

September 20, 2023

On Wednesday, September 20, 2023, at 9:00 a.m., the Police Jury of Sabine Parish, State of Louisiana met in open and regular session.

AGENDA

1. Call to Order
2. Roll Call
3. Prayer
4. Pledge of Allegiance
5. Amend the Agenda
6. Adopt the Agenda
7. Public Comments
8. Representative Rodney Schamerhorn
9. Representative Larry Bagley
10. Planning Commission
11. Accept the Minutes of the Previous Regular Meeting Held August 16, 2023
12. Adopt an Ordinance Temporarily Moving the Polling Place for Precinct 1-5 From 1710 San Antonio Avenue, Many, Louisiana to 1738 San Antonio Avenue, Many Louisiana
13. Consider an Ordinance to Establish a Twenty-Five (25) Miles Per Hour Speed Limit on Herrington Road Located in Road District 18 (Ward 1)
14. Convene as Board of Ad Valorem Tax Review
15. Adopt a Citizen Participation Plan for the Community Development Block Grant Program
16. Adopt a Resolution Authorizing the President to Execute on Behalf and in the Name of Sabine Parish a Contract for Louisiana Community Development Block Grant Engineering Services
17. Adopt a Resolution Authorizing the President to Execute on Behalf and in the Name of Sabine Parish a Contract for Louisiana Community Development Block Grant Administrative Services
18. Adopt a Resolution for the Louisiana Community Development Block Grant (LCDBG) Program and Authorizing Signatory Authority to the President of the Sabine Parish Police Jury
19. Adopt Sabine Landfill Road into the Parish-wide Road System by Tacit Dedication
- 19a - Declare the Abandoned Turtle Beach Garbage Site as Surplus Property
20. Consider a Letter of No Objection to the Louisiana Energy Gateway Pipeline Project
21. Authorize Execution of a Cooperative Endeavor Agreement with the Louisiana Department of the Treasury and the State of Louisiana
22. Approve Entering a Cooperative Endeavor Agreement with Pine Belt Multi-Purpose Community Action Agency, Inc. to Provide Services to Sabine Parish Citizens
23. Adopt a Resolution to Authorize the Police Jury President to Execute a Change Order Providing Sixteen Additional Days for the Installation of the Landfill Gas Collection and Control System
24. Consider Waiving Six Month Waiting Period for Rehire of Compactor Station Employee
- 24a - Consider a Wage Increase for Secretaries Working at the Road Office
25. Consider Appointment of New Sabine Parish Representative to the Northwest Louisiana Human Services District
26. Federal Off System Bridge Replacement Program – Annual Certification of Compliance

27. Consider Abandonment of Non-developed Right of Way Interest in the Hurricane Creek Estates Subdivision Between Lots 35 and 36
28. Review Bids and Award Contract for Demolition of Toro Road Bridge, Removal of Old Barron Road Bridge, and Construction of New Barron Road Bridge
29. Consider the Purchase of a Pug-Mill for the Manufacture of Oil Sand
30. Consider the Purchase of a New Twelve (12) Yard Dump Truck for Road District 19 (Ward 8) to be Delivered in 2024
31. Consider the Purchase of a Pickup Truck for the Solid Waste Landfill
32. Consider the Purchase of a New Truck for the Pothole/Maintenance Crew to be Funded by the Parish Transportation Fund
33. Advertise for Bids for Materials, Supplies, and Services for 2024 (Opening 11/3/23)
34. Capital Improvement Program Priority List (3 Years – 2024,2025, 2026)- Reminder Only
35. Authorize Payment of Approved Bills
36. Appropriate and Transfer Sales Tax for September Operations (\$425,000)
37. Committee Reports
38. Financial Report
39. Operations
40. Adjournment

#### 1. Call to Order

Vice-President Stephen Steinke called the meeting to order.

#### 2. Roll Call

The roll was called by the Secretary Treasurer. The following jurors were present: “Bo” Stewart, Mike McCormic, William E. Ruffin, Stephen Steinke, Ronny Bison, Eric Garcie, Kenneth M. Ebarb, and “Randy” Byrd.

The following juror arrived late: Ricky” K-Wall” Sepulvado.

#### 3. Prayer

Prayer was led by William E. Ruffin.

#### 4. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Eric Garcie.

#### 5. Amend the Agenda

Public comments on the motion to amend the agenda were allowed prior to any vote to add an item to the agenda. There were no public comments.

Resolution No. 9359

Motion by Stewart and seconded by Bison to amend the agenda to include the following items:

Item 19a – Declare the Abandoned Turtle Beach Garbage Site as Surplus Property

Item 24a – Consider a Wage Increase for Secretaries Working at the Road Office

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Bison, Garcie, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 1 - Sepulvado

6. Adopt the Agenda

Resolution No. 9360

Motion by Stewart and seconded by Byrd to adopt the agenda as amended.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Bison, Garcie, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 1 – Sepulvado

7. Public Comments

Police Jury Vice-President, Stephen Steinke, allowed a period of public comment on any item on the agenda. There were no public comments.

8. Representative Rodney Schamerhorn

Representative Rodney Schamerhorn was not present.

9. Representative Larry Bagley

Representative Larry Bagley reminded the Police Jury that applications for Capital Outlay Grants are due in November. He stated that money will be available this year and the Parish needs to complete and file the application.

10. Planning Commission

No representative from the Sabine Parish Planning Commission was present.

11. Accept the Minutes of the Previous Regular Meeting Held August 16, 2023

All police jurors have previously been provided written copies of the minutes.

Resolution No. 9361

Motion by Bison and seconded by Stewart to accept the minutes of the regular meeting held August 16, 2023.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Bison, Garcie, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 1 – Sepulvado

12. Adopt an Ordinance Temporarily Moving the Polling Place for Precinct 1-5 From 1710 San Antonio Avenue, Many, Louisiana to 1738 San Antonio Avenue, Many Louisiana

### **ORDINANCE No. 13 of 2023**

#### **AN ORDINANCE TEMPORARILY MOVING THE POLLING PLACE FOR PRECINCT 1-5 FROM 1710 SAN ANTONIO AVENUE, MANY, LOUISIANA TO 1738 SAN ANTONIO AVENUE, MANY, LOUISIANA**

WHEREAS, 1710 San Antonio Avenue, Many, Louisiana, has become unavailable as a polling place for Precinct 1-5 for the elections to be held October 14,2023 and November 18,2023,

NOW THEREFORE BE IT ORDAINED, that the polling place for Precinct 1-5 be temporarily moved (for the October 14, 2023, and November 18, 2023, elections only) from 1710 San Antonio Avenue, Many, Louisiana, to 1738 San Antonio Avenue, Many, Louisiana. Subsequent to the October 14, 2023, and November 18,2023 elections, the polling place for Precinct 1-5 will revert back to 1710 San Antonio Avenue, Many, Louisiana.

BE IT FURTHER ORDAINED, that this ordinance shall be in effect September 20, 2023, and it shall be published one time in the Official Journal of the Parish of Sabine, State of Louisiana, along with any other minutes of the meeting.

The foregoing ordinance having been offered upon a motion by Ruffin and seconded by Ebarb was then submitted to an official vote and the vote thereupon was recorded as follows to wit:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Bison, Garcie, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 1 – Sepulvado

Thereupon, the Vice-President declared this ordinance adopted on this the 20<sup>th</sup> day of September 2023, at the regularly scheduled meeting of the Police Jury of the Parish of Sabine.

s\William E. Weatherford  
William E. Weatherford  
Secretary-Treasurer

s\Stephen Steinke  
Stephen Steinke  
Vice-President

13. Consider an Ordinance to Establish a Twenty-Five (25) Miles Per Hour Speed Limit on Herrington Road Located in Road District 18 (Ward 1)

### **ORDINANCE No. 14 of 2023**

#### **AN ORDINANCE ESTABLISHING A TWENTY-FIVE (25) MILES PER HOUR SPEED LIMIT ON HERRINGTON ROAD LOCATED IN ROAD DISTRICT 18 (WARD 1)**

WHEREAS, the Sabine Parish Police Jury is responsible for the safety of individuals traveling on parish roads, and

WHEREAS, the current posted speed limit for Herrington Road, located in Road District 18 (Ward 1), allows drivers to travel at speeds of up to forty-five (45) miles per hour without being issued a citation, and

WHEREAS, the Sabine Parish Police Jury has determined that this is a dangerous speed for travel on Herrington Road, located in Road District 18 (Ward 1).

NOW THEREFORE BE IT ORDAINED, that the maximum speed limit for any vehicle traveling on Herrington Road, located in Road District 18 (Ward 1) shall be twenty-five (25) miles per hour.

BE IT FURTHER ORDAINED, that this ordinance shall be in effect October 1, 2023, and it shall be published one time in the Official Journal of the Parish of Sabine, State of Louisiana, along with any other minutes of the meeting.

The above ordinance was offered by Stewart and seconded by Ruffin and adopted by the following yea and nay vote:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Bison, Garcie, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 1 – Sepulvado

Thereupon, the Vice-President declared this ordinance adopted on this the 20<sup>th</sup> day of September 2023, at the regularly scheduled meeting of the Police Jury of the Parish of Sabine.

s\William E. Weatherford  
William E. Weatherford  
Secretary-Treasurer

s\Stephen Steinke  
Stephen Steinke  
Vice-President

14. Convene as Board of Ad Valorem Tax Review

Vice-President Stephen Steinke convened the Police Jury in its capacity as a Board of Ad Valorem Tax Review. The jurors were also presented a copy of a September 1, 2023, letter from the Sabine Parish Tax Assessor, Mr. Chris Tidwell, certifying that he has completed the assessment listings of Sabine Parish for the 2023 tax roll, at a total taxable value of \$364,611,980.

One (1) protest (Form 3101) was received and provided to all police jurors and the Tax Assessor, Mr. Chris Tidwell, for the Board of Ad Valorem Tax Review process as follows:

Assessment/Tax Bill Number – 2060006805  
Oil and Gas Wells and Equipment – Telecom Equipment, Meters, Compressors, Skid, and Separators, etc.  
Comstock Oil & Gas, LP  
C/O Pat Crumpton  
2424 Ridge Road  
Rockwall, TX 75087

No one was present to represent Comstock Oil & Gas LP.

Tax Assessor Chris Tidwell and Mr. Carl Chance attended the meeting to respond to the protest. Mr. Chance presented the Tax Assessor's position to the Board of Ad Valorem Tax Review.

Any protests should be addressed today, and no additional meetings of the Board of Ad Valorem Tax Review would be necessary, and the Board can be adjourned. The Board has the option to either uphold or not uphold the Tax Assessor in the assessments. If the assessments are upheld, the matter can then be appealed to the Louisiana Tax Commission by the taxpayer. There are four levels of appeal. The first is between the taxpayer and the Tax Assessor, then the Board of Ad Valorem Tax Review, then the Louisiana Tax Commission, and finally the courts.

The Jurors desired to uphold the Sabine Parish Tax Assessor. Secretary Treasurer Weatherford then read aloud a resolution which would uphold the Tax Assessor and accept the tax roll values.

Resolution No. 9362

Motion by Byrd and seconded by Ruffin:

WHEREAS, the Sabine Parish Police Jury, acting as a Board of Ad Valorem Tax Review, commenced public hearings today, and

WHEREAS the Police Jury hereby certifies that one (1) protest of assessment has been received as follows:

Assessment/Tax Bill Number – 2060006805  
Oil and Gas Wells and Equipment – Telecom Equipment, Meters, Compressors, Skid, and Separators, etc.  
Comstock Oil & Gas, LP  
C/O Pat Crumpton  
2424 Ridge Road  
Rockwall, TX 75087

THEREFORE, BE IT RESOLVED, that the Sabine Parish Police Jury, acting in its capacity as a Board of Ad Valorem Tax Review, upholds the Assessor in the protest listed herein above, and

BE IT FURTHER RESOLVED, that the Sabine Parish Police Jury hereby certifies that no additional meetings of the Board of Ad Valorem Tax Review will be necessary, and the Board is adjourned, and

BE IT FURTHER RESOLVED, that the Police Jury accepts and approves the 2023 property tax roll with total taxable values of \$364,611,980 as presented by Sabine Parish Tax Assessor Chris Tidwell.

The foregoing resolution was read in full, at which time a quorum was present and voting, and the resolution was adopted by the following votes on the 20<sup>th</sup> day of September 2023:

Yeas: 8 - Stewart, McCormic, Ruffin, Bison, Steinke, Garcie, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 1 - Sepulvado

The Police Jury then returned to regular session as the above resolution had completed the Board of Ad Valorem Tax Review business.

15. Adopt a Citizen Participation Plan for the Community Development Block Grant Program

Resolution No. 9363

**A RESOLUTION ADOPTING A CITIZEN  
PARTICIPATION PLAN FOR THE CDBG PROGRAM**

WHEREAS, The Sabine Parish Police Jury desires to obtain Community Development

Block Grant (CDBG) funds to benefit Low and Moderate Income persons; and

WHEREAS, the Louisiana Division of Administration requires that certain citizen participation requirements be met;

NOW, THEREFORE, BE IT RESOLVED that the following Citizen Participation Plan is adopted for use by the Sabine Parish Police Jury with respect to planning, implementation, and assessment of its CDBG program:

This plan describes how the Sabine Parish Police Jury intends to involve citizens in the planning, implementation, and assessment of the local Community Development Block Grant Program. Federal and State regulations give ultimate responsibility for the design and implementation of the program to local elected officials and also require that citizens be given an opportunity to serve in a key advisory role to the elected officials. All aspects of citizen participation will be conducted in an open manner with freedom of access to information for all interested persons.

### **CITIZEN PARTICIPATION PLAN**

The Sabine Parish Police Jury has adopted the following Citizen Participation Plan to meet the citizen participation requirements of Section 508 of the Housing and Community Development Act of 1974, as amended. The Sabine Parish Police Jury is committed through adoption of this plan to full and total involvement of all residents of the community in the composition, implementation and assessment of its Louisiana Community Development Block Grant (LCDBG) Program. Attempts will be made to reach all citizens, with particular emphasis on participation by persons of low and moderate income, residents of slum and blighted areas and of areas in which funds are proposed to be used. A copy of this plan will be made available to the public upon request.

As part of the citizen participation requirements and to maximize citizen interaction, the Sabine Parish Police Jury shall:

- 1) Provide citizens with reasonable and timely access to local meetings, information and records relating to the state's proposed method of distribution, as required by the Secretary, and relating to the actual use of funds under Title I of the Housing and Community Development Act of 1974, as amended;
- 2) Provide for public hearings to obtain views and respond to proposals and questions at all stages of the community development program. These hearings will consist of the development of needs and proposed activities and review of program performance. These hearings will be held after adequate notice, a minimum of five calendar days, at times and locations convenient to potential or actual beneficiaries with accommodations for persons with disabilities;



- 3) Provide for and encourage citizen participation with particular emphasis on participation by persons of low and moderate income who are residents of slum and blighted areas and of areas in which funds are proposed to be used;
- 4) Provide for technical assistance to groups representative of persons of low and moderate income that request such assistance in developing proposals;
- 5) Where applicable, identify how the needs of non-English speaking residents will be met in the case of public hearings; and
- 6) Provide for a formal written procedure which will accommodate a timely written response, within fifteen days where practicable, to written complaints and grievances.

Written minutes of the hearings and an attendance roster will be maintained by the Sabine Parish Police Jury.

## **PUBLIC HEARINGS**

Notices informing citizens of any public hearings will appear in the official journal of the Sabine Parish Police Jury a minimum of five calendar days prior to the hearing. In addition, notices will also be posted in (parish office buildings/town hall) and the hearing will be publicized through local community organizations, i.e., churches, clubs, etc., and/or dissemination of leaflets in the target area. Hearings will be held at times and locations convenient to potential or actual beneficiaries with accommodations for individuals with disabilities and non-English speaking persons. Whenever possible these hearings will be held within or near the target areas, at times affording participation by the most affected residents.

### **I. APPLICATION**

#### **First Notice/Public Hearing**

The public hearing to address LCDBG application submittal will be held well before the deadline for submission of the application for the current funding cycle. The Citizen Participation Plan will be available at the hearing. The public notice for this hearing will state that the following will be discussed:

- a) The amount of funds available for proposed community development;

- b) The range of activities that may be undertaken, including the estimated amount proposed to be used for activities that will benefit persons of low and moderate income;
- c) The plans of the Sabine Parish Police Jury for minimizing displacement of persons as a result of activities assisted with such funds and the benefits to be provided by the Sabine Parish Police Jury to persons actually displaced as a result of such activities; and
- d) The Sabine Parish Police Jury prior performance of LCDBG programs funded by the State of Louisiana. In addition, the notice shall state that all citizens, particularly low and moderate income residents of slum and blighted areas, are encouraged to submit their views and proposals regarding community development and housing needs. Those citizens unable to attend this hearing may submit their views and proposals to:

Sabine Parish Police Jury  
400 S. Capitol Street, Room 101  
Many, LA 71449

The notice will also state that accommodations will be made for disabled and non-English speaking individuals provided a 3-day notice is received by the Sabine Parish Police Jury.

### **Second Notice**

Seven calendar days, at a minimum, prior to the deadline for submittal of the application, a second notice shall appear in the official journal informing the citizens of the following:

- a) Proposed submittal date of the application;
- b) Proposed objectives;
- c) Proposed activities;
- d) Location of proposed activities;
- e) Dollar amount of proposed activities; and
- f) Location and hours available for application review.

In addition, the notice shall state "all citizens, particularly those affected by the proposed project, are encouraged to review the proposed application and submit any written comments on the application to:

Sabine Parish Police Jury  
400 S. Capitol Street, Room 101  
Many, LA 71449

Negative comments received will be forwarded to the state's Office of Community Development, Division of Administration or the application will be withdrawn if necessary.

## **II. AMENDMENTS**

Program amendments, which substantially alter the LCDBG project from that approved in the original application, shall not be submitted to the state without holding one public hearing in accordance with the procedures outlined within this Citizen Participation Plan. Minutes of the hearing will be submitted with the request for the amendment. All interested citizens, particularly the low and moderate income, elderly, handicapped, and residents of the project area, shall be made aware and have the opportunity to comment on proposed amendments and/or submit alternative measures.

## **III. GRANTEE PERFORMANCE**

The Sabine Parish Police Jury will hold one performance hearing to solicit the public's opinion of the effectiveness of the LCDBG Program. The manner of notification will be the same as previously described for all public hearings. Notification will be made in the official journal approximately five to fifteen calendar days prior to the anticipated submittal of close-out documents to the state, and will indicate the date, time, and place of the performance hearing, and invite comments and opinions on the LCDBG activities implemented under the Sabine Parish Police Jury LCDBG Program being closed out. The notice will also state that accommodations will be made for disabled and non-English speaking persons provided a 3 day notice is received by the Sabine Parish Police Jury.

This notice shall invite all interested parties, particularly those low to moderate income residents in the target area to attend.

The hearing will be held no sooner than five calendar days from the publication date of said notice.

## **CONSIDERATION OF OBJECTION TO APPLICATION**

Persons wishing to object to approval of an application by the state may make such objection known to:

Office of Community Development  
Division of Administration  
Post Office Box 94095  
Baton Rouge, Louisiana 70804-90958

The state will consider objections made only on the following grounds:

- i. The application description of needs and objectives is plainly inconsistent with available facts and data;
- ii. The activities to be undertaken are plainly inappropriate to meeting the needs and objectives identified by the applicant; and

- iii. The application does not comply with the requirements set forth in the state's Annual Action Plan or other applicable laws.

Such objections should include both an identification of the requirements not met and, in the case of objections relative to (1) above, the complainant must supply the data upon which he/she relied upon to support his/her objection.

### **BILINGUAL**

Whenever a significant number of persons and/or residents of blighted neighborhoods communicate with a primary language other than English attend public hearings, the Sabine Parish Police Jury will provide an interpreter for dissemination of information to them providing the Sabine Parish Police Jury is given sufficient notification of three day(s).

### **TECHNICAL ASSISTANCE**

Technical assistance may be provided directly by the Sabine Parish Police Jury to any citizen, particularly to low- and moderate-income persons, residents of blighted neighborhoods and minorities, who request assistance in the development of proposals and statement of views concerning the LCDBG Program. The local officials, administrator and engineer will conduct informational meetings with the residents of the low to moderate income areas if a written request is received by the Sabine Parish Police Jury with at least a one-week notification. The person who conducts the technical assistance meetings will disseminate information on the program and answer all pertinent questions.

### **TIMELY ACCESS AND ADEQUATE INFORMATION**

The Sabine Parish Police Jury shall provide timely disclosure of records, information and documents related to the LCDBG program activities. Documents will be made available for copying upon request at the Sabine Parish Police Jury, Monday thru Friday, 7:30 a.m. to 4:00 p.m. Such documents may include the following:

- 1) All meetings and promotional materials.
- 2) Records of hearings and meetings.
- 3) All key documents, including prior applications, letters, grant agreements, citizen participation plans, and proposed applications.
- 4) Copies of the regulations (final statements) concerning the program.
- 5) Documents regarding other important requirements, such as Procurement Procedures, Fair Housing, Equal Employment Opportunity, Uniform Act, Labor Provisions and Environmental Procedures.

## **CITIZEN COMPLAINT PROCEDURE**

### **SECTION 1**

It is the policy of the Sabine Parish Police Jury to review all complaints received by the Sabine Parish Police Jury.

## **SECTION 2**

The following procedures will be followed on all complaints received by the Sabine Parish Police Jury:

- 1) The complainant shall notify the Secretary-Treasurer of the complaint. The initial complaint may be expressed orally or by written correspondence.
- 2) The Secretary-Treasurer will notify the Parish President or designated representative of the complaint within two working days.
- 3) The Parish President or designated representative will investigate the complaint and will report the findings to the Secretary-Treasurer within five working days.
- 4) The Secretary-Treasurer will notify the complainant of the findings of the Parish President or designated representative in writing or by telephone within two working days.
- 5) If the complainant is aggrieved by the decision, he must forward the complaint in writing (if previously submitted orally) to the Secretary-Treasurer who will forward the complaint and all actions taken by the Parish President or designated representative to the appropriate council committee for their review. This will be accomplished within two working days of receipt of the written complaint.
- 6) The reviewing council committee will have five working days to review the complaint and forward their decision to the complainant in writing.
- 7) If the complainant is aggrieved with the decision of the Committee, he must notify the Secretary-Treasurer in writing that he desires to be afforded a hearing by the Sabine Parish Police Jury Council. The complainant will be placed on the next regularly scheduled council meeting agenda. The Secretary-Treasurer will notify the complainant in writing of the date of the hearing.
- 8) The complainant must bring all relevant data, witnesses, etc., to the hearing. The Sabine Parish Police Jury Council, at the hearing, will review the complaint and forward within five days a certified copy of the minutes of the meeting at which the hearing was conducted and a decision was rendered to the complainant. If a decision is not reached at the hearing, the Sabine Parish Police Jury Council will inform complainant of an appropriate date to expect a response. Within two working days of reaching a decision, the complainant will be notified in writing of the decision.

Complaints concerning the general administration of the LCDBG Program may be submitted in writing directly to the:

Division of Administration  
Office of Community Development  
Post Office Box 94095

Baton Rouge, Louisiana 70804-9095

**SECTION 3**

All citizen complaints relative to Fair Housing/Equal Opportunity violations alleging discrimination shall be forwarded for disposition to the:

Louisiana Department of Justice  
Public Protection Division  
Post Office Box 94005  
Baton Rouge, Louisiana 70804

The complainant will be notified in writing within 10 days that, due to the nature of the complaint, it has been forwarded to the Louisiana Department of Justice.

or

Complainant may contact the Louisiana Department of Justice Public Protection Division directly at the Toll Free Telephone number 1-800-273-5718 or 225-342-5521.

**SECTION 4**

The Secretary-Treasurer will maintain a file for the purpose of keeping reports of complaints.

**SECTION 5**

This policy does not invalidate nor supersede the personnel or other policies of the Sabine Parish Police Jury which are currently adopted but is intended to serve as a guide for complaints.

**SECTION 6**

This policy may be amended by a majority vote at any of the Sabine Parish Police Jury regularly scheduled meetings.

**ADOPTION**

This Citizen Participation Plan is hereby adopted by Sabine Parish Police Jury in regular session on this day of 2023.

**CERTIFICATE**

I, William Weatherford, Secretary-Treasurer of the Sabine Parish Police Jury, hereby certify that the attached constitutes a true and accurate copy of a Resolution, which UPON MOTION of Ebarb, seconded by Garcie, was adopted by the following Yea and Nay vote:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Bison, Garcie, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 1 - Sepulvado

and the same was declared adopted by the Parish Vice-President on this 20<sup>th</sup> day of September, 2023.

s\William E. Weatherford  
William E. Weatherford  
Secretary Treasurer  
Sabine Parish Police Jury, Louisiana

16. Adopt a Resolution Authorizing the President to Execute on Behalf and in the Name of Sabine Parish a Contract for Louisiana Community Development Block Grant Engineering Services

Resolution No. 9364

A RESOLUTION AUTHORIZING THE PRESIDENT TO  
EXECUTE ON BEHALF AND IN NAME OF SABINE PARISH  
A CONTRACT FOR LOUISIANA COMMUNITY DEVELOPMENT  
BLOCK GRANT ENGINEERING SERVICES

WHEREAS, Sabine Parish intends to apply for Louisiana Community Development Block Grant – Public Facilities (LCDBG-PF) funds in order to make public facility improvements; and

WHEREAS, Sabine Parish is in need of the services of an experienced engineering consulting firm to develop the LCDBG application and to provide engineering services in connection with the grant if the application is selected for funding; and

WHEREAS, **BALAR Associates, Inc.** has submitted documentation of its extensive experience in providing engineering services for LCDBG projects; and

WHEREAS, **BALAR Associates, Inc.** has provided a summary of the direct and indirect charges for LCDBG engineering services, including the basis on which the charges were calculated and these charges have been found to be reasonable and acceptable; and

WHEREAS, **BALAR Associates, Inc.** will be paid the proposed contract amount entirely out of local funds for LCDBG engineering services only if the LCDBG application is selected for funding; and

NOW, THEREFORE, BE IT RESOLVED by the Sabine Parish Police Jury that the President is authorized to execute on behalf of Sabine Parish, a contract for LCDBG development and LCDBG engineering services with **BALAR Associates, Inc.**

C E R T I F I C A T E

I, William Weatherford, Secretary-Treasurer for the Sabine Parish Police Jury hereby certify the above constitutes a true and accurate copy of a resolution, which upon motion of Stewart, and seconded by Bison was adopted by the following Yea and Nay vote:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Bison, Garcie, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 1 - Sepulvado

and the same was declared adopted by the Vice-President this 20<sup>th</sup> day of September 2023.

s\William E. Weatherford  
William E. Weatherford  
Secretary-Treasurer  
Sabine Parish, Louisiana

17. Adopt a Resolution Authorizing the President to Execute on Behalf and in the Name of Sabine Parish a Contract for Louisiana Community Development Block Grant Administrative Services

Resolution No. 9365

A RESOLUTION AUTHORIZING THE PRESIDENT TO  
EXECUTE ON BEHALF AND IN THE NAME OF SABINE PARISH  
A CONTRACT FOR LOUISIANA COMMUNITY DEVELOPMENT  
BLOCK GRANT ADMINISTRATIVE SERVICES

WHEREAS, Sabine Parish intends to apply for Louisiana Community Development Block Grant (LCDBG) funds in order to make public facility improvements; and

WHEREAS, Sabine Parish is in need of the services of an experienced administrative consulting firm to develop the LCDBG application and to provide administrative services in connection with the grant if the application is selected for funding; and

WHEREAS, *The Coordinating and Development Corporation*, the regional planning and development district for Northwest Louisiana, has submitted documentation of its extensive experience in developing LCDBG applications and providing administrative services for LCDBG projects; and

WHEREAS, *The Coordinating and Development Corporation* has provided a summary of the direct and indirect charges for LCDBG administrative services, including the basis on



which the charges were calculated, and these charges have been found to be reasonable and acceptable; and

WHEREAS, *The Coordinating and Development Corporation* will be paid the contract amount not to exceed \$50,000 paid entirely out of local funds for LCDBG administrative services; and

WHEREAS, *The Coordinating and Development Corporation* will be paid a \$6,000 application fee, regardless of funding status; and

WHEREAS, *The Coordinating and Development Corporation* will be paid the remaining balance of \$44,000 only if the application is selected for funding; and

NOW, THEREFORE, BE IT RESOLVED by Sabine Parish that the President is authorized to execute on behalf of Sabine Parish, a contract for LCDBG application development and LCDBG administrative services with *The Coordinating and Development Corporation*.

#### C E R T I F I C A T E

I, William Weatherford, Secretary-Treasurer for the Sabine Parish Police Jury hereby certify that the above constitutes a true and accurate copy of a Resolution, which UPON MOTION of Stewart and seconded by Ebarb was adopted by the following Yea and Nay vote:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Bison, Garcie, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 1 - Sepulvado

and the same was declared adopted by the Vice-President this 20<sup>th</sup> day of September 2023.

s\William E. Weatherford  
William E. Weatherford  
Secretary-Treasurer  
Sabine Parish, Louisiana

18. Adopt a Resolution for the Louisiana Community Development Block Grant (LCDBG) Program and Authorizing Signatory Authority to the President of the Sabine Parish Police Jury

Resolution No. 9366

**A RESOLUTION FOR THE LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT (LCDBG) PROGRAM AND AUTHORIZING SIGNATORY AUTHORITY TO**

**THE PRESIDENT OF THE SABINE PARISH POLICE JURY**

WHEREAS, the Sabine Parish Police Jury authorizes the application for LCDBG funding, and designates signatory authority for official signing documents to Parish President Ricky L. Sepulvado.

NOW, THEREFORE, BE IT RESOLVED that the Parish President has full signatory authority on behalf of Sabine Parish to fulfill all requirements to submit the LCDBG application.

**CERTIFICATE**

I, William Weatherford, Secretary-Treasurer for the Sabine Parish Police Jury, hereby certify that the attached constitutes a true and accurate copy of a Resolution, which UPON MOTION of Ebarb, seconded by Bison, was adopted by the following Yea and Nay vote:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Bison, Garcie, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 1 - Sepulvado

and the same was declared adopted by the Vice-President on this 20<sup>th</sup> day of September 2023.

s/WilliamE.Weatherford  
William Weatherford  
Secretary-Treasurer  
Sabine Parish Police Jury

19. Adopt Sabine Landfill Road into the Parish-wide Road System by Tacit Dedication

Resolution No. 9367

On Motion by McCormic and seconded by Stewart,

WHEREAS, public access to the Sabine Parish Sanitary Landfill has been on the Sabine Landfill Road for over twenty-eight (28) years, and

WHEREAS, the Sabine Parish Police Jury has kept up, maintained, or worked the Sabine Landfill Road for more than three (3) years with the actual or constructive knowledge of the adjoining landowners.

NOW, THEREFORE, BE IT RESOLVED, that the Sabine Landfill Road, located in Road District 19(Ward 8), with a length of .9 miles, is hereby dedicated to the public by tacit dedication and adopted into the parish-wide road system.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Bison, Garcie, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 1- Sepulvado

19a. Declare the Abandoned Turtle Beach Garbage Site as Surplus Property

The Turtle Beach garbage site has not been used for any public purpose for many years. This property would be better utilized by selling it and placing it back on the tax roll to generate property tax revenue for the Parish.

Resolution 9368

On motion by McCormic and seconded by Stewart:

WHEREAS, the Sabine Parish Police Jury purchased 1.986 acres, more or less, from LABOKAY Corporation on the 7th day of November 1984, and

WHEREAS, this land was used as a garbage disposal site for citizens of Sabine Parish until the site was closed to that purpose, and

WHEREAS, this 1.986 acres, more or less, of land has not served a public purpose since its closure as a garbage disposal site, and

WHEREAS, the Sabine Parish Police Jury has no plans to use this property for any public purpose,

NOW, THEREFORE, BE IT RESOLVED, that property owned by the Sabine Parish Police Jury described as:

Being a part of the Southeast Quarter of the Southwest Quarter (SE/4 of SW/4) of Section 1, Township 5 North, Range 13 West, L. M. Sabine Parish, Louisiana and being more particularly described as follows:

Beginning at the Northwest Corner of SE1/4 of the SW1/4 of said Section 1; thence North 88°33'00" East 752.12 feet; thence South 01°27'00" East 393.01 feet to the True Point of Beginning; thence South 51°29'11" East 152.95 feet ; South 22°10'02" West 395.64 feet; thence

North 63°14'23" West 270.06 feet; thence North 38°31'34" East 434.66 feet to the True Point of Beginning and containing 1.986 acres, more or less.

be declared surplus property, and

BE IT FURTHER RESOLVED, that said surplus property be appraised and first be offered for sale to the original vendor, LABOKAY Corporation, or its successors in title, as required by LSA R.S. 41:1335 then, if not sold, offered for sale through public auction to the highest bidder.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Bison, Garcie, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 1- Sepulvado

20. Consider a Letter of No Objection to the Louisiana Energy Gateway Pipeline Project  
Power Engineers, Inc. has requested that the Sabine Parish Police Jury provide a "Letter of No Objection" for the Louisiana Energy Gateway 42-inch Pipeline Project. The pipeline is an approximately 127.3 mile long, 42-inch diameter natural gas pipeline located in DeSoto, Sabine, Vernon, and Beauregard Parishes.

Resolution No. 9369

On motion by Byrd and seconded by McCormic:

WHEREAS, the Louisiana Energy Gateway, LLC is proposing to construct the Louisiana Energy Gateway (LEG) Pipeline Project which consists of a 42-inch diameter natural gas pipeline that will be partially located in Sabine Parish, and

WHEREAS, Power Engineers, Inc. has requested, on behalf of Louisiana Energy Gateway, LLC, a "Letter of No Objection", and

WHEREAS, the Sabine Parish Police Jury has no objection to the construction of the Louisiana Energy Gateway 42-inch Pipeline Project,

NOW, THEREFORE, BE IT RESOLVED, that the Police Jury hereby approves the issuance of a "Letter of No Objections" to Louisiana Energy Gateway, LLC and authorizes President Ricky L. Sepulvado to sign the letter.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Bison, Garcie, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 1- Sepulvado

21. Authorize Execution of a Cooperative Endeavor Agreement with the Louisiana Department of the Treasury and the State of Louisiana

House Bill No. 560 amended Act 170 of 2022 to reallocate \$280,000 originally allocated to the Grant Parish Sheriff for the evidence room to the Sabine Parish Police Jury. To obtain the funding, the Parish must enter a Cooperative Endeavor Agreement with the Louisiana Department of the Treasury and the State of Louisiana. A resolution authorizing a signatory for the Police Jury is required.

Resolution No. 9370

On motion by McCormic and seconded by Garcie:

WHEREAS, the Sabine Parish Police Jury has been awarded \$280,000 through a Line-Item Appropriation through Act 170 of the 2022 Regular Legislative Session, as amended by House Bill No. 560, and

WHEREAS, a resolution from the Police Jury authorizing the signature for the Jury is required to accompany the Cooperative Endeavor Agreement

NOW, THEREFORE, BE IT RESOLVED, that the President of the Sabine Parish Police Jury, Mr. Ricky L. Sepulvado, is hereby authorized to sign and otherwise execute the Cooperative Endeavor Agreement and any other required documentation for the Line Item Appropriation through Act 170 of the 2022 Regular Legislative Session.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Bison, Garcie, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 1- Sepulvado

22. Approve Entering a Cooperative Endeavor Agreement with Pine Belt Multi-Purpose Community Action Agency, Inc. to Provide Services to Sabine Parish Citizens

The Sabine Parish Police Jury has received a letter, dated August 16, 2023, from the Pine Belt Multi-Purpose Community Action Agency, Inc. formally requesting funding in the amount of

\$5,000. The funds will be utilized to assist in the operation of the agency programs administered within Sabine Parish. This funding is budgeted in the 2023 General Fund Budget.

Resolution No. 9371

Motion by Ruffin and seconded by Byrd to authorize President Sepulvado to execute a Cooperative Endeavor Agreement with the Pine Belt Multi-Purpose Community Action Agency, Inc. to provide 2023 funding to the Agency in the amount of \$5,000.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - Stewart, McCormic, Steinke, Bison, Garcie, Ebarb, and Byrd

Nays: 0

Abstain: 1 - Ruffin

Absent: 1 - Sepulvado

23. Adopt a Resolution to Authorize the Police Jury President to Execute a Change Order Providing Sixteen Additional Days for the Installation of the Landfill Gas Collection and Control System

Mr. Juene Franklin with Franklin Engineers and Consultants, LLC has requested a change order to our contract for the 2023 Initial Landfill Gas Collection and Control System Installation to increase the contract time by sixteen (16) calendar days.

Resolution No. 9372

On motion by Garcie and seconded by McCormic:

WHEREAS, the contractor installing the blower/fire skid as part of the 2023 Initial Landfill Gas Collection and Control System Installation has requested additional time to complete the project, and

WHEREAS, our engineer, Juene Franklin, has recommended that additional time be granted to the contractor

NOW, THEREFORE BE IT RESOLVED, that the Sabine Parish Police Jury hereby approves Change Order Number One to the 2023 Initial Landfill Gas Collection and Control System Installation contract to increase the contract time by sixteen (16) calendar days with the final completion date of February 28, 2024, and

BE IT FURTHER RESOLVED that the contractor will have the blower/ fire skid installed and operational by February 2, 2024 with no increase to the total contract price, and

BE IT FURTHER RESOLVED, that Police Jury President Ricky L. Sepulvado is hereby authorized to execute contract change order number 1.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Bison, Garcie, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 1- Sepulvado

24. Consider Waiving Six Month Waiting Period for Rehire of Compactor Station Employee

The Sabine Parish Police Jury has adopted Resolution No. 8756 of March 3, 2021 which amended Resolution No. 3793 of August 21, 1996, which provides in part: "If a full-time permanent employee of the Police Jury quits and terminates employment, the employee shall not be eligible for re-employment for a period of six (6) months for any job openings that might become available during that period.

Since the applicant for the position of compactor station worker was previously a part-time employee, the six-month prohibition for re-employment does not apply.

No action taken.

President Ricky L. Sepulvado entered the meeting.

24a. Consider a Wage Increase for Secretaries Working at the Road Office

Road Superintendent Bobby Hughes requested a two dollar (\$2.00) per hour increase in the base pay of the two office employees working at the road office.

Resolution No. 9373

On motion by Byrd and seconded by Stewart:

BE IT RESOLVED that the base pay of the office manager and the secretary working at the road office, computed on an hourly basis, be increased by two dollars (\$2.00) per hour, and

BE IT FURTHER RESOLVED, that this pay increase will be effective October 1, 2023.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 5 – Stewart, Garcie, Ebarb, Bison, and Byrd

Nays: 4 – Sepulvado, Steinke, McCormic, and Ruffin

Abstain: 0

Absent: 0

25. Consider Appointment of New Sabine Parish Representative to the Northwest Louisiana Human Services District

James Tidwell resigned as Sabine Parish's representative on the board of the Northwest Louisiana Human Services District on September 10, 2023. The District has requested the Police Jury to identify and appoint a new Sabine Parish representative to the District Board.

Act 73 of the 2017 Louisiana regular session sets the required composition of the Board to include members with professional or personal knowledge in mental health, additive disorders, developmental disabilities, finance, the judiciary, specialty courts, law enforcement, school-based healthcare, public health, or the coroner's office. The representative must also live and/or work in Sabine Parish.

Resolution No. 9374

Motion by Steinke and seconded by Stewart to table the appointment of a new representative for Sabine Parish on the board of the Northwest Louisiana Human Services District.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

26. Federal Off System Bridge Replacement Program – Annual Certification of Compliance

Resolution No. 9375

ANNUAL CERTIFICATION  
OF COMPLIANCE WITH  
STATE OF LOUISIANA  
OFF SYSTEM BRIDGE REPLACEMENT PROGRAM

WHEREAS the Code of Federal Regulations as enacted by the United States Congress mandates that all structures defined as bridges located on all public roads shall be inspected, rated for safe load capacity and posted in accordance with the National Bridge Inspection Standards and that an inventory of these bridges be maintained by each State; and



WHEREAS the responsibility to inspect, rate and load post those bridges under the authority of Sabine Parish in accordance with those Standards is delegated by the Louisiana Department of Transportation and Development to Sabine Parish.

THEREFORE, BE IT RESOLVED by the governing authority of Sabine Parish (herein referred to as the Parish) that the Parish in regular meeting assembled does hereby certify to the Louisiana Department of Transportation and Development (herein referred to as DOTD) that for the period 1 October 2022 through 30 September 2023:

1. The Parish has performed all interim inspections on all Parish owned or maintained bridges in accordance with the National Bridge Inspection Standards.
2. All bridges owned or maintained by the Parish have been structurally analyzed and rated by the Parish as to the safe load capacity in accordance with AASHTO Manual for Maintenance Inspection of Bridges. The load posting information that has been determined by the LA DOTD for all bridges where the maximum legal load under Louisiana State law exceeds the load permitted under the operating rating as determined above has been critically reviewed by the Parish. Load posting information has been updated by the Parish to reflect all structural changes, and obsolete structural ratings or any missing structural ratings.
3. All Parish owned or maintained bridges which require load posting or closing are load posted or closed in accordance with the table in the DOTD Engineering Directives and Standards Manual Directive No. 1.1.1.S. All DOTD supplied load posting information concerning a bridge has been critically reviewed by the Parish Engineer prior to load posting.
4. All bridges owned or maintained by the Parish are shown on the attached list in the format specified by the DOTD. Corrections to data supplied to the Parish by LA DOTD are noted.

These stipulations are prerequisites to participation by the Parish in the Off-System Bridge Replacement Program.

This resolution was considered section by section and as a whole and upon motion of McCormic being seconded by Ebarb was adopted by the following vote on this the 20<sup>th</sup> day of September 2023.

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

27. Consider Abandonment of Non-developed Right of Way Interest in the Hurricane Creek Estates Subdivision Between Lots 35 and 36

During its September 14, 2023 meeting, the Road and Shop Committee determined that a platted, non-developed right of way interest on Pineway Drive in the Hurricane Creek Estates Subdivision between lots 35 and 36 no longer serves a public purpose and the Committee recommended abandonment of the right of way.

Resolution No. 9376

Motion by Garcie and seconded by Stewart:

WHEREAS, the Road and Shop Committee has recommended abandonment of a platted, non-developed right of way interest on Pineway Drive in the Hurricane Creek Estates Subdivision,

NOW, THEREFORE, BE IT RESOLVED, that a platted, non-developed right of way interest of Pineway Drive, east of Beech Street in the Hurricane Creek Estates Subdivision between lot 35 and lot 36, in a subdivision in the N ½ of the SW ¼ of the S ½ of the NW ¼ and the SW ¼ of the NW ¼ of the NW ¼, Section 31, T7N-R12W, Sabine Parish, Louisiana, hereby be declared abandoned by the Sabine Parish Police Jury

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

28. Review Bids and Award Contract for Demolition of Toro Road Bridge, Removal of Old Barron Road Bridge, and Construction of New Barron Road Bridge

Resolution No. 9377

On motion by McCormic and seconded by Stewart:

WHEREAS, the Sabine Parish Police Jury has accepted bids until 10:00 am on Friday, September 1, 2023, for the demolition of Toro Road Bridge, the removal of old Barron Road Bridge, and the construction of new Barron Road Bridge, and

WHEREAS, three bids were received as follows:

<b>VENDOR</b>		<b>TOTAL BASE BID</b>
---------------	--	---------------------------

Matt L. Guinn Construction, LLC		\$787,425.00
Reliant Industrial Solutions, LLC		\$997,500.00
Guinn Construction, LLC		\$1,361,000.00

NOW, THEREFORE, BE IT RESOLVED, that the low base bid of Matt L. Guinn Construction , LLC in the amount of \$787,425.00 be accepted by the Sabine Parish Police Jury.

BE IT FURTHER RESOLVED, that the president of the Police Jury is hereby authorized to sign and otherwise execute any documents necessary to complete this contract.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

29. Consider the Purchase of a Pug-Mill for the Manufacture of Oil Sand

During the September 14, 2023 meeting, the Road and Shop Committee discussed the purchase of a pug mill to produce oil sand. The sand will be mined at the Solid Waste Landfill with the Parish only needing to purchase road oil and aggregate, if desired. The pug mill is expected to cost approximately \$410,000.00. Current employees will be trained to operate the pug mill.

The Road and Shop Committee recommends purchasing a new pug mill.

Resolution No. 9378

On motion by Stewart and seconded by Bison to authorize Road Superintendent Bobby Hughes to develop specifications for a new Pug Mill to produce oil sand and to work with Secretary Treasurer William E. Weatherford to prepare and issue a bid request for said equipment.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

30. Consider the Purchase of a New Twelve (12) Yard Dump Truck for Road District 19 (Ward 8) to be Delivered in 2024

Road Superintendent, Bobby Hughes, reported that Ward 8, (Road District 19), is in need of a dump truck. He reported that the current dump truck is worn out and needs replacement. He requested the purchase of a used 12-yard dump truck immediately.

Resolution No. 9379

Motion by McCormic and seconded by Byrd to authorize Road Superintendent Bobby Hughes to develop specifications for a used 12-yard dump truck for Road District 19 (Ward 8) and to work with Secretary Treasurer William E. Weatherford to prepare and issue a bid request for said equipment with a delivery date in 2023.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

31. Consider the Purchase of a Pickup Truck for the Solid Waste Landfill

President Ricky Sepulvado stated that the Landfill does not currently possess a pickup truck and therefore, employees are required to use their personal vehicles when landfill business is conducted. These employees are later compensated for mileage. After careful consideration, the Solid Waste Committee has obtained and reviewed three quotes for a 2023 Chevrolet Colorado 4WD Crew Cab.

Resolution No. 9380

Motion by Ruffin and seconded by Bison:

WHEREAS, the Solid Waste Landfill has need for pickup truck to conduct landfill business, and

WHEREAS, three (3) quotes have been obtained for a pickup truck as follows:

Vendor	Description	Price
Foy Motors, Inc.	2023 Chevrolet Colorado 4WD Crew Cab	\$54,509.50
Harper Chevrolet-Buick-GMC	2023 Chevrolet Colorado 4WD Crew Cab	\$55,531.75
P.K. Smith Motors, Inc.	2023 Chevrolet Colorado 4WD Crew Cab	\$54,930.35

and,

WHEREAS, the Solid Waste Committee has reviewed the quotes and recommends that the Police Jury accept the low quote from Foy Motors, Inc.

NOW, THEREFORE BE IT RESOLVED, that the Sabine Parish Police Jury hereby accepts the low quote from Foy Motors, Inc. in the amount of \$54,509.50 to purchase a 2023 Chevrolet Colorado 4WD Crew Cab for Solid Waste Landfill use.

BE IT FURTHER RESOLVED, that the president of the Police Jury is hereby authorized to sign and otherwise execute any documents necessary to complete this purchase.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 1 - Stewart

Abstain: 0

Absent: 0

32. Consider the Purchase of a New Truck for the Pothole/Maintenance Crew to be Funded by the Parish Transportation Fund

The Road and Shop Committee met on September 14, 2023. Road Superintendent, Bobby Hughes, reported that the current truck used by one of the Parish-wide Pothole/Maintenance Crews is in need of constant repairs. Due to the uncertainty of the longevity of the vehicle, Superintendent Hughes is requesting the Police Jury to consider the purchase of a new truck for the Pothole/Maintenance Crew.

Resolution No. 9381

On motion by Ebarb and seconded by Ruffin:

WHEREAS, The Sabine Parish Police Jury has need for a new truck for the Parish-wide Pothole/Maintenance Crew, and

WHEREAS, three (3) quotes have been obtained for a new truck as follows:

Vendor	Description	Price
Foy Motors, Inc.	2024 Chevrolet Silverado 2500 HD Crew Cab Pickup	\$55,500.00
Harper Chevrolet-Buick-GMC	2024 Chevrolet Silverado 2500 HD Crew Cab Pickup	\$63,709.35
P.K. Smith Motors, Inc.	2024 Chevrolet Silverado 2500 HD Crew Cab Pickup	\$55,800.00

and,

WHEREAS, the Road and Shop Committee has reviewed the quotes and recommends that the Police Jury accept the low quote from Foy Motors, Inc.

NOW, THEREFORE BE IT RESOLVED, that the Sabine Parish Police Jury hereby accepts the low quote from Foy Motors, Inc. in the amount of \$55,500.00 to purchase a 2024 Chevrolet Silverado 2500 HD Crew Cab Pickup for use of the Parish-wide Pothole/Maintenance Crew.

BE IT FURTHER RESOLVED, that this purchase be funded through the Parish Transportation Act Fund and that the president of the Police Jury is hereby authorized to sign and otherwise execute any documents necessary to complete this purchase.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 1 - Stewart

Abstain: 0

Absent: 0

33. Advertise for Bids for Materials, Supplies, and Services for 2024 (Opening 11/3/23)

Secretary Treasurer Weatherford advised the jurors that he and Road Superintendent Hughes will review the proposed bid advertisement for 2024 materials, supplies and services within the next few days and will make desired changes to it. The bids will be advertised in the local newspaper no later than October 11, 2023. The advertisement will be run in the official journal for three (3) consecutive weeks and the sealed bids will be opened in public on November 3, 2023 at 10:00 a.m. They will be presented to the Police Jury for review on November 15, 2023 and the bids will be awarded on December 20, 2023.

Resolution No. 9382

Motion by Stewart and seconded by Garcie to advertise for bids for road materials, supplies, and services for 2024, with the sealed bids to be opened on Friday, November 3, 2023 at 10:00 a.m., then presented to the Sabine Parish Police Jury at its regularly scheduled November 15, 2023 meeting. The bids will be taken under advisement until the regularly scheduled December 20, 2023 Police Jury meeting when they will be awarded.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

34. Capital Improvement Program Priority List (3 Years – 2024,2025, 2026)- Reminder Only

Jurors were reminded the Jury needs to adopt a three (3) year Parish Transportation Act Priority List for roads for the years 2024, 2025, and 2026. This must be done prior to January 1, 2024, in order to comply with the Parish Transportation Act.

35. Authorize Payment of Approved Bills

Resolution No. 9383

Motion by Stewart and seconded by Ruffin to pay the approved bills.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

36. Appropriate and Transfer Sales Tax for September Operations (\$425,000)

Resolution No. 9384

Motion by Stewart and seconded by Ruffin to appropriate and transfer \$425,000.00 from the Sales Tax Fund to the Parish-wide Transportation Fund for September 2023 operations.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

37. Committee Reports

There were no committee reports.

38. Financial Report

Secretary Treasurer William E. Weatherford reported that the litigation concerning the closure/post-closure costs for the landfill has been settled through mediation. A settlement in the amount of seven million five hundred thousand dollars (\$7,500,000) has been deposited into the Sabine Parish Police Jury's bank account.

39. Operations

Road Superintendent Bobby Hughes provided the citation and permit reports to the jurors.

40. Adjournment

Resolution No. 9385

Motion by Stewart and seconded by Ruffin to adjourn.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Bison, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

s/William E. Weatherford  
William E. Weatherford  
Secretary Treasurer

s/Ricky L. Sepulvado  
Ricky L. Sepulvado  
President