

April 20, 2022

On Wednesday, April 20, 2022, at 9:00 a.m., the Police Jury of Sabine Parish, State of Louisiana met in open and regular session.

AGENDA

1. Call to Order
2. Roll Call
3. Prayer
4. Pledge of Allegiance
5. Amend the Agenda
6. Adopt the Agenda
7. Public Comments
8. Representative Rodney Schamerhorn
9. District Attorney Don Burkett- Discuss Laws Affecting Police Jurors
10. Planning Commission
11. Sabine Parish EMS Advisory Board
12. Consider an Ordinance to Require a Permit for Special Events (Mass Gatherings)
13. Consider an Ordinance to Allow Side by Side ATV's and Golf Carts to Travel on Parish Roads
14. Consider an Ordinance to Lower the Speed Limit on San Miguel Road to Fifteen Miles per Hour
15. Consider an Ordinance to Lower the Speed Limit on Spring Street to Fifteen Miles Per Hour
16. Consider an Ordinance Restricting Trailers with a Length Exceeding Sixteen (16) Feet From Being Utilized to Dump Garbage at Parish Compactor Sites
17. Accept Tax Exemption for Boise Cascade
- 17a. Approve Equipping Two Trucks with Portable Scales
- 17b. Establish Mechanic Helper Position
- 17c. Authorize Sale of Surplus Property
- 17d. Approve Emergency Funding to Ward 9 (Road District 20)
- 17e. Amend Ordinance 4 of 2003 to Include Provisions of Louisiana Revised Statute 14:103.1
- 17f. Approve Providing Uniforms for Mechanics and Dump Site Manager
18. Approve the Redistricting of Sabine Parish
19. Consider Pay Increases for Clerical and Other Employees
20. Appoint Assistant Secretary Treasurer
21. Review Bids and Award Contract for 2022 Roadside Vegetation Herbicide Application Program
22. Resolution - LGAP Grant
23. Resolution - Hazardous Mitigation
24. Approve Project List for the American Rescue Plan
25. Consider Annual Cooperative Endeavor Agreement with the Dixie Youth
26. Discuss Toro Bridge Abandonment
27. Consider Brian Stuart – Kites Landing Job
28. Authorize Payment of Approved Bills
29. Appropriate and Transfer Sales Tax for April Operations (\$350,000)
30. Committee Reports
31. Operations
32. Adjournment

1. Call to Order

President Ricky L. Sepulvado called the meeting to order.

2. Roll Call

The roll was called by the Secretary Treasurer. The following jurors were present: “Bo” Stewart, Mike McCormic, William E. Ruffin, Stephen Steinke, “Jeff” Davidson, Ricky ”K-Wall” Sepulvado, Kenneth M. Ebarb, and “Randy” Byrd.

The following juror late: Eric Garcie

3. Prayer

Prayer was led by Mr. William E. Ruffin.

#### 4. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Stephen Steinke.

Mr. Eric Garcie joined the meeting at this time.

#### 5. Amend the Agenda

Public comments on the motion to amend the agenda were allowed prior to any vote to add an item to the agenda.

Resolution No. 8999

Motion by Stewart and seconded by McCormic to amend the agenda to include the following items:

Item 17a – Approve Equipping Two Trucks with Portable Scales

Item 17b – Establish Mechanic Helper Position

Item 17c – Authorize Sale of Surplus Property

Item 17d – Approve Emergency Funding to Ward 9 (Road District 20)

Item 17e – Amend Ordinance 4 of 2003 to Include Provisions of Louisiana Revised Statute 14:103.1

Item 17f – Approve Providing Uniforms for Mechanics and Dump Site Manager

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

#### 6. Adopt the Agenda

Resolution No. 9000

Motion by Ebarb and seconded by Stewart to adopt the agenda as amended.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

#### 7. Public Comments

Police Jury President, Ricky L. Sepulvado, allowed a period of public comment on any item on the agenda. Mr. Sepulvado advised everyone that they would be allowed to comment later during the meeting on particular agenda items, if they desire. There were no public comments at this time.

#### 8. Representative Rodney Schamerhorn

State Representative Rodney Schamerhorn was not present.

#### 9. District Attorney Don Burkett- Discuss Laws Affecting Police Jurors

District Attorney Don Burkett discussed several laws that affect the police jurors. Mr. Burkett stressed the importance of the police jurors avoiding participation in the day-to-day operations of

the Road Department or the Solid Waste Landfill. He reminded the jurors that they function as the governing body of the parish and cautioned against expending funds on projects that might not serve a public purpose.

Mr. Burkett invited the jurors to contact him at any time with questions that arise.

**10. Planning Commission**

No member of the Sabine Parish Planning Commission was in attendance.

**11. Sabine Parish EMS Advisory Board**

Mrs. Melinda Heard provided a brief summary of the activities of the Board during the last month.

**ORDINANCE 1 of 2022**

**AN ORDINANCE AMENDMENT TO ORDINANCE NO. 1 OF 2011 WHICH PROVIDES FOR THE CREATION OF A SABINE PARISH AMBULANCE SERVICE DISTRICT AS AUTHORIZED BY TITLE 33, CHAPTER 28-A, SECTIONS 9053-9060 OF THE LOUISIANA REVISED STATUTES, DESCRIBING AND DEFINING THE BOUNDARIES THEREOF AND FURTHER PROVIDING WITH REFERENCE THERETO**

**WHEREAS**, the Sabine Parish Police Jury has received resolutions from the governing authorities of all municipalities within Sabine Parish providing their concurrence for their municipality to be included in the boundaries of the Ambulance Service District to be formed by the Sabine Parish Police Jury; said resolutions adopted as follows:

	<u>Date Resolution Adopted</u>
• Village of Converse	January 3, 2011
• Village of Fisher	January 10, 2011
• Village of Florien	January 3, 2011
• Village of Noble	January 10, 2011
• Village of Pleasant Hill	January 12, 2013
• Town of Zwolle	January 13, 2011
• Town of Many	April 19, 2022

BE IT ORDAINED, by the Police Jury of Sabine Parish, Louisiana, acting in its capacity as the governing authority of said parish, in regular and legal session convened, a quorum being present and voting, that the following changes are made to Ordinance 1 of 2011:

Section 1 is amended as follows:

The following sentence shall be added to Section 1: Creation:  
The official name of the district shall be the Sabine Parish EMS Advisory Board.

Section 2 is amended to read as follows:

The boundaries of the district shall include and embrace all of that territory within the corporate limits of the Parish of Sabine, State of Louisiana, as the same presently exists and that the boundaries of the district hereby created shall be coextensive with the boundaries of the Parish of Sabine, State of Louisiana, as the said boundaries presently exist.

Section 3 is amended to add the following:

(b) the district shall coordinate the implementation of policies, protocols and procedures while cooperating with the transport providers (ground and air), dispatch agencies, fire districts, and law enforcement to ensure the highest quality and consistent prehospital medical care possible for the citizens of Sabine Parish. These policies and procedures shall be the understood standard for the delivery of dispatch, patient assistance and care and transport in Sabine Parish from the initial time of call to incident termination and patient delivery to definitive care.

Section 4, Paragraph (c), is amended to read as follows:

The initial term of commissioners one and two shall be two years, while the initial term of commissioners three and four shall be four years. Commissioner five shall serve an initial term of six years. Effective December 3, 2021, each commissioner shall serve a term of five years with the term expirations staggered so that one commissioner's term ends each year. Any vacancy in the term of any commissioner shall be filled for the remainder of the unexpired term in the same manner as the original appointment.

Section 4 shall be amended to add the following paragraph:

The board shall consist of three commissioners representing each of the fire districts of the Parish. Each fire district shall nominate one commissioner to be approved for service upon confirmation by the police jury. The regional medical center shall nominate a commissioner who shall be approved for service by the police jury and the police jury shall appoint the remaining commissioner.

Section 4, Paragraph (e), is amended to read as follows:

The first meeting of the board of commissioners shall be held within sixty days of the date of appointment of the members. At that time, a chairperson, a vice chairperson, and a secretary treasurer of the board shall be elected. Thereafter, the board of commissioners shall hold a minimum of three meetings annually. The police jury or the chairperson of the board of commissioners may call additional meetings of the board. (R.S. 33:9055)

BE IT FURTHER ORDAINED, if any provision or item of this ordinance is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items or applications and to this end the provisions of this ordinance are hereby declared to be severable.

BE IT FURTHER ORDAINED, that this ordinance shall be in full force and effect immediately upon its adoption, being an ordinance affecting the public peace, health, and safety, and it shall be published one time in the Official Journal of the Parish of Sabine, State of Louisiana, along with any other minutes of the meeting.

The foregoing ordinance having been offered upon a motion by Ebarb and seconded by McCormic was then submitted to an official vote and the vote thereupon was recorded as follows to wit:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

Thereupon, the President declared this ordinance adopted on this the 20<sup>th</sup> day of April 2022, at the regular meeting of the Police Jury of the Parish of Sabine.

s/William E. Weatherford  
William E. Weatherford  
Secretary-Treasurer

s/Ricky L. Sepulvado  
Ricky L. Sepulvado  
President

12. Consider an Ordinance to Require a Permit for Special Events (Mass Gatherings)

Mr. Brad Walker, Chief Criminal Deputy for the Sabine Parish Sheriff, discussed the need to require a permit for special events.

Resolution No. 9001

Motion by Stewart and seconded by Steinke to table consideration of an ordinance to require a permit for special events (mass gatherings).

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

13. Consider an Ordinance to Allow Side by Side ATV's and Golf Carts to Travel on Parish Roads

Resolution No. 9002

Motion by McCormic and seconded by Steinke to table consideration of an ordinance to allow side by side ATV's and golf carts to travel on parish roads.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

14. Consider an Ordinance to Lower the Speed Limit on San Miguel Road to Fifteen Miles per Hour

**ORDINANCE 2 of 2022**

**AN ORDINANCE ESTABLISHING THE SPEED LIMIT FOR SAN MIGUEL ROAD IN ROAD DISTRICT 15 (WARD 5)**

WHEREAS, the Sabine Parish Police Jury is responsible for the safety of individuals traveling on parish roads, and

WHEREAS, the current posted speed limit for San Miguel Road in Road District 15 (Ward 5) allows drivers to travel at speeds of up to forty-five (45) miles per hour without being issued a citation, and

WHEREAS, the Sabine Parish Police Jury has determined that this is a dangerous speed for travel on San Miguel Road in Road District 15 (Ward 5).

NOW THEREFORE BE IT ORDAINED, that the maximum speed limit for any vehicle travelling on San Miguel Road in Road District 15 (Ward 5) shall be fifteen (15) miles per hour.

BE IT FURTHER ORDAINED, that this ordinance shall be in effect May 1, 2022 and it shall be published one time in the Official Journal of the Parish of Sabine, State of Louisiana, along with any other minutes of the meeting.

The foregoing ordinance having been offered upon a motion by Stewart and seconded by Garcie was then submitted to an official vote and the vote thereupon was recorded as follows to wit:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

Thereupon, the President declared this ordinance adopted on this the 20<sup>th</sup> day of April 2022, at the regular meeting of the Police Jury of the Parish of Sabine.

s/William E. Weatherford  
William E. Weatherford  
Secretary-Treasurer

s/Ricky L. Sepulvado  
Ricky L. Sepulvado  
President

15. Consider an Ordinance to Lower the Speed Limit on Spring Street to Fifteen Miles Per Hour

### **ORDINANCE 3 of 2022**

#### **AN ORDINANCE ESTABLISHING THE SPEED LIMIT FOR SPRING STREET IN ROAD DISTRICT 9 (WARD 3)**

WHEREAS, the Sabine Parish Police Jury is responsible for the safety of individuals traveling on parish roads, and

WHEREAS, the current posted speed limit for Spring Street in Road District 9 (Ward 3) allows drivers to travel at speeds of up to forty-five (45) miles per hour without being issued a citation, and

WHEREAS, the Sabine Parish Police Jury has determined that this is a dangerous speed for travel on Spring Street in Road District 9 (Ward 3).

NOW THEREFORE BE IT ORDAINED, that the maximum speed limit for any vehicle travelling on Spring Street in Road District 9 (Ward 3) shall be fifteen (15) miles per hour.

BE IT FURTHER ORDAINED, that this ordinance shall be in effect May 1, 2022 and it shall be published one time in the Official Journal of the Parish of Sabine, State of Louisiana, along with any other minutes of the meeting.

The foregoing ordinance having been offered upon a motion by Davidson and seconded by Stewart was then submitted to an official vote and the vote thereupon was recorded as follows to wit:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

Thereupon, the President declared this ordinance adopted on this the 20<sup>th</sup> day of April 2022, at the regular meeting of the Police Jury of the Parish of Sabine.

s/William E. Weatherford  
William E. Weatherford  
Secretary-Treasurer

s/Ricky L. Sepulvado  
Ricky L. Sepulvado  
President

16. Consider an Ordinance Restricting Trailers with a Length Exceeding Sixteen (16) Feet From Being Utilized to Dump Garbage at Parish Compactor Sites

### **ORDINANCE 4 of 2022**

**AN ORDINANCE RESTRICTING TRAILERS WITH A LENGTH EXCEEDING SIXTEEN (16) FEET FROM BEING UTILIZED TO DUMP GARBAGE AT PARISH COMPACTOR SITES**

WHEREAS the Sabine Parish Police Jury operates several sites for the collection and compaction of municipal solid waste generated by citizens of Sabine Parish, Louisiana, and

WHEREAS entities are using large trailers to transport garbage to collection and compaction sites.

NOW THEREFORE BE IT ORDAINED, that trailers more than sixteen (16) feet in length are prohibited to transport garbage to collection and compaction sites; however, they may be used to transport garbage to the Parish Solid Waste Landfill for processing through the scales.

BE IT FURTHER ORDAINED, that whoever violates the provisions of this ordinance shall be fined two hundred and fifty dollars (\$250).

BE IT FURTHER ORDAINED, that this ordinance shall be in effect May 1, 2022 and it shall be published one time in the Official Journal of the Parish of Sabine, State of Louisiana, along with any other minutes of the meeting.

BE IT FURTHER ORDAINED, that all ordinances or parts of ordinances in conflict herein be and the same are hereby repealed after this ordinance goes into effect.

The foregoing ordinance having been offered upon a motion by Davidson and seconded by Steinke was then submitted to an official vote and the vote thereupon was recorded as follows to wit:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

Thereupon, the President declared this ordinance adopted on this the 20<sup>th</sup> day of April 2022, at the regular meeting of the Police Jury of the Parish of Sabine.

s/William E. Weatherford  
William E. Weatherford  
Secretary-Treasurer

s/Ricky L. Sepulvado  
Ricky L. Sepulvado  
President

17. Accept Tax Exemption for Boise Cascade

The Sabine Parish Police Jury is in receipt of a Tax Exemption Application by Boise Cascade Wood Products LLC (Application #20180454-ITE). The application is for modernization of the Log Utilization Center located in Florien, Louisiana. Estimated cost of the plant modernization is \$27,184,077. The application has been approved by the Louisiana Department of Economic Development.

The Finance Committee has reviewed this request and recommends that the Police Jury grant the requested tax exemption to Boise Cascade Wood Products LLC.

Resolution No. 9003

Motion by Garcie and seconded by McCormic:

WHEREAS the Sabine Parish Police Jury is in receipt of a Tax Exemption Application by Boise Cascade Wood Products LLC (Application #20180454-ITE), and

WHEREAS the application is for modernization of the Log Utilization Center located in Florien, Louisiana with an estimated cost of \$27,184,077, and

WHEREAS this modernization will add new employees and will improve the plant's efficiency of operation

NOW THEREFORE BE IT RESOLVED that the Sabine Parish Police Jury hereby approves the Tax Exemption Application by Boise Cascade Wood Products LLC (Application #20180454-ITE), and

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 1 - Stewart

Abstain: 0

Absent: 0

17a. Approve Equipping Two Trucks with Portable Scales

Road Superintendent Bobby Hughes informed the Jury that because our road ordinances define violations in terms of vehicle weight, the Jury needs to equip two enforcement vehicles with portable scales. He stated that the expected cost to equip the two vehicles would be approximately \$85,000.

Resolution No. 9004

Motion by McCormic and seconded by Byrd:

WHEREAS many roads in Sabine Parish are being severely damaged by vehicles weighing more than allowed by parish ordinances, and

WHEREAS to enforce the parish ordinances it is necessary to weigh vehicles to provide proof of violation, and

WHEREAS the Road Superintendent has determined that two sets of scales are necessary to properly enforce parish ordinances.

NOW THEREFORE BE IT RESOLVED that the Sabine Parish Police Jury hereby approves the purchase of two sets of portable scales to equip two road enforcement vehicles, and

BE IT FURTHER RESOLVED that the purchase of the portable scales be paid through the Sales Tax Fund.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 6 - McCormic, Steinke, Davidson, Sepulvado, Ebarb, and Byrd

Nays: 3 – Stewart, Ruffin, and Garcie

Abstain: 0

Absent: 0

17b. Establish Mechanic Helper Position

Road Superintendent Bobby Hughes expressed the need for an employee to assist the mechanics by performing such duties as washing equipment prior to repair, cleaning parts, fetching tools, picking up parts at stores, etc. He stated that having a mechanic's helper would allow mechanics to focus on equipment repair instead of spending time on tasks that can be performed by another employee.



Resolution No. 9005

Motion by Stewart and seconded by Davidson:

NOW BE IT RESOLVED that the Sabine Parish Police Jury hereby approves the establishment of a position for a Mechanic's Helper in the shop, and

BE IT FURTHER RESOLVED that the position of Mechanic's Helper be a full-time position with a base rate of pay of fourteen dollars (\$14.00) per hour, and

BE IT FURTHER RESOLVED that the mechanic's helper will participate in the STEP Plan and be eligible to participate in all benefits normally offered to full-time employees, and

BE IT FURTHER RESOLVED that the position of mechanic's helper shall become effective on May 1, 2022.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 – Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, and Byrd

Nays: 1 – Ebarb

Abstain: 0

Absent: 0

17c. Authorize Sale of Surplus Property

Road Superintendent Bobby Hughes reported that the Road Department had some concrete bridge sections that no longer serve a public purpose and some scrap metal that should be declared surplus property and auctioned on govdeals.com.

Resolution No. 9006

Motion by Stewart and seconded by McCormic:

WHEREAS, the Sabine Parish Police Jury has some concrete bridge sections and some scrap metal that no longer serve a public purpose.

NOW THEREFORE BE IT RESOLVED, that the Sabine Parish Police Jury hereby declares said property surplus, and

BE IT FURTHER RESOLVED, that the concrete bridge sections and scrap metal be sold to the highest bidder by auction on the internet through govdeals.com.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 – Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

17d. Approve Emergency Funding to Ward 9 (Road District 20)

Mr. Byrd reminded the Jury that Ward 9 (Road District 20) has a budget of \$10,000 for culverts for the year ended December 31, 2022. A large culvert has been determined to be unsafe and the replacement culvert will cost approximately \$20,000. He requested the Jury to approve an emergency transfer of \$20,000 from the General Fund to Ward 9 (Road District 20) for replacement of the culvert.

Resolution No. 9007

Motion by Ebarb and seconded by McCormic:

WHEREAS, Ward 9 (Road District 20) has an annual budget of \$10,000 for culverts for the year ended December 31, 2022, and

WHEREAS, a large culvert located on Miles Road, with an estimated replacement cost of \$20,000, has been determined to be unsafe, and

WHEREAS, the overall budget of Ward 9 (Road District 20) is inadequate to allow transfers of money from other budgeted expenditures to culvert expense

NOW THEREFORE BE IT RESOLVED, that the Sabine Parish Police Jury hereby approves and emergency transfer of \$20,000 from the General Fund to Ward 9 (Road District 20) for replacement of the damaged culvert on Miles Road.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 – Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

17e. Amend Ordinance 4 of 2003 to Include Provisions of Louisiana Revised Statute 14:103.1

## **ORDINANCE 5 of 2022**

### **AN ORDINANCE AMENDMENT TO ORDINANCE NO. 4 OF 2003 PROHIBITING THE OPERATION OF EXCESSIVELY LOUD RADIOS, MUSICAL INSTRUMENTS, PHONOGRAPHS, ETC.**

BE IT ORDAINED, by the Police Jury of Sabine Parish, Louisiana, acting in its capacity as the governing authority of said parish, in regular and legal session convened, a quorum being present and voting, that the following changes are made to Ordinance 4 of 2003:

Section (B) is amended to read as follows:

Violation. The operation of any such set, instrument, phonograph, machine or device in a manner that the sound or noise emanating from the sound amplification system is audible at a distance of greater than twenty-five feet which exceeds eighty-five decibels. The provisions of this section do not apply to the use of a horn, alarm, or other warning device which has as its purpose the signaling of unsafe or dangerous situations or to summon the assistance of law enforcement when used for such purpose, or when used in conjunction with a permitted event.

Section (C) is amended to read as follows:

Violations Punishable. A violation of this section shall constitute a misdemeanor punishable as follows:

- (1) Whoever violates a provision of this Section shall be fined two hundred dollars for a first offense, and not less than three hundred dollars nor more than five hundred dollars for second and subsequent offenses.
- (2) Upon conviction for a first offense, the court may order the violator to surrender to the law enforcement agency that arrested the violator or reported the violation the driver's license of the driver involved in the violation for a period not to exceed thirty

days. The violator shall be responsible for the retrieval of his driver's license from the law enforcement agency after the expiration of the period of surrender.

- (3) Upon conviction for a second or subsequent offense, the court may order the violator to surrender to the law enforcement agency that arrested the violator or reported the violation the driver's license of the driver involved in the violation for a period not less than thirty days nor more than ninety days. The violator shall be responsible for the retrieval of his driver's license from the law enforcement agency after the expiration of the period of surrender.

BE IT FURTHER ORDAINED, if any provision or item of this ordinance is held invalid, such invalidity shall not affect other provisions, items or applications of this ordinance which can be given effect without the invalid provisions, items or applications and to this end the provisions of this ordinance are hereby declared to be severable.

BE IT FURTHER ORDAINED, that this ordinance shall be in full force and effect immediately upon its adoption, being an ordinance affecting the public peace, health, and safety, and it shall be published one time in the Official Journal of the Parish of Sabine, State of Louisiana, along with any other minutes of the meeting.

The foregoing ordinance having been offered upon a motion by McCormic and seconded by Steinke was then submitted to an official vote and the vote thereupon was recorded as follows to wit:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

Thereupon, the President declared this ordinance adopted on this the 20<sup>th</sup> day of April 2022, at the regular meeting of the Police Jury of the Parish of Sabine.

s/William E. Weatherford  
William E. Weatherford  
Secretary-Treasurer

s/Ricky L. Sepulvado  
Ricky L. Sepulvado  
President

17f. Approve Providing Uniforms for Mechanics and Dump Site Manager

Road Superintendent Bobby Hughes informed the Jury that renting uniforms for the three mechanics at the shop and for the dump site manager has previously been discussed by the Road and Shop Committee. President Sepulvado reported that the Road and Shop Committee recommends approval of providing rented uniforms to these four employees.

Resolution No. 9008

Motion by McCormic and seconded by Steinke:

WHEREAS, the two mechanics, the mechanic helper, and the dump site manager damage their personal clothing with dirt, grease and oil while performing their duties for the Police Jury, and

WHEREAS, The Road and Shop Committee has recommended that the Police Jury provide rented uniforms to these employees

NOW THEREFORE BE IT RESOLVED, that the Sabine Parish Police Jury hereby approves and authorizes the rental of uniforms for the two mechanics, the mechanic helper, and the dump site manager.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 –McCormic, Ruffin, Steinke, Davidson, Sepulvado, Ebarb, and Byrd

Nays: 2 - Stewart and Garcie

Abstain: 0

Absent: 0

18. Approve the Redistricting of Sabine Parish

Mr. Cedric Floyd was not in attendance. No Action was taken.

19. Consider Pay Increases for Clerical and Other Employees

The Finance Committee met on March 23, 2022 and discussed possible pay increases for clerical and other employees. The Committee reviewed the projected pay which resulted in an estimated annual increase in payroll expense of \$91,596.10 annually. The finance Committee recommended that the Jury approve the pay increases.

Resolution No. 9009

Motion by Ruffin and seconded by Garcie:

WHEREAS the Finance Committee has reviewed proposed pay increases for clerical and other employees and has recommended Police Jury approval of them

NOW THEREFORE BE IT RESOLVED that the Sabine Parish Police Jury hereby approves the following increases in base pay:

- Administrative Office Manager \$2.00 per hour
- Secretary Treasurer \$2.00 per hour
- Administrative Assistant \$2.00 per hour
- Road Office Manager \$2.00 per hour
- Road Superintendent \$2.00 per hour
- Road Office Clerk \$2.00 per hour
- Compactor Station Supervisor \$2.00 per hour
- Building Code Office Secretary \$2.00 per hour
- Litter Deputies \$2.00 per hour
- Temporary Bushhog Operator \$2.00 per hour
- Courthouse Maintenance Employees \$2.00 per hour
- Compactor Workers \$1.00 per hour

BE IT FURTHER RESOLVED that these increases are to the base pay of the affected employees with their current pay rate being determined by applying their STEP Plan increases to the new adjusted base pay

BE IT FURTHER RESOLVED that these pay increases will become effective May 1, 2022.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

20. Appoint Assistant Secretary Treasurer

The Personnel Committee met on March 23, 2022 and considered hiring an assistant secretary treasurer.

Resolution No. 9010

Motion by McCormic and seconded by Byrd:

WHEREAS the Personnel Committee has recommended hiring Ali Vines as assistant secretary treasurer

NOW BE IT RESOLVED that Ali Vines be appointed as assistant secretary treasurer, and

BE IT FURTHER RESOLVED that Mrs. Vines be hired at the rate of twenty-five dollars (\$25.00) per hour with a probationary period of six months

BE IT FURTHER RESOLVED that she will participate in the STEP Plan and be eligible to participate in all benefits normally offered to full time employees

BE IT FURTHER RESOLVED that upon signing an agreement with the Police Jury, the Jury will reimburse Mrs. Vines for CPA licensing costs.

BE IT FURTHER RESOLVED that Mrs. Ali Vines full time employment will begin on April 21, 2022.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

21. Review Bids and Award Contract for 2022 Roadside Vegetation Herbicide Application Program

The Sabine Parish Police Jury accepted sealed bids for the 2022 Roadside Vegetation Herbicide Application Program until 10:00 a.m. on April 6, 2022. Two bids were received.

Resolution No. 9011

Motion by Ruffin and seconded by Byrd:

WHEREAS the Police Jury has accepted sealed bids for the 2022 Roadside Vegetation Herbicide Application Program until 10:00 a.m. on April 6, 2022, and

WHEREAS two bids were received as follows:

<b>Vendor</b>	<b>Price</b>
Manco Vegetation Management, Inc	\$145 Per Mile – Both sides of road
ChemPro Services	\$159 Per Mile – Both sides of road

NOW BE IT RESOLVED that the Sabine Parish Police Jury accept the low bid of \$145 per mile from Manco Vegetation Management, Inc.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

22. Resolution - LGAP Grant

The 2021-2022 Local Government Assistance Program (LGAP) grant applications are now available and must be completed and received by the Office of Community Development no later than June 3, 2022.

Resolution No. 9012

Motion by Ebarb and seconded by Steinke:

WHEREAS, Local Government Assistance (LGAP) grants are now available for the 2021-2022 year, and

WHEREAS, applications for LGAP grants must be received by the Office of Community Development no later than June 3, 2022, and

WHEREAS, the police jury desires to apply for an LGAP grant to make the following improvements:

- Renovate the plumbing including drains, toilets, and sinks of the men's and women's bathroom on the first floor and to make handicapped accessible - \$50,000
- Replace the air conditioning vents, ducts and ceiling tiles in the courtroom - \$60,000
- Installing air conditioning vents, drop ceiling, floor covering and painting the walls of the training area of the Sheriff's Office - \$30,000

NOW THEREFORE BE IT RESOLVED, that the Sabine Parish Police Jury fully supports and hereby authorizes its grant writer to prepare an application for a 2021-2022 LGAP Grant to make improvements, and

BE IT FURTHER RESOLVED, that the Police Jury President be hereby authorized to execute any documents necessary to make the application for the LGAP Grant.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

23. Resolution - Hazardous Mitigation

The Sabine Parish Police Jury is applying for a Hazard Mitigation Grant for Hurricane Laura with the purpose of purchasing and installing a generator to power the entire Courthouse. The Jury is requesting a grant in the amount of \$430,000 to \$550,000.

As a part of the application process, the Police Jury must provide the Governor's Office of Homeland Security and Emergency Preparedness a "Commitment Letter" stating that the Jury will provide 25% non-Federal match in the amount up to \$137,500.

Resolution No. 9013

Motion by Ruffin and seconded by Ebarb to authorize the Police Jury President to execute a letter of commitment stating that the Police Jury will provide 25% non-Federal match in the amount up to \$137,500 for a Hazard Mitigation Grant for Hurricane Laura

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

24. Approve Project List for the American Rescue Plan

The Sabine Parish Police Jury must file a semi-annual report in relation to the American Rescue Plan. An integral part of that report is a planned project list detailing how the Jury intends to expend the grant funds.

The Road and Shop Committee met on April 19, 2022 and reviewed the suggested use of funds. The Committee recommended approval of the project listing.

Resolution No. 9014

Motion by McCormic and seconded by Stewart to approve and adopt the following planned use of ARPA funding:

Broadband		\$1,000,000
Computer Software- District Attorney		85,000
Road Equipment:		
Zipper	\$276,000	
Ditcher	252,000	
Tractor	105,000	
Lay Down Machine	225,000	
Double Drum Iron Wheel	174,000	
Tanker Truck- Oil Distribution	200,000	
Sweeper Trailer	15,000	
Skid Steer	100,000	
Front End Loader	<u>220,000</u>	
Total Road Equipment		1,567,000
Road Repair and Restoration:		
Airport Road	132,000	
Lee Garcie Road	43,000	
Big Sepulvado Loop	132,000	
Little Egypt Road	51,000	
Fire Tower Road	45,000	
Aimwell Road	83,000	
Old 476	249,000	
Plainview Road	249,000	
Oak Bluff Road	117,000	
Walkerville Road	110,000	
Pilcher Road	571,000	
Sportsman Paradise Road	57,000	
Carhee Road	24,000	
Cedar Grove Road	<u>85,000</u>	
Total Road Repair and Restoration		<u>1,948,000</u>
Total		<u>\$4,600,000</u>

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

25. Consider Annual Cooperative Endeavor Agreement with the Dixie Youth

Every year, the Sabine Parish Police Jury provides the Sabine Parish Dixie Youth funds which are split equally between the six municipalities that participate in the program. This amount of funding is included in the 2022 Police Jury Budget.

Resolution No. 9015

Motion by Ruffin and seconded by Byrd to authorize the Jury President to execute a cooperative endeavor agreement with the Sabine Parish Dixie Youth to provide \$5,000 in funding for the program.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

26. Discuss Toro Bridge Abandonment

No Action taken on this item.

27 Consider Brian Stuart – Kites Landing Job

Road Superintendent Bobby Hughes reported damage to Kites Landing Road by Brian Stuart. Mr. Hughes informed the Police Jury of actions taken to resolve the dispute with Mr. Stuart concerning the amount of damage to the road. Mr. Stuart presented his position concerning the damage to the road.

Mr. McCormic stressed the need for the Police Jury to be consistent in handling damage to parish roads. He reminded everyone that the existing policy of the Police jury is to withhold permits for companies that have not paid for damage to roads.

President Sepulvado recommended that he, Mr. McCormic, and any other jurors accompany the Road Superintendent to review the extent of damage to Kites Landing Road.

28. Authorize Payment of Approved Bills

Resolution No. 9016

Motion by Ruffin and seconded by Stewart to pay the approved bills.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

29. Appropriate and Transfer Sales Tax for April Operations (\$350,000)

Resolution No. 9017

Motion by Stewart and seconded by Ruffin to appropriate and transfer \$350,000.00 from the Sales Tax Fund to the Parish-wide Transportation Fund for April 2022 operations.



This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

30. Committee Reports

There were no committee reports.

31. Operations

No action taken.

32. Adjournment

Resolution No. 9018

Motion by Stewart and seconded by Ruffin to adjourn.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 9 - Stewart, McCormic, Ruffin, Steinke, Davidson, Garcie, Sepulvado, Ebarb, and Byrd

Nays: 0

Abstain: 0

Absent: 0

s/William E. Weatherford

William E. Weatherford  
Secretary Treasurer

s/Ricky L. Sepulvado

Ricky L. Sepulvado  
President