

July 15, 2022

On Friday, July 15, 2022, at 9:00 a.m., the Police Jury of Sabine Parish, State of Louisiana met in open and regular session.

AGENDA

1. Call to Order
2. Roll Call
3. Prayer
4. Pledge of Allegiance
5. Amend the Agenda
6. Adopt the Agenda
- 6a. Consider Commitment to Overlay Pilcher Road No Later than December 2023
7. Public Comments
8. Representative Rodney Schamerhorn
9. Planning Commission
10. Sabine Parish EMS Advisory Board
11. Accept the Minutes of the Previous Regular Meeting Held June 15, 2022 and the Special Called Meeting Held June 22, 2022
12. Adopt the Millage Rates
13. Approve Revised Tipping Fees at the Sanitary Landfill
14. Consider Transferring \$500,000 from the General Fund Equally to the Individual Road Funds
15. Consider Renewal of Inmate Medical Care Contract
16. Consider Cooperative Endeavor Agreement with the Town of Many, Louisiana
17. Consider Re-appointment of Mr. Kenny Carter and Ms. Frances Hopkins as Commissioners for the Sabine Parish Communications District (E-911)
18. Review and Accept the Low Bid for a Four-Wheel Drive, Crew Cab Truck
19. Consider Purchase of a Truck for Ward 8 (Road District 19) and a Truck for the Asphalt Laydown Crew.
20. Review and Accept the Low Bid for a Paver
21. Consider Advertising for Bids for Two New Compactors and Three New Receivers
22. Consider Advertising for Public Bids for #57 Stone and Road Base
23. Consider Creating Three Positions for Asphalt Laydown Crew
24. Consider Paying Administrative and Engineering Fees for the Louisiana Community Development Block Grant
25. Discuss Roads to be Submitted for Louisiana Community Development Block Grant
26. Authorize the Coordinating & Development Corporation to Perform the Administration of the Louisiana Community Development Block Grant
27. Discuss and Consider the Disposition of the Toro Creek Bridge
28. Consider Approving Handicapped Driveway Repairs on Lee Garcie Road
29. Amend Policies and Procedures for Parish Road Acceptance into the Parish Maintenance System
30. Discuss Employee Use of Sick Leave
31. Authorize Payment of Approved Bills
32. Appropriate and Transfer Sales Tax for July Operations (\$350,000)
33. Committee Reports
34. Operations
35. Adjournment

1. Call to Order

President Ricky L. Sepulvado called the meeting to order.

2. Roll Call

The roll was called by the Secretary Treasurer. The following jurors were present: “Bo” Stewart, Mike McCormic, William E. Ruffin, Stephen Steinke, “Jeff” Davidson, Eric Garcie, Ricky ”K-Wall” Sepulvado, and Kenneth M. Ebarb.

The following juror was absent: “Randy” Byrd.

3. Prayer

Prayer was led by Mr. William E. Ruffin.

4. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Kenneth M. Ebarb.

5. Amend the Agenda

Public comments on the motion to amend the agenda were allowed prior to any vote to add an item to the agenda.

Resolution No. 9054

Motion by McCormic and seconded by Steinke to amend the agenda to include the following items:

Item 6a – Consider Commitment to Overlay Pilcher Road No Later than December 2023

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 - Byrd

6. Adopt the Agenda

Resolution No. 9055

Motion by Garcie and seconded by McCormic to adopt the agenda as amended.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

6a. Consider Commitment to Overlay Pilcher Road No Later than December 2023

Resolution No. 9056

On motion by McCormic and seconded by Ebarb:

WHEREAS, the Police Jury has begun reclamation of Pilcher Road in preparation of overlaying, and

WHEREAS, the Jury has suspended reclamation of the road until shortly prior to the asphalt overlay of the road, as requested by residents using the road, and

WHEREAS, the Police Jury plans to complete the overlay of Pilcher Road in compliance with the Police Jury's priority list for use of Parish Transportation Act funds.

NOW THEREFORE BE IT RESOLVED, that the Sabine Parish Police Jury will use all reasonable measures to ensure that Pilcher Road is reclaimed and overlayed by December 2023.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

7. Public Comments

Police Jury President, Ricky L. Sepulvado, allowed a period of public comment on any item on the agenda. Mr. Sepulvado advised everyone that they would be allowed to comment later during the meeting on particular agenda items, if they desire.

Ms. Rebekah Stiegemeyer suggested that the Police Jury require a written plan for all major road repairs prior to work beginning.

Mr. Pat Scarborough stressed the need for transparency with the public concerning road work performed by the Police Jury.

Mr. Cal Hodnett discussed the lack of proper covering over garbage being transported from compaction stations to the parish landfill.

Ms. Tracey Baldi inquired about repairs on Little Flock Road. Mr. McCormic and Mr. Hughes responded to her questions.

Ms. Carrie Gillespie discussed vehicles traveling at excessive speeds on Pilcher Road. Mr. Davidson suggested placing “Construction in Progress” signs on the road.

Ms. Kristi Kor inquired whether a cost benefit analysis for the purchase of the reclaimer and paver had been done by the Police Jury. President Sepulvado assigned Mr. McCormic and Mr. Hughes to provide the information that she had requested.

8. Representative Rodney Schamerhorn

State Representative Rodney Schamerhorn was not present at the meeting.

9. Planning Commission

No member of the Sabine Parish Planning Commission was in attendance.

10. Sabine Parish EMS Advisory Board

No member of the Sabine Parish EMS Advisory Board was in attendance.

11. Accept the Minutes of the Previous Regular Meeting Held June 15, 2022 and the Special Called Meeting Held June 22, 2022

All police jurors had previously been provided a written copy of the minutes of the regular meeting held June 15, 2022 and the special called meeting held June 22, 2022.

Resolution No. 9057

Motion by McCormic and seconded by Davidson to accept the minutes of the regular meeting held June 15, 2022 and the special called meeting held June 22, 2022.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

12. Adopt the Millage Rates

Resolution No. 9058

Motion by Ebarb and seconded by McCormic:

BE IT RESOLVED, that the following millages are hereby levied on the 2022 tax roll on all property subject to taxation by the Sabine Parish Police Jury:

	<u>MILLAGE</u>
Parish Wide General Alimony (Tax for: General Alimony)	4.80 mills
Road District #18 (Tax for: Road Maintenance)	10.90 mills
Road District #16 (Tax for: Road Maintenance)	10.05 mills
Road District #9 (Tax for: Road Maintenance)	10.25 mills
Road District #17 (Tax for: Road Maintenance)	10.80 mills
Road District #15 (Tax for: Road Maintenance)	13.59 mills
Road District #1 (Tax for: Road Maintenance)	17.22 mills
Road District #19 (Tax for: Road Maintenance)	15.51 mills
Road District #20 (Tax for: Road Maintenance)	22.58 mills
Road District #11 (Tax for: Road Maintenance)	25.64 mills
P. W. Humane Society (Tax for: Animal Shelter)	1.68 mills
Fire District 1 (Wards 1 & 2) (Tax for: Fire Protection)	10.24 mills
Fire District 1 (Wards 1 & 2) (Tax for: Fire Protection)	8.50 mills
Fire District 1 (Wards 3 & 4) (Tax for: Fire Protection)	5.11 mills
North Sabine Fire #1 (Tax for: Fire Protection)	5.39 mills
North Sabine Fire #2 (Tax for: Fire Protection)	7.00 mills

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of Sabine, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2022, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according

to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full, the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

<u>Member:</u>	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Thomas Bo Stewart	_____	<u> X </u>	_____	_____
Mike McCormic	<u> X </u>	_____	_____	_____
Stephen Steinke	<u> X </u>	_____	_____	_____
William E. Ruffin	<u> X </u>	_____	_____	_____
Jeff Davidson	<u> X </u>	_____	_____	_____
Eric Garcie	<u> X </u>	_____	_____	_____
Ricky Sepulvado	<u> X </u>	_____	_____	_____
Kenneth Ebarb	<u> X </u>	_____	_____	_____
Randy Byrd	_____	_____	<u> X </u>	_____

 /s/ William E. Weatherford
 William E. Weatherford
 Secretary-Treasurer

 /s/ Ricky L. Sepulvado
 Ricky L. Sepulvado
 President

13. Approve Revised Tipping Fees at the Sanitary Landfill

The Solid Waste Committee met on July 11, 2022. Mr. Pete Chreene, Solid Waste Landfill Superintendent, presented a revised tipping fee schedule because of significant increases in the cost of operations. The Committee reviewed the schedule and recommended approval by the full jury.

Resolution 9059

Motion by McCormic and seconded by Stewart to approve and adopt the following tipping fee schedule with an effective date of September 1, 2022.

Sabine Parish Landfill

Disposal Fees

Effective September 1, 2022

Municipal Solid Waste:

\$49.00 per ton plus 15% environmental fee

Special Waste:

Special waste includes any waste that requires testing and handling. 24 hours prior notice of delivery is required. Special waste is accepted from 7:00 a.m. until 4:00 p.m., Monday-Friday.

Industrial solids and sludges require a waste characterization form, a DEQ waste number and a test from an approved laboratory. Each load will require a waste manifest.

Industrial Solids:

\$33.00 per ton

Exploration and Production:

\$15.00 per ton

Industrial Sludges and ALL Liquids:

\$.80 per gallon

Waste Drum Handling Fee Includes Disposal:

\$130.00 per drum solid

\$140.00 per drum liquid

\$69.00 per tote plus \$0.80 per gallon

Asbestos Waste:

Asbestos waste is only accepted by appointment. Asbestos must be transported in non-compactible vehicles and must have a waste manifest and a test from an approved laboratory. All friable asbestos requires a completed DEQ Asbestos Disposal Verification Form. **Operator and any passengers must wear protective clothing while on site.**

Minimum charge for friable and non-friable \$42.00 per cubic yard

Special Handling Waste:

Includes items that require immediate burial, materials with high dusting potential, bulky waste, pharmaceutical drugs, outdated products, tree stumps and logs, and other items that require special handling procedures.

Special Handling Waste \$27.00 per ton

Large Stumps or Logs:

Stumps and logs with a diameter of thirty (30) inches or larger and logs over six feet in length shall be charged a fee for each stump or six-foot section, plus the normal waste fee per ton.

Large Stumps or Logs \$32.00

Animals:

Requires direct burial.

Small Animals \$48.00 each

Large Animals \$165.00 each

Other Miscellaneous:

Construction and Demolition Waste \$25.00 per ton

Mobile Home Disposal \$450.00 per home

Dig Out Fee \$300.00 per occurrence

Pull Off Fee \$30.00 per occurrence

TIRES WILL BE ACCEPTED.

Tires must be cut up into four pieces to be accepted.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

14. Consider Transferring \$500,000 from the General Fund Equally to the Individual Road Funds

Resolution No. 9060

Motion by Ruffin and seconded by Davidson:

WHEREAS, there exists a surplus of fund balance in the General Fund above the minimum fund balance required to be maintained by Resolution No. 8040 of March 21, 2018, and

WHEREAS, these surplus funds can be better utilized by spending them on parish road improvements,

NOW, BE IT RESOLVED, that \$500,000 be transferred from the General Fund to the individual road districts, and

BE IT FURTHER RESOLVED, that each road district shall receive a transfer of \$50,000 from the General Fund.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

15. Consider Renewal of Inmate Medical Care Contract

On August 19, 2020, through Resolution No. 8621, the police jury entered an agreement with Toledo Health, LLC for the provision of non-emergent medical and chronic care needs of inmates housed at the Sabine Parish Detention Center and the Sabine Parish Women's Facility with a monthly cost of \$6,000. This agreement terminates July 31, 2022.

Resolution No. 9061

Motion by Ruffin and seconded by Davidson to renew the agreement with Toledo Health, LLC to provide non-emergent medical and chronic care needs to inmates housed at the Sabine Parish Detention Center and the Sabine Parish Women's Facility, with a monthly cost to the Police Jury of \$6,000 and a termination date of July 31, 2024, and to authorize the Police Jury President to sign and otherwise execute the agreement and any other necessary documents.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

16. Consider Cooperative Endeavor Agreement with the Town of Many, Louisiana

The Town of Many has unused reclaimed asphalt pavement (RAP) available at the Many Airport. The Town desires to donate the RAP to the police jury for processing into oil sand in exchange for twenty-five percent (25%) of the finished product. A Cooperative Endeavor Agreement should be executed between the Town of Many and the Sabine Parish Police Jury to clearly delineate the responsibilities of both parties.

Resolution No. 9062

Motion by Stewart and seconded by Ruffin to authorize Secretary Treasurer Weatherford and Road Superintendent Hughes to draft a Cooperative Endeavor Agreement between the Town of Many, Louisiana and the Sabine Parish Police Jury whereby the Town of Many donates the reclaimed asphalt pavement (RAP) located at the Many Airport to the Police Jury for processing into oil sand in exchange for twenty-five percent (25%) of the finished product, and to authorize the Police Jury President to sign and otherwise execute the cooperative endeavor agreement.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

17. Consider Re-appointment of Mr. Kenny Carter and Ms. Frances Hopkins as Commissioners for the Sabine Parish Communications District (E-911)

The Police Jury is receipt of a request from the Sabine Parish Communications District (E911) to re-appoint Mrs. Frances Hopkins and Mr. Kenny Carter as commissioners for the District. Their terms expired June 18, 2022.

Resolution No. 9063

Motion by Ruffin and seconded by Stewart to re-appoint Mrs. Frances Hopkins and Mr. Kenny Carter as commissioners for the Sabine Parish Communications District (E911) for a four-year term expiring June 18, 2026.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

18. Review and Accept the Low Bid for a Four-Wheel Drive, Crew Cab Truck

The Sabine Parish Police Jury accepted sealed bids for a four-wheel drive, crew cab truck until 8:00 a.m. on July 15, 2022, at which time the bids were opened and publicly read aloud. One bid was received.

Resolution No. 9064

Motion by Ebarb and seconded by Steinke:

WHEREAS, the Police Jury has accepted sealed bids for a four-wheel drive, crew cab truck until 8:00 a.m. on July 15, 2022, and

WHEREAS, one bid was received as follows:

Vendor	Description	Price
Foy Motors	Four-wheel drive, crew cab truck	\$61,933.00

NOW BE IT RESOLVED, that the Sabine Parish Police Jury hereby accepts the bid from Foy Motors.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 1 - Stewart

Abstain: 0

Absent: 1 - Byrd

19. Consider Purchase of a Truck for Ward 8 (Road District 19) and a Truck for the Asphalt Laydown Crew

On July 11, 2022, the Road and Shop Committee discussed the purchase of two mechanic work-body trucks: one for Ward 8 (Road District 19) and one for the Asphalt Laydown Crew. The Committee recommended the purchase of these trucks.

The Sabine Parish Police Jury has accepted the bid from Foy Motors for a four-wheel drive, crew cab truck which will meet the requirements for these trucks.

Resolution No. 9065

Motion by Ebarb and seconded by McCormic:

WHEREAS, on July 15, 2022, the Police Jury awarded the bid to purchase a four-wheel drive, crew cab truck to Foy Motors at a bid price of \$61,933.00, and

WHEREAS, the bid specifications for this truck will meet the requirements for the two trucks needed: one for Ward 8 (Road District 19) and one for the Asphalt Laydown Crew.

NOW BE IT RESOLVED, that the Sabine Parish Police Jury hereby approves purchasing two additional trucks under the contract with Foy Motors with the same price and specifications.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 - Byrd

20. Review and Accept the Low Bid for a Paver

The Sabine Parish Police Jury accepted sealed bids for paver until 8:00 a.m. on July 15, 2022, at which time the bids were opened and publicly read aloud. One bid was received.

Resolution No. 9066

Motion by McCormic and seconded by Davidson:

WHEREAS, the Police Jury has accepted sealed bids for a paver until 8:00 a.m. on July 15, 2022, and

WHEREAS, one bid was received as follows:

Vendor	Description	Price
H & E Equipment Services	Vogele 1700-3i Paver	\$485,000.00

NOW BE IT RESOLVED, that the Sabine Parish Police Jury hereby accepts the bid from H & E Equipment Services.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 - Byrd

21. Consider Advertising for Bids for Two New Compactors and Three New Receivers

During a Solid Waste Committee meeting held July 11, 2022, Mr. Barry Goss informed the Committee of a need for two (2) new garbage compactors and three (3) new garbage receivers. The Solid Waste Committee recommended the purchase of the compactors and receivers.

Resolution No. 9067

Motion by Steinke and seconded by McCormic:

WHEREAS, there exists a need for two (2) new garbage compactors and three (3) new garbage receivers. and

WHEREAS, the Solid Waste Committee recommended the purchase of this equipment

NOW BE IT RESOLVED, that Secretary Treasurer Weatherford, Road Superintendent Hughes, and Mr. Barry Goss, Manager of the Compactor Stations, prepare specifications for the compactors and receivers and publicly bid for purchase.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 - Byrd

22. Consider Advertising for Public Bids for #57 Stone and Road Base

Secretary Treasurer Weatherford requested that this item be tabled until the next regularly scheduled meeting.

Resolution No. 9068

Motion by Stewart and seconded by Ebarb to table consideration of advertising for public bids for #57 stone and road base until the next regularly scheduled meeting.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

23. Consider Creating Three Positions for Asphalt Laydown Crew

The Sabine Parish Police Jury is in the process of establishing an asphalt laydown crew. It has been determined that three employment positions need to be added: a paver operator/foreman and two crew men. The Road and Shop Committee discussed adding these positions during their July 15th meeting and recommended establishing these positions.

Resolution No. 9069

Motion by Davidson and seconded by Steinke:

WHEREAS, the Sabine Parish Police Jury is forming an asphalt laydown crew, and

WHEREAS, three additional employment positions will need to be established to properly operate the equipment, and

WHEREAS, the Road and Shop Committee recommended approving the three new employment positions.

NOW BE IT RESOLVED, that the Police Jury hereby approves the creation of three new employment positions related to the asphalt laydown crew:

- Foreman/Paver Operator at a pay rate of \$28.00 per hour
- Crewman #1 at a rate of \$18.00 per hour
- Crewman #2 at a rate of \$18.00 per hour

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

24. Consider Paying Administrative and Engineering Fees for the Louisiana Community Development Block Grant

The Sabine Parish Police Jury intends to apply for a Louisiana Community Development Block Grant for the fiscal year 2023. Bonus points are granted to applicants if they agree to fully pay the costs of grant administration and engineering. These bonus points can determine whether a grant is awarded to an applicant.

Resolution No. 9070

Motion by Ruffin and seconded by Garcie to authorize full payment of the grant administration and engineering costs for the Louisiana Community Development Block Grant for the fiscal year 2023.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

25. Discuss Roads to be Submitted for Louisiana Community Development Block Grant

During the July 11, 2022, meeting of the Road and Shop Committee, Mr. McCormic stressed the need for jurors to become engaged in the selection of roads to be submitted with the fiscal year 2023 Louisiana Community Development Block Grant application. Mr. McCormic urged all

jurors to prepare lists of roads that they would like to be considered for inclusion in the grant and to forward their lists to Secretary Treasurer Weatherford.

26. Authorize the Coordinating & Development Corporation to Perform the Administration of the Louisiana Community Development Block Grant

Resolution No. 9071

Motion by Ebarb and seconded by Garcie:

WHEREAS, Sabine Parish intends to apply for Louisiana Community Development Block Grant (LCDBG) funds in order to make public facility improvements; and

WHEREAS, Sabine Parish is in need of the services of an experienced administrative consulting firm to develop the LCDBG application and to provide administrative services in connection with the grant if the application is selected for funding; and

WHEREAS, The Coordinating and Development Corporation, the regional planning and development district for Northwest Louisiana, has submitted documentation of its extensive experience in developing LCDBG applications and providing administrative services for LCDBG projects; and

WHEREAS, The Coordinating and Development Corporation has provided a summary of the direct and indirect charges for LCDBG administrative services, including the basis on which the charges were calculated, and these charges have been found to be reasonable and acceptable, and based upon the above, chosen through competitive negotiation; and

WHEREAS, The Coordinating and Development Corporation will be paid for preparing the LCDBG application but will be paid for administrative services only if the LCDBG application is selected for funding; and

NOW, THEREFORE, BE IT RESOLVED by Sabine Parish that the President is authorized to execute on behalf of Sabine Parish, a contract for LCDBG application development and LCDBG administrative services with The Coordinating and Development Corporation.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

27. Discuss and Consider the Disposition of the Toro Creek Bridge

Resolution No. 9072

Motion by McCormic and seconded by Steinke to abandon the Toro Creek Bridge.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 1 - Stewart

Abstain: 0

Absent: 1 – Byrd

28. Consider Approving Handicapped Driveway Repairs on Lee Garcie Road

Road Superintendent Bobby Hughes informed the jury that the parish had received a request for assistance at 1777 Highway 482, Zwolle, LA to improve the condition of a disabled person's driveway. He stated that all the criteria established by the jury for assistance has been met. Mr. Sepulvado noted that the request had been reviewed and approved by the Road and Shop Committee. The Committee recommended that the full jury approve assistance.

Resolution No. 9073

Motion by Ruffin and seconded by Stewart:

WHEREAS, Ordinance No. 5 of 2019 allows the Police Jury to assist disabled persons meeting the established criteria in repairing their driveway, and

WHEREAS, the Police Jury has reviewed supporting documents provided by Mr. Allen R. Garcie and found that he meets all the required criteria,

NOW, THEREFORE, BE IT RESOLVED, that the Sabine Parish Police Jury hereby authorizes Road Superintendent Bobby Hughes to direct work to improve the condition of Mr. Garcie's driveway to ensure that it is assessable for emergency vehicles and others providing safety and welfare services.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

29. Amend Policies and Procedures for Parish Road Acceptance into the Parish Maintenance System

Resolution No. 9074

Motion by Stewart and seconded by McCormic to table consideration of amending the policies and procedures for parish road acceptance into the parish maintenance system until the next regularly scheduled meeting.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

30. Discuss Employee Use of Sick Leave

Secretary Treasurer Weatherford discussed a weakness in the Police Jury's sick leave policy that could result in abuse.

Resolution No. 9075

Motion by McCormic and seconded by Stewart:

WHEREAS, the sick leave policy of the Police Jury requires an employee who uses more than three (3) consecutive days of sick leave to provide a written doctor's verification of illness.

NOW THEREFORE BE IT RESOLVED, that the use of a vacation day or personal day within or following three otherwise consecutive days of sick leave will not be considered a day of attendance at work for purposes of determining the number of consecutive sick leave days taken and a written doctor's verification of illness will be required to support the claim for sick leave.

BE IT FURTHER RESOLVED, that employees found to be abusing sick leave will be subject to disciplinary action, including suspension for a week without pay for the first offense and termination for the second offense.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

31. Authorize Payment of Approved Bills

Resolution No. 9076

Motion by Ruffin and seconded by Stewart to pay the approved bills.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

32. Appropriate and Transfer Sales Tax for July Operations (\$350,000)

Resolution No. 9077

Motion by Stewart and seconded by Ruffin to appropriate and transfer \$350,000.00 from the Sales Tax Fund to the Parish-wide Transportation Fund for July 2022 operations.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

33. Committee Reports

Courthouse and Jail Committee:

Mr. Ebarb provided a summary of major expenditures for courthouse repairs and improvements made during 2022.

Solid Waste Committee:

Mr. Sepulvado reported that faded signs at the compactor sites are to be replaced.

34. Operations

Road Superintendent Hughes reported that the Road Department has several roads prepared for overlay awaiting the contracted construction company to perform the work.

He informed the jury that work is progressing on a road at the landfill to allow the use of sand located there to produce materials for overlaying parish roads. A pug mill will be utilized to produce road overlay materials at a much lower cost than they are available from vendors.

Mr. Sepulvado noted the reduction in equipment repair costs that has been recognized due to the efforts of the mechanic staff at the road department. There have been significant savings because of equipment being repaired in-house rather than being sent to outside repair shops.

35. Adjournment

Resolution No. 9078

Motion by Stewart and seconded by Ruffin to adjourn.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, and Ebarb.

Nays: 0

Abstain: 0

Absent: 1 – Byrd

s/William E. Weatherford
William E. Weatherford
Secretary Treasurer

s/Ricky L. Sepulvado
Ricky L. Sepulvado
President