly scheduled meeting of the Police Jury of the Parish of Sabine.

s/William E. Weatherford
William E. Weatherford
Secretary Treasurer

s/Ricky L. Sepulvado
Ricky L. Sepulvado
President

17. Consider Adopting Ordinance 7 of 2024 – An Ordinance to Amend Ordinance 3 of 1992 – Rules and Regulations for the Subdivision of Land in Sabine Parish

ORDINANCE 7 OF 2024

AN ORDINANCE AMENDMENT TO ORDINANCE 3 OF 1992 WHICH PROVIDES THE RULES AND REGULATIONS FOR THE SUBDIVISION ON LAND IN SABINE PARISH, LOUISIANA, OUTSIDE THAT PART OF SABINE PARISH WHICH LIES WITHIN INCORPORATED MUNICIPALITIES, PROVIDING FOR DEFINITIONS, GENERAL REQUIREMENTS, STREET STANDARDS, VIOLATIONS, AND EFFECTIVE DATE

BE IT ORDAINED, by the Police Jury of Sabine Parish, Louisiana, in regular and legal session convened, a quorum being present and voting, that the following regulations and addendum attached thereto shall apply to the subdivision of all lands within Sabine Parish, Louisiana, outside of incorporated municipalities.

BE IT FURTHER ORDAINED by the Police Jury of Sabine Parish, Louisiana, that this ordinance replaces and supersedes Ordinance 3 of 1992 - An Ordinance Which Provides the Rules and Regulations for the Subdivision of Land in Sabine Parish, Louisiana, Outside that Part of Sabine Parish which Lies Within Incorporated Municipalities, Providing for Definitions, General Requirements, Street Standards, Violations, and Effective Date adopted March 18, 1992 and all amendments thereto.

SECTION I – DEFINITION OF SUBDIVISIONS:

A. The term subdivision, as used herein, shall mean the division of any parcel of land shown as a unit or as contiguous units on the last preceding tax roll into two or more parcels, sites, or lots, and one of which is less than five (5) acres, for the purpose, whether immediate or future, of transfer of ownership. Such term also includes the re-subdivision or rearrangement of one or more lots, plots, parcels, or building sites.

(1) Exception: The division or participation of land into parcels of more than (5) acres, not involving any new streets or easements of access, and the sale or exchange of parcels between adjoining lot owners, where such sale or exchange of parcels does not create additional building sites.

(2) Exception: The Owner of a tract of land in single and separate ownership may sell or transfer tracts of 25,000 square feet or larger in size to immediate family members (one lot per family member) without the need of subdivision; provided, however, that all tracts so conveyed and the tract remaining in the original ownership shall front on a public maintained street having

a minimum right of way of fifty feet for a distance of not less than twenty-five (25) feet measured along said right of way lines.

B. Before any subdivision map is filed for record in the Office of the Clerk of Court, Sabine Parish, Louisiana, the final plat thereof shall be submitted to the Sabine Parish Planning Commission for its approval and signature.

C. The arrangements of the new subdivisions shall provide for the continuation of existing streets in adjoining subdivisions (or other proper projections where adjoining property is not subdivided). The street and alley arrangement shall be such as to cause no undue hardship to the owners of adjoining property. Whenever there exists a dedicated or platted half street or alley adjoining the tract to be divided, the other half of the street or alley shall be dedicated on the plat of subdivision submitted to the Planning Commission for approval.

SECTION II – PREAPPLICATION PROCEDURE

A. INITIAL CONSIDERATION:

It is specifically required that each subdivider or his authorized agent obtain from the office of the Sabine Parish Police Jury the Comprehensive Plan for Sabine Parish Louisiana Subdivision Regulations prior to beginning each and every separate, individual development undertaken by that subdivider.

1. Procurement of the required “Plan and Regulations” shall be evidenced by the subdivider or his agent affixing his signature to a master list of persons obtaining said documents and maintained by the Secretary of the Sabine Parish Police Jury, together with the person’s mailing address, proposed name of the development, and the date.

2. A separate copy of the “Plan and Regulations” must be obtained prior to the beginning each development, or part thereof and prior to submission of any proposed plat for consideration by the commission.

3. The preliminary plat, when submitted to the Commission, shall be accompanied by an affidavit, title examination or similar instrument, executed by an attorney licensed for the practice of law in the State of Louisiana, indicating the true and actual owner of the property (both surface and sub-surface rights) to be subdivided. The instrument shall cover a period of more than 30 years and reflect any encumbrances, liens, leases, “clouds”, or other alienation affecting said title.

Should the above required instrument reflect the subdivider does not have full and complete fee title ownership of the property to be subdivided, a second instrument must accompany the final plat indicating the subdivider has obtained good and merchantable title to the property, all encumbrances, liens, leases, or other such claims against the subject property, if present, shall be noted. Full and complete fee title ownership of the property to be subdivided subject to appropriate encumbrances is a prerequisite for approval of any plat.

4. Informal Consideration: While the subdivision is still in the preliminary planning stage, it is required that the subdivider consult with the Planning Commission to determine conformity with the master plan, including the major street plan and official map, the zoning ordinance, and compliance with other regulations, rules of procedure and requirements for the design and installation of public improvements as required by Sabine Parish.

5. Favorable Consideration: Upon receiving favorable consideration, the subdivider may then proceed with preparation of the preliminary plat for submission, Favorable consideration by the Planning Commission under no circumstances shall be construed as preliminary approval.

B. PROCEDURE FOR CONSITIONAL APPROVAL OF PRELIMINARY PLAT

1. On reaching conclusions informally as described in A above regarding the subdivider’s general program and objectives, the subdivider shall cause to be prepared a preliminary plat, together with other supplementary material as deemed necessary by the Planning Commission or

by the Police Jury or other authorities having jurisdiction over the installation of public improvements.

2. Six (6) copies of the Preliminary Plat and supplementary material specified shall be submitted to the Planning Commission at least seven (7) days prior to the meeting at which it is to be considered.

3. Within thirty (30) days after the submission of the preliminary plat and other materials submitted in conformity with these regulations, the Planning Commission shall express its approval and state the condition of such approval, if any, or if disapproved, shall express its disapproval and its reason therefore by letter, noting reasons therein, including citation of, or reference to the rules and regulations violated by the plat.

4. The action of the Planning Commission shall be noted on two (2) copies of the preliminary plat, referenced and attached to any conditions determined. One copy shall be returned to the subdivider and the other retained by the Planning Commission.

5. Conditional approval of preliminary plat shall not constitute approval of the final plat. Rather, it shall be deemed an expression of approval to the layout submitted on the preliminary plat as a guide to the preparation of the final plat, which will be submitted for approval to the Planning Commission and for acceptance of public rights of way by the Police Jury with fulfillment of the requirements of these regulations and the conditions of the approval, if any.

SECTION III – FINAL PLAT OF SUBDIVISION

BE IT FURTHER ORDAINED, by the Police Jury of Sabine Parish, in regular and legal session convened, a quorum being present and voting, that the following items are required to be shown on a final plat of subdivision:

A. Items pertaining to the title:

- (1) Name of subdivision and unit number;
- (2) Location by section, township, range, parish, state;
- (3) Name of owner, name and seal with registration number of a registered surveyor, as set out in C (3) of this section.
- (4) Scale: 1 inch = 100 feet, or as approved by Planning Commission; and,
- (5) Date.

B. Graphic items pertaining to the plat:

- (1) Boundary of the proposed subdivision with accurate distances and bearings, measurements to be in accordance with Title 46 of the Louisiana Revised Statutes: Professional and Occupational Standards, R.S. 2509 Accuracy Specifications and Positional Tolerances;
- (2) Exact location and width of all streets and cross walkways within and adjoining the plat;
- (3) Bearing and distances to the nearest section corner, quarter section corner or sub-section corner, with section, township and range numbers shown;
- (4) Name of street within and adjoining the plat. All streets must be named. The names of new streets shall not be duplicate or too closely approximate phonetically the name of any other street in Sabine Parish.
- (5) Lengths of all arcs, radii, internal angles, points of curvature and tangents;
- (6) All easements for rights of way provided for public services or utilities, including purposes and any limitations of such easements;

(7) All lots shall be numbered consecutively in a new subdivision. On re-subdivision of an existing subdivision, all lots shall be numerically numbered starting with Lot 1.

(8) All lot lines shall show accurate dimensions in feet and hundredths, with bearings to the nearest second.

(9) Accurate description of location, material and size of all monuments at all lot corners and angle points: also, on all corner and angle points of subdivision boundary;

(9.1) Monuments

9.101 Permanent monuments consisting of a metal rod ½" in diameter and eighteen (18") long shall be set at all street corners at all points where the street lines intersect the exterior boundaries of the subdivision and at angle points and points of curve in each street. The top of the monument shall be set flush with the finished grade. All lot corners shall be of a like material.

9.102 For all subdivisions larger than five (5) lots or more, a permanent benchmark shall be accessibly placed, the elevation of which shall be based on gulf level datum as determined by the U.S. Geological Survey, and accurately noted on the subdivision plat. Such permanent bench mark shall be deemed to be concrete with a minimum dimension of four (4) inches in diameter of four (4) inches square, three (3) feet long, with a flat top. The top of the monument shall have an indented cross to identify properly the location and shall be set flush with the finished grade.

(9.2) Grading

9.201 All streets, roads and alleys shall be graded by the subdivider so that pavements and sidewalks can be constructed to the required cross-section. Due to special topographical conditions, deviations from the above will be allowed only with special approval of the Sabine Parish Planning Committee. Where streets are constructed under or adjacent to existing electric transmission lines or over gas transmission lines, the nearest edge of the road surface shall be a minimum of fifteen (15) feet from any transmission line structure and all grading for the street shall be done in a manner which will not disturb the structure or result in erosion endangering the structure. In the case of electric transmission lines, the clearance from the road surface to the nearest conductor shall meet the requirements of the National Electric Safety Code.

9.202 Preparation: The right-of-way area shall be first cleaned of all stumps, roots, brush, and other objectionable materials and all trees not intended for preservation.

(10) Accurate outlines of any areas to be dedicated for public use, with the purpose indicated thereon, and of any area to be reserved by deed covenant for common use of all property owners in the subdivision;

(11) Building setback lines shown graphically along all streets, with dimensions. Building set back lines shall be 20' on all streets and 5' on side lot lines.

(12) The developer shall provide a topo map of the area to be subdivided. All contour intervals shall be included. Elevations shall be based on sea level datum and may be an overlay of USC&G Quadrangle Sheet blown up to appropriate scale, including all access roads to be constructed by developer.

C. Other items to be shown on final plat:

(1) Any restrictive covenants to apply to lots in the subdivision shall be signed by the owner and shall be printed on the subdivision plat or recorded in the Office of the Clerk of Court of Sabine Parish with a notation on the plat and a copy shall be furnished to the Planning Commission. If restrictive covenants are filed or altered after the final plat has been recorded, a certified copy of same shall be furnished to the Planning Commission.

(2) Description of restrictions on sanitary sewer easements, if such easements are involved.

(3) The following certification, signed by a professional surveyor registered in the State of Louisiana: "I hereby certify that the plan shown and described herein is a true and correct survey to the accuracy required by the Sabine Parish Planning Commission and that the monuments have been placed as shown hereon, to specifications of Sabine Parish Police Jury."

(4) A space for the signature of the Chairman of the Planning Commission, with the following certification: " I hereby certify that the subdivision plat shown hereon has been found to comply with the subdivision regulations for Sabine Parish, Louisiana, with the exception of such variances, if any, as are noted in the minutes of the Planning Commission and that it has been approved for recording in the Office of the Clerk of Court of the Parish."

(5) A signed certification by the owner or owners of his/her or their approval of the plat and the dedication of streets, easements, and any other public areas.

(6) Outline any area inundated during the past twenty-five years; and, also, any area below established flood stages.

D. Documents required:

(1) The final plat shall be drawn on sheets suitable for recording in the Plat Book Records of Sabine Parish. All signatures will be on these plats. Two (2) positive reproducible copies to be made by photographing the signed final plat on a tear-resistant, minimum thickness 0.004" stable base film with a silver emulsion equal to "Dupont Cronaflex" or "Mylar" film or linen. One (1) original and one reproducible Mylar size 18" x 24" shall be furnished to the Clerk of Court of Sabine Parish; eight (8) reproductions shall be furnished to the Planning Commission; and one reproducible Mylar shall be furnished to the Tax Assessor.

SECTION IV – GENERAL REQUIREMENTS

A. Provisions for suture subdivision:

(1) If a tract is subdivided into parcels larger than five (5) acres, such parcels shall be arranged to allow the opening of the future streets and logical further subdivision.

(2) Reserve strips are required.

B. Streets

(1) Circulation: The street pattern shall provide ease of circulation within the subdivision as well as convenient access to the adjoining streets and thoroughfares, or unsubdivided land, as may be required by the Planning Commission. Minor residential streets should be so planned as to discourage their use by non-local traffic. Where a street will eventually be extended beyond the plat, but is temporarily dead-ended, an interim turn-around shall be required.

(2) Existing streets: Existing streets (constructed or recorded) in adjoining territory shall be continued at equal or greater width and in similar alignment by streets proposed in the subdivision, unless variations are approved by the Planning Commission.

(3) Cul-de-sacs: Cul-de-sacs shall not be longer than 600 feet unless necessitated by topography or other circumstances beyond the developer's control. All cul-de-sacs terminate in a circular area with a minimum right of way radius of 50 feet, with paving having a minimum of 40 feet radius top outside back or curb, unless the Planning Commission approves a variation of turning facility.

(4) Intersections: Street intersections shall be at right angles except where, because of topographic or other reasons, an intersection cannot be at right angles, such intersection shall be designed to ensure safety, as approved by Planning Commission.

(5) Property Line Radii: At the intersection of two streets, property line corners shall be rounded by an arc of 20 feet (20') radius on all residential collector streets, or as approved by Planning Commission.

(6) Signs: The developer shall be responsible for the erection of all street name signs and traffic control signs within a subdivision and on all access roads constructed by subdivider. Placement of said signs must be shown on the preliminary plat to be approved by the Planning Commission and all signs must be in place on the date of acceptance. All street name signs and traffic control signs shall comply with Manual on Uniform Traffic Control Devices as furnished by the DOTD.

(7) Typical street cross-sections at a scale of one-inch equals ten feet (1" = 10'), showing widths of roadways and location and widths of sidewalks. Where considerable cut and fill are involved or wherever grading will affect adjacent properties, several actual cross-sections showing proposed grading may be required and their locations indicated on the plan prior to construction of the street.

(8) Three-line profile of each street, with final grades (including adequate extension where necessary beyond the subdivision boundaries, as determined by the Planning Commission, including any proposed storm lines and inlets may be required by Planning Commission. Scale: Horizontal – one-inch equals twenty feet (1" = 20'), Vertical – one-inch equals two feet (1" = 2'). Drainage area: Run-off co-efficient used in computation shall be shown prior to construction of the street.

(9) Plans and profiles of proposed sanitary sewer with grades and pipe sizes shall be shown at the following scale: One-inch equals twenty feet (1" = 20') horizontal; one inch equals two feet (1" = 2') vertical. Sanitary facilities shall meet all State and Parish health requirements and a certified letter of approval from the Sabine Parish Health Department shall be submitted with final plans.

C. Blocks

(1) Length: Residential blocks shall not be more than 1000 feet long unless otherwise approved by the Planning Commission. Blocks longer than 800 feet in length shall have a cross walkway near the center of the block unless waived by the Planning Commission.

(2) Irregular shaped blocks (including superblocs) indented by cul-de-sacs containing interior parks or playgrounds and adequate parking space may be acceptable if approved by the Planning Commission.

D. Lots

(1) Every lot shall front on a public street having a minimum right of way of fifty feet (50') measured along said right of way line. The minimum width of residential lots for all subdivisions shall be fifty feet (50') at building line except for lots fronting on cul-de-sacs, which shall be a minimum of 25' at building setback line.

(2) No residential lot shall be smaller than 22,500 sq. ft. in area.

SECTION V – STREET AND DRAINAGE SPECIFICATIONS

BE IT FURTHER ORDAINED, by the Police Jury, that all streets must be constructed by the developer to meet Sabine Parish Police Jury specifications as set forth herein before any lots are sold.

A. Street Design Standards

(1) Plans and specifications for the proposed streets may be required by the Planning Commission for approval prior to construction. The plans shall be prepared and approved by a licensed civil engineer and/or licensed surveyor in the State of Louisiana. The plans shall show typical sections, grades, drainage areas for all drainage structures, and any other detail necessary for proper review by the Planning Commission, such as, soil classification, pavement design, anticipated traffic, erosion control, etc.

(2) The minimum right of way for all streets shall be as follows:
Express or Parkway 150'

Major Arterial	80'
Collector Street	70'
Commercial and Industrial	70'
Residential, Principal Street	60'
Residential, Minor Street and Cul-de-sacs	50'

The required right of way shall be determined by the design of the road. The minimum crown width shall be that required for two driving lanes and two four feet (4') shoulders. The maximum ditch slope shall be three to one. Residential principal streets and minor streets shall have ten-foot (10') driving lanes and all other streets shall have twelve foot (12') driving lanes.

(3) All streets shall be either paved or surfaced with a minimum of six (6) inches of compacted limestone, rhyolite or novaculite after the road has been proof rolled with a loaded tandem truck to locate base failures prior to laying material.

Ditches: If curbs and gutters are not provided, ditches shall be provided having at least three to one (3:1) side slopes on the property side, three feet (3') of horizontal distance for each one foot (1') of vertical drop, and two to one (2:1) back slopes on the street side having at least two feet (2') of horizontal distance for each one foot (1') of vertical drop.

Paved Streets: After preparation of the subgrade, the road-bed shall be surfaced with material required by local standards but no lower classification than six inch (6") compacted subgrade and six inch (6") soil cement base.

Wearing surface on paved streets: after a thoroughly compacted base has been established, a two-inch (2") asphalt concrete mix or better wearing surface shall be applied.

Concrete paving shall provide six-inch (6") compacted subgrade and minimum six-inch (6") concrete pavement.

(4) Following completion of the project by the design engineer, the Planning Commission will be requested to inspect the project for acceptance by Sabine Parish. If a design engineer is required, he shall furnish a statement that he inspected the project during construction, that it does meet the specifications, and recommends acceptance by Sabine Parish. He will also request an inspection approximately two months prior to the end of the warranty period and recommend any necessary repair work.

The developer shall also furnish a statement that he requests maintenance by Sabine Parish and that he understands that he will be responsible for proper maintenance of the road, shoulders and ditches for a period of two years under normal use. A bond equal to fifty percent (50%) of the paving and drainage cost shall be furnished to Sabine Parish, which will provide for necessary maintenance for the two-year period if the developer and contractor are unable to provide the maintenance.

Test reports and inspection reports of the subbase, base and surface will be provided with the request for maintenance.

(5) The Planning Commission may approve a width of less than minimum if a road is being constructed on right of way granted prior to the date of this ordinance and the right of way is outside of the property controlled by the developer. However, no surface width may be less than twenty feet (20')

(6) Any project under construction or having plans approved by the Planning Commission prior to the date of this ordinance may be constructed under the provisions of the ordinance in effect prior to the date of this ordinance.

(7) No roads will be accepted until there has been an eighty (80) percent buildout.

B. Drainage

(1) The Planning Commission shall not approve any plat of subdivision which does not make adequate provision for storm or floodwater runoff.

(2) A culvert or other drainage facility shall, in each case, be large enough to accommodate potential runoff from its entire upstream drainage area, whether inside or outside the subdivision. The Planning Commission shall also study the effect of each subdivision on existing downstream drainage facilities outside the area of the subdivision. Where it is anticipated that the additional runoff incident to the development of the subdivision will overload any existing downstream drainage facility, the Planning Commission may withhold approval of the subdivision until provision has been made for improvement of said potential condition.

(3) Whenever a plat is submitted for an area which is subject to flooding, the Planning Commission may approve such subdivision provided that the developer fills the affected area to an elevation sufficient to place the elevation of streets at or above the 25 year flood elevation as determined by the Corp of Engineers.

(4) Developer must take copy of plat to Soil & Conservation office for suggestions they can make.

C. The Planning Commission may prohibit the subdivision of any parcel of land for the following reasons:

(1) Subdividing the land would jeopardize the health, safety, or welfare of present or future residents.

(2) Subdivision of the land would interfere with the conversation of water.

(3) Subdivision of the land would interfere with present or future drainage or sanitary facilities.

D. Where a subdivision is traversed by a watercourse, drainageway, channel, or stream, the developer must show geographically on the topo (See Sec. III B (12) and final plat an easement dedicated to the Sabine Parish Police Jury conforming substantially to the course of said watercourse, drainageway, channel or stream. This easement width shall be determined as follows: One foot of width in the alluvial bank = five feet in easement or sufficient right of way width for at least one to one side slope, whichever is greater, to be divided equally on each side of the drainage.

E. Natural drainage channels or existing drainage channels may not be blocked or altered except upon the written consent of the Planning Commission and sufficient rights of way for the maintenance of such natural drainage channels shall be dedicated in perpetuity to the public. No buildings of any kind may be erected upon the drainage rights of way dedicated.

F. Site grading and fill operations must avoid interfering with natural drainage.

G. Parish drainage rights of way, boundaries, centerlines, widths, and proper engineering descriptions shall be shown on plats of proposed subdivision.

H. All easements for utilities or drainage shall be dedicated by the developer and indicated on the plat.

(1) Utility: Easements for utilities (public or private) shall be at least ten feet (10') wide, five feet (5') on each side of rear lot line. The width of easements shall be increased or extended where necessary, to provide space for utility pole bracing or other construction. Developer shall coordinate with applicable utility companies for establishment of easements in adjoining properties.

(2) Drainage: Perpetual, unobstructed drainage easements shall be provided for drainage facilities across property outside street rights of way. Drainage easements shall extend to a natural watercourse or to other drainage facilities. When a proposed drainage system will carry water across private land, outside the subdivision, appropriate drainage rights must be secured and indicated on the plat.

SECTION VI – PENALTY

BE IT FURTHER ORDAINED, by the Sabine Parish Police Jury that any person notified in writing of a violation of any provisions under Section I through section V of this ordinance shall have the violation corrected within sixty (60) days and each day that a violation is permitted to exist beyond the allowed sixty (60) days shall constitute a separate offense. Any person violating or neglecting or refusing to comply with any provision of this ordinance shall, upon conviction, be fined no more than One Hundred Dollars (\$100.00) for each separate offense payable to the Sabine Parish Police Jury.

SECTION VII – PRIOR ORDINANCES

BE IT FURTHER ORDAINED, by the Sabine Parish Police Jury that all prior ordinances or parts of ordinances herewith are hereby repealed.

BE IT FURTHER ORDAINED, that this ordinance shall be in effect November 20, 2024, and it shall be published one time in the Official Journal of the Parish of Sabine, State of Louisiana, along with any other minutes of the meeting.

The above ordinance was offered by Stewart and seconded by Garcie and adopted by the following yeas and nays vote:

Yeas: 7 - Stewart, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 2- Stevens and Ruffin

Thereupon, the President declared this ordinance adopted on this the 20th day of November 2024, at the regularly scheduled meeting of the Police Jury of the Parish of Sabine.

s/William E. Weatherford
William E. Weatherford
Secretary Treasurer

s/Ricky L. Sepulvado
Ricky L. Sepulvado
President

18. Consider Adopting Ordinance 8 of 2024 - An Ordinance to Rescind Ordinance 1 of 2018 (An Ordinance for Roads, Bridges, Culverts, and Ditches)

ORDINANCE NO. 8 of 2024

AN ORDINANCE TO RESCIND ORDINANCE 1 OF 2018 (AN ORDINANCE FOR ROADS, BRIDGES, CULVERTS AND DITCHES)

WHEREAS, Ordinance 1 of 2018 provided an ordinance relative to roads, bridges, culverts and ditches in Sabine Parish, and

WHEREAS, Ordinance 1 of 2018 adopted on April 18th, 2018 has been superseded with Ordinance 6 of 2024 adopted on November 20th, 2024.

NOW THEREFORE BE IT ORDAINED, that Ordinance 1 of 2018 adopted on April 18th, 2018, is hereby rescinded.

BE IT FURTHER ORDAINED, that this ordinance shall be in full force and effect on November 20, 2024, and it shall be published one time in the Official Journal of the Parish of Sabine, State of Louisiana, along with any other minutes of the meeting.

The above ordinance was offered by Stewart and seconded by Taylor and adopted by the following yeas and nays vote:

Yeas: 7 - Stewart, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 2- Stevens and Ruffin

Thereupon, the President declared this ordinance adopted on this the 20th day of November 2024, at the regularly scheduled meeting of the Police Jury of the Parish of Sabine.

s/William E. Weatherford
William E. Weatherford
Secretary Treasurer

s/Ricky L. Sepulvado
Ricky L. Sepulvado
President

19. Consider Adopting Polices Pertaining to Culvert Installation on Parish Roads, School Bus Turnarounds, and Cooperative Endeavor Agreements

Road Superintendent Hughes presented the Police Jury with policies regarding culvert installation on parish roads, school bus turnarounds, and cooperative endeavor agreements. The Road and Shop Committee has reviewed the proposed policies and recommends acceptance of each.

Resolution No. 9665

Motion by Stewart and seconded by Garcie to adopt policies pertaining to culvert installation on parish roads, school bus turnarounds, and cooperative endeavor agreements.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - Stewart, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 2- Stevens and Ruffin

20. Introduce Ordinance 9 of 2024- An Ordinance for Commercial, Residential, Recreational Vehicle Parks, and Other Properties in Sabine Parish

Resolution No. 9666

Motion by Stewart and seconded by Taylor to table introducing Ordinance 9 of 2024- An Ordinance for Commercial, Residential, Recreational Vehicle Parks, and Other Properties in Sabine Parish.

Yeas: 7 - Stewart, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 2- Stevens and Ruffin

21. Approve a Memorandum of Understanding Between the Sabine Parish Police Jury and CableSouth Media III, LLC

The Parish has allocated \$510,000 from the American Resue Plan Act to match funds received on the GUMBO Grant to promote broadband service throughout the Parish. The Parish has received a Memorandum of Understanding from CableSouth Media III, LLC (a sub-awardee) to pledge the allocated funds and improve broadband access in Sabine Parish through fiber infrastructure.

Resolution No. 9667

On Motion by Bison and seconded by Garcie:

WHEREAS, The Parish supports the improvement of broadband access in Sabine Parish through fiber infrastructure deployed by the Sub awardee (Cable South Media III, LLC) with the funding provided by the State of Louisiana as a sub awardee (the "Subaward") via the GUMBO Award established by Act 477, which amended and reenacted R.S. 44:4.1 (B)(25) and enacted Part VI-C of Chapter 39 of Title 513 of the Louisiana Revised Statutes of 1950, to be comprised of R.S. 51:2370.14 through 2370.16 (the "Purposes"), and

WHEREAS, the Parish has determined that the support of the Sub awardee in the work contemplated by this Memorandum of Understanding furthers the purposes of the Parish, and

WHEREAS, the Sub awardee has agreed to use the GUMBO Project funds provided by this Memorandum of Understanding (Matching Funds) to support the Purposes by managing the implementation and operation of the activities in accordance with the Purposes

NOW THEREFORE BE IT RESOLVED, that Sabine Parish Police Jury authorizes the approval and execution of the Memorandum of Understanding between the Parish and CableSouth Media III, LLC, and

BE IT FURTHER RESOLVED, that the Police Jury President is hereby authorized to sign and otherwise execute the Memorandum of Understanding with CableSouth Media III, LLC.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - Stewart, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 2- Stevens and Ruffin

22. Authorize the Purchase of Dozer for the Solid Waste Landfill

The Solid Waste Committee met on October 28, 2024. Mr. Pete Chreene Jr., Superintendent of the Solid Waste Landfill, reported that the landfill currently possesses two dozers. One of the dozers is owned by the Jury and the other one is being leased. He stated that the lease will expire at the end of the current year and needed a decision from the Committee to either continue leasing the dozer or purchase a new one. The Committee suggested that the purchase of a dozer would be more feasible and recommended authorizing the purchase of one.

Resolution No. 9668

On Motion by Taylor and seconded by Remedies:

WHEREAS, the Solid Waste Landfill is currently in possession of two dozers to perform landfill operations, and

WHEREAS, one of the dozers is currently under a lease which is set to expire December 31, 2024, and

WHEREAS, the Solid Waste Committee has recommended that the Police Jury not renew the lease agreement after expiration but instead purchase a new dozer to replace the leased piece of machinery

NOW THEREFORE BE IT RESOLVED, that the Superintendent of the Solid Waste Landfill and the Secretary Treasurer are hereby authorized to develop specifications for the new dozer and advertise for bids.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - Stewart, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 2- Stevens and Ruffin

23. Review Bids and Award Contract for the Construction of Subtitle D Liner in Cells 8 & 9 for the Sabine Parish Sanitary Landfill

The Sabine Parish Police Jury has accepted sealed bids for the construction of a Subtitle D Liner in Cells 8 & 9 for the Sabine Parish Sanitary Landfill until 10:00 a.m. on November 7, 2024.

Resolution No. 9669

Motion by Bison and seconded by Byrd:

WHEREAS, the Sabine Parish Police Jury has accepted sealed public bids for the construction of a Subtitle D Liner in Cells 8 & 9 for the Sabine Parish Sanitary Landfill, and

WHEREAS, five sealed bids were received as follows:

Vendor	Total Base Bid
Triton Construction, LLC	\$ 4,944,377.00
Pickett Industries	\$ 5,457,243.00
Brown Industrial Const.	\$ 5,471,966.50
Southern Constructors, LLC	\$ 6,496,700.50
Lemoine Industrial Group	\$ 6,410,992.50

and,

WHEREAS, the engineers for the Sabine Parish Police Jury, Mader Engineering, Incorporated, recommend awarding the contract for the construction of a Subtitle D Liner in Cells 8 & 9 for the Sabine Parish Landfill Project to Triton Construction, LLC

NOW, THEREFORE BE IT RESOLVED, that the Sabine Parish Police Jury awards the contract for the construction of a Subtitle D Liner in Cells 8 & 9 for the Sabine Parish Landfill Project to Triton Construction, LLC for the base bid amount of \$4,944,377.00.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - Stewart, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 2- Stevens and Ruffin

24. Authorize the Transfer of Bank Accounts to City Bank & Trust Company

Resolution No. 9670

On motion by Bison and seconded by Remedies:

WHEREAS, the Sabine Parish Police Jury has named City Bank and Trust Company as fiscal agent, and

WHEREAS, funds in existing bank accounts from various financial institutions must be transferred to City Bank and Trust Company

NOW THEREFORE BE IT RESOLVED that the Secretary Treasurer is hereby authorized to approve and direct the transfers of funds from various financial institutions to City Bank and Trust Company, and

BE IT FURTHER RESOLVED, that the Secretary Treasurer and the Police Jury President are authorized to sign and otherwise execute any documents necessary to transfer the funds.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 6 - Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 1- Stewart

Abstain: 0

Absent: 2- Stevens and Ruffin

25. Consider Transfer of \$225,000 from the General Fund to the Criminal Court Fund

The Criminal Court Fund reported a deficit balance of \$13,387 for the year ended December 31, 2023. It is estimated that expenditures will exceed revenues in the Criminal Court Fund by \$189,825 during the year ended December 31, 2024. Secretary Treasurer Weatherford recommends transferring \$225,000 from the General Fund to the Criminal Court Fund.

Resolution No. 9671

Motion by Bison and seconded by Byrd:

WHEREAS, the 2023 Criminal Court Fund expenditures exceeded revenues and a transfer from the General Fund of \$125,000 by \$13,387; and

WHEREAS, the 2024 Criminal Court Fund expenditures are expected to exceed revenues by \$189,825;

THEREFORE, BE IT RESOLVED, that \$225,000 be transferred from the General Fund to the Criminal Court Fund to provide financial resources to fund expenditures in excess of revenues.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - Stewart, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 2- Stevens and Ruffin

26. Consider Approving the Purchase of a Front-End Loader through State Contract

The Sabine Parish Police Jury needs a front-end loader for pugmill operations. A machine can be obtained through a state contract. The front-end loader will be used on a parish-wide basis and purchased using ARPA funds.

Resolution No. 9672

Motion by Bison and seconded by Stewart:

WHEREAS, the Sabine Parish Police Jury has determined the need for a front-end loader for pugmill operations, and

WHEREAS, a 2024 Caterpillar 950GC wheel loader may be purchased on state contract for \$303,024.68.

NOW BE IT RESOLVED, that the Sabine Parish Police Jury hereby authorizes the purchase of the Caterpillar 950GC wheel loader through state contract from Louisiana CAT, and

BE IT FURTHER RESOLVED, that the wheel loader be purchased with funds from the American Rescue Plan Act, and

BE IT FURTHER RESOLVED, that the President is hereby authorized to execute all documents necessary to complete the purchase.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - Stewart, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 2- Stevens and Ruffin

27. Consider Disposal of Vehicles with Enterprise Fleet Management

During the November 14, 2024, Road and Shop Committee meeting, Road Superintendent Hughes stated that there are currently three trucks in the parish vehicle fleet that he would like the Jury to consider disposing of through the Enterprise Fleet Management program. Enterprise Fleet Management would be responsible for selling the current parish owned vehicles and replacing them with new leased vehicles. The Jury is currently enrolled in an operating lease agreement with Enterprise and leasing several vehicles for Road Department use.

Resolution No. 9673

Motion by Taylor and seconded by Remedies:

WHEREAS, Resolution No. 8806, adopted on June 16, 2021, authorized the Sabine Parish Police Jury to enter into an operating lease agreement with Enterprise Fleet Management for scheduled light duty vehicles, and

WHEREAS, Road Superintendent Hughes has expressed the desire to dispose of the following parish-owned units and replace them with new leased vehicles:

- P-7713 (Road Superintendent's Truck)
- SP-5695 (Enforcement Officer's Truck)
- SP-6817 (Enforcement Officer's Truck)

, and

WHEREAS, ownership of the vehicles will be retained by Enterprise Fleet Management and not transferred to the Sabine Parish Police Jury

NOW, THEREFORE, BE IT RESOLVED, that the disposal and replacement of the three stated vehicles by Enterprise Fleet Management is hereby approved by the Sabine Parish Police Jury, and

BE IT FURTHER RESOLVED, the cost associated with the lease of each vehicle will be budgeted in the appropriate line item in the 2025 Budget, and

BE IT FURTHER RESOLVED, that the Police Jury President and Secretary Treasurer are authorized to execute any and all documents necessary to finalize the agreement.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - Stewart, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 2- Stevens and Ruffin

28. Approve Annual Membership in the Coordinating & Development Corporation

The Sabine Parish Police Jury has received a request for annual membership dues for 2025 from The Coordinating & Development Corporation.

Resolution No. 9674

Motion by Bison and seconded by Garcie to authorize membership in The Coordinating & Development Corporation and approve payment of \$9,220.00 in annual dues for the year 2025.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 6 - Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 1- Stewart

Abstain: 0

Absent: 2- Stevens and Ruffin

29. Review Bids Received for Materials, Supplies, and Services for 2025 (To be Awarded 12/18/24)

Sealed bids were accepted until 10:00 a.m. on November 1, 2024, for 2025 materials, supplies, and services at which time they were opened and read aloud. Jurors were provided with a list of the bids for materials, supplies, and services for the year 2025. Bids will be awarded during the next regularly scheduled meeting on Wednesday, December 18, 2024.

30. Set Date and Time for Public Hearing on Proposed Budget for Fiscal Year Ended December 31, 2025

Louisiana Revised Statute 39:1307(A) requires a police jury with total expenditures of \$500,000 or more from general fund and any special revenue funds to afford the public an opportunity to participate in the budget process prior to adoption of the budget.

The Sabine Parish Police Jury will adopt its 2025 Budget at its regularly scheduled meeting which will be held following the public hearing on the 2025 Budget on Wednesday, December 18, 2024.

Resolution No. 9675

Motion by Bison and seconded by Stewart to hold a public hearing on the 2025 Budget in the Police Jury Meeting Room in the Courthouse located at 400 S. Capitol Street, Room 101, Many, Louisiana, on December 18, 2024, at 8:30 a.m.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - Stewart, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 2- Stevens and Ruffin

31. Capital Improvement Program Priority List (3 Years – 2025,2026, 2027)- Reminder Only

Jurors were reminded that the Jury needs to adopt a three (3) year Parish Transportation Act Priority List for roads for the years 2025, 2026, and 2027. This must be done prior to January 1, 2025, in order to comply with the Parish Transportation Act.

32. Authorize Payment of Approved Bills

Resolution No. 9676

Motion by Stewart and seconded by Garcie to pay the approved bills.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - Stewart, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 2- Stevens and Ruffin

33. Appropriate and Transfer Sales Tax for November Operations (\$450,000)

Resolution No. 9677

Motion by Stewart and seconded by Garcie to appropriate and transfer \$450,000.00 from the Sales Tax Fund to the Parish-wide Transportation Fund for November 2024 operations.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - Stewart, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 2- Stevens and Ruffin

34. Committee Reports

There were no committee reports.

35. Operations

Road Superintendent Bobby Hughes provided the jurors a listing of permits and citations issued during the prior month.

The Secretary Treasurer provided the jurors with a trial balance as of October 31, 2024.

36. Adjournment

Resolution No. 9678

Motion by Stewart and seconded by Taylor to adjourn.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - Stewart, Taylor, Bison, Garcie, Sepulvado, Remedies, and Byrd

Nays: 0

Abstain: 0

Absent: 2- Stevens and Ruffin

s/William E. Weatherford
William E. Weatherford
Secretary Treasurer

s/Ricky L. Sepulvado
Ricky L. Sepulvado
President