

August 19, 2020

On Wednesday August 19, 2020 at 9:00 a.m., the Police Jury of Sabine Parish, State of Louisiana met in open and regular session.

The Agenda was as follows:

1. Call to Order
2. Roll Call
3. Prayer
4. Pledge of Allegiance
5. Amend the Agenda
6. Adopt the Agenda
7. Public Comments
8. Accept the Minutes of the Regular Meeting Held July 15, 2020
9. Mr. Rodney Schamerhorn – Discuss Louisiana Bid Law
10. Tony C. Tillman – Discuss Increase in the Monthly Per Diem Paid to Commissioners for the Sabine Parish Waterworks District #1 and the Ebarb Waterworks District.
11. Planning Commission
12. Consider Entering Executive Session to Interview and Discuss the Character and Professional Competence of Mr. Zachary Faircloth, Applicant for the Position of Registrar of Voters for Sabine Parish
13. Consider Entering Executive Session to Interview and Discuss the Character and Professional Competence of Ms. Rebecca Heard, Applicant for the Position of Registrar of Voters for Sabine Parish
14. Consider Entering Executive Session to Interview and Discuss the Character and Professional Competence of Ms. Lindy Strahan, Applicant for the Position of Registrar of Voters for Sabine Parish
15. Consider Entering Executive Session to Interview and Discuss the Character and Professional Competence of Ms. Samantha Rivers, Applicant for the Position of Registrar of Voters for Sabine Parish
16. Consider Entering Executive Session to Interview and Discuss the Character and Professional Competence of Ms. Nan Arthur, Applicant for the Position of Registrar of Voters for Sabine Parish
17. Re-appoint Mr. P. M. Woods and Mr. Buddy Wood as Commissioners of the Sabine Parish Communications District
18. Appoint Mr. Danny Lopez as a Commissioner for the Ebarb Waterworks District
- 18(a). Mr. Walter Mains- Appoint Commissioners for the Sabine Parish Water District No. 1
19. Consider Adoption of an Ordinance Establishing the Speed Limit for Herring Drive at Fifteen (15) Miles Per Hour
20. Approve Entering Contract with Toledo Health LLC for Medical Care for Parish Inmates
21. Review the Bids for the Removal of Existing Fence and the Installation of a New Chain-Link Fence at the Solid Waste Compaction Station Located on Highway 6 West and Consider Award of Contract
22. Approve Membership for 2020 in The Coordinating & Development Corporation
23. Authorize the Solid Waste Committee to Adjust the Tipping Fees at the Landfill as Necessary
24. Consider Creating the Position of Office Manager for the Administrative Office and the Position of Administrative Assistant for the Secretary Treasurer
25. Consider Hiring a Temporary Part-time Office Employee for the Office of Emergency Preparedness
26. Discuss Vacant Enforcement Deputy Position
27. Consider Amending the Criteria for Adopting a Road into the Parish-Wide Road System
28. Consider Adopting Cheatwood Road into the Parish-Wide Road System
29. Consider Adopting Lake Acres Road into the Parish-Wide Road System
30. Consider Adopting Kelsey Road into the Parish-Wide Road System
31. Consider Adopting Artie Lane into the Parish-Wide Road System
32. Approve the Installation of “No Through Trucks” Signs on Clowers Loop in Ward 4 (Road District 17)

33. Declare D-61 Dump Truck, File Cabinets, and Ward 8 Cutter as Surplus Property and Approve Sale
34. Discuss Momentum Repairs to Shamrock Road and Wiley Road
35. Announce Public Hearing for Consideration of Ad valorem Tax Millage Roll-Forward
36. Announce a Public Meeting to Consider Increasing the Millage Rates but Not in Excess of the Prior Year's Maximum Rates on All Taxable Property on the Official Assessment Roll for the Year 2020
37. Authorize Payment of Approved Bills
38. Appropriate and Transfer Sales Tax for August Operations (\$237,000)
39. Committee Reports
40. Operations
41. Adjournment

1. Call to Order

President Mike McCormic called the meeting to order.

Because of the COVID-19 public health emergency, the Sabine Parish Police Jury provided for attendance at the meeting via telephone and video conference.

2. Roll Call

The roll was called by the Secretary Treasurer. The following jurors were present: "Bo" Stewart, Mike McCormic, "Charlie" Brown, William E. Ruffin, "Jeff" Davidson, Eric Garcie, Ricky "K-Wall" Sepulvado, and Kenneth M. Ebarb.

The following juror was absent: "Randy" Byrd

3. Prayer

Prayer was led by Mr. William E. Ruffin.

4. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Kenneth M. Ebarb.

President McCormic then read aloud the agenda.

5. Amend the Agenda

Public comments on the motion to amend the agenda were allowed prior to the vote to add an item to the agenda.

Resolution No. 8603

Motion by Sepulvado and seconded by Stewart to amend the agenda to include the following item:

Item 18(a) – Mr. Walter Mains- Appoint Commissioners for the Sabine Parish Water District No. 1

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Davidson, Brown, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: Byrd

6. Adopt the Agenda

Resolution No. 8604

Motion by Stewart and seconded by Brown to adopt the agenda.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Davidson, Brown, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 - Byrd

7. Public Comments

Police Jury President, Mike McCormic, allowed a period of public comment on any item on the agenda. Mr. McCormic advised everyone that they would be allowed to comment later during the meeting on particular agenda items, if they desire. There were no public comments at this time.

8. Accept the Minutes of the Regular Meeting Held July 15, 2020

All police jurors have previously been provided written copies of the minutes of the regular meeting held July 15, 2020.

Resolution No. 8605

Motion by Sepulvado and seconded by Stewart to accept the minutes of the regular meeting held July 15, 2020.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Davidson, Brown, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 - Byrd

9. Mr. Rodney Schamerhorn – Discuss Louisiana Bid Law

Mr. Rodney Schamerhorn, State Representative for District 24, was unable to attend this meeting of the Sabine Parish Police Jury. No action was taken.

10. Tony C. Tillman – Discuss Increase in the Monthly Per Diem Paid to Commissioners for the Sabine Parish Waterworks District #1 and the Ebarb Waterworks District.

Mr. Tony C. Tillman addressed the Police Jury concerning Act 290 which became effective August 1, 2020. The Police Jury, by law, fixes the amount of the per diem of the members of the board of commissioners of the water districts. Act 290 sets the maximum per diem payable to the commissioners at the amount paid as per diem to the State lawmakers. The current per diem for the Legislature is set at \$161 per day.

Resolution No. 8606

Motion by Garcie and seconded by Stewart to authorize an increase in the per diem paid to the members of the board of commissioners of the Sabine Parish Waterworks District No. 1, the Ebarb Waterworks District, and the South Toledo Bend Water District to an amount not to exceed the amount paid as per diem to the State Legislature.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Davidson, Brown, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 - Byrd

11. Planning Commission

No member of the Sabine Parish Planning Commission was in attendance.

12. Consider Entering Executive Session to Interview and Discuss the Character and Professional Competence of Mr. Zachary Faircloth, Applicant for the Position of Registrar of Voters for Sabine Parish

President Mike McCormic requested that the Police Jury enter an executive session to interview and discuss the character and professional competence of Mr. Zachery Faircloth, an applicant for the position of Registrar of Voters of Sabine Parish. The Police Jury may go into executive session by a two-thirds vote of the members present at an open meeting that has been properly convened.

Resolution No. 8607

The following resolution was offered by Sepulvado and seconded by Stewart:

WHEREAS, the Sabine Parish Police Jury desires to interview and discuss the character and professional competence of Mr. Zachery Faircloth, an applicant for the position of Registrar of Voters of Sabine Parish

THEREFORE, BE IT RESOLVED, that the Sabine Parish Police Jury enter executive session.

This resolution having been submitted to a vote; the vote thereon was as follows:

<u>MEMBERS</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>ABSTAINING</u>
“Bo” Stewart	X			
Mike McCormic	X			
Charlie Brown	X			
William E. Ruffin	X			
Jeffrey Davidson	X			
Eric Garcie	X			
Ricky Sepulvado	X			
Kenneth M. Ebarb	X			
Randy Byrd			X	

And the resolution was declared adopted on this, the 19th day of August 2020.

All members of the audience were requested to leave the Police Jury meeting room and the Police Jury went into executive session.

Resolution No. 8608

Motion by Sepulvado and seconded by Ebarb to exit executive session.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Davidson, Brown, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 - Byrd

The audience was requested to return to the Police Jury meeting room.

13. Consider Entering Executive Session to Interview and Discuss the Character and Professional Competence of Ms. Rebecca Heard, Applicant for the Position of Registrar of Voters for Sabine Parish

President Mike McCormic requested that the Police Jury enter an executive session to interview and discuss the character and professional competence of Ms. Rebecca Heard, an applicant for the position of Registrar of Voters of Sabine Parish. The Police Jury may go into executive session by a two-thirds vote of the members present at an open meeting that has been properly convened.

Resolution No.8609

The following resolution was offered by Garcie and seconded by Brown:

WHEREAS, the Sabine Parish Police Jury desires to interview and discuss the character and professional competence of Ms. Rebecca Heard, an applicant for the position of Registrar of Voters of Sabine Parish

THEREFORE, BE IT RESOLVED, that the Sabine Parish Police Jury enter executive session.

This resolution having been submitted to a vote; the vote thereon was as follows:

<u>MEMBERS</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>ABSTAINING</u>
“Bo” Stewart	X			
Mike McCormic	X			
Charlie Brown	X			
William E. Ruffin	X			
Jeffrey Davidson	X			
Eric Garcie	X			
Ricky Sepulvado	X			
Kenneth M. Ebarb	X			
Randy Byrd			X	

And the resolution was declared adopted on this, the 19th day of August 2020.

All members of the audience were requested to leave the Police Jury meeting room and the Police Jury went into executive session.

Resolution No. 8610

Motion by Stewart and seconded by Brown to exit executive session.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Davidson, Brown, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 - Byrd

The audience was requested to return to the Police Jury meeting room.

14. Consider Entering Executive Session to Interview and Discuss the Character and Professional Competence of Ms. Lindy Strahan, Applicant for the Position of Registrar of Voters for Sabine Parish

President Mike McCormic requested that the Police Jury enter an executive session to interview and discuss the character and professional competence of Ms. Lindy Strahan, an applicant for the position of Registrar of Voters of Sabine Parish. The Police Jury may go into executive session by a two-thirds vote of the members present at an open meeting that has been properly convened.

Resolution No. 8611

The following resolution was offered by Ruffin and seconded by Stewart:

WHEREAS, the Sabine Parish Police Jury desires to interview and discuss the character and professional competence of Ms. Lindy Strahan, an applicant for the position of Registrar of Voters of Sabine Parish

THEREFORE, BE IT RESOLVED, that the Sabine Parish Police Jury enter executive session.

This resolution having been submitted to a vote; the vote thereon was as follows:

<u>MEMBERS</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>ABSTAINING</u>
“Bo” Stewart	X			
Mike McCormic	X			
Charlie Brown	X			
William E. Ruffin	X			
Jeffrey Davidson	X			
Eric Garcie	X			
Ricky Sepulvado	X			
Kenneth M. Ebarb	X			
Randy Byrd			X	

And the resolution was declared adopted on this, the 19th day of August 2020.

All members of the audience were requested to leave the Police Jury meeting room and the Police Jury went into executive session.

Resolution No. 8612

Motion by Stewart and seconded by Ebarb to exit executive session.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Davidson, Brown, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 - Byrd

The audience was requested to return to the Police Jury meeting room.

15. Consider Entering Executive Session to Interview and Discuss the Character and Professional Competence of Ms. Samantha Rivers, Applicant for the Position of Registrar of Voters for Sabine Parish

President Mike McCormic requested that the Police Jury enter an executive session to interview and discuss the character and professional competence of Ms. Samantha Rivers, an applicant for the position of Registrar of Voters of Sabine Parish. The Police

Jury may go into executive session by a two-thirds vote of the members present at an open meeting that has been properly convened.

Resolution No. 8613

The following resolution was offered by Brown and seconded by Stewart:

WHEREAS, the Sabine Parish Police Jury desires to interview and discuss the character and professional competence of Ms. Samantha Rivers, an applicant for the position of Registrar of Voters of Sabine Parish

THEREFORE, BE IT RESOLVED, that the Sabine Parish Police Jury enter executive session.

This resolution having been submitted to a vote; the vote thereon was as follows:

<u>MEMBERS</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>ABSTAINING</u>
“Bo” Stewart	X			
Mike McCormic	X			
Charlie Brown	X			
William E. Ruffin	X			
Jeffrey Davidson	X			
Eric Garcie	X			
Ricky Sepulvado	X			
Kenneth M. Ebarb	X			
Randy Byrd			X	

And the resolution was declared adopted on this, the 19th day of August 2020.

All members of the audience were requested to leave the Police Jury meeting room and the Police Jury went into executive session.

Resolution No. 8614

Motion by Stewart and seconded by Garcie to exit executive session.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Davidson, Brown, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 - Byrd

The audience was requested to return to the Police Jury meeting room.

16. Consider Entering Executive Session to Interview and Discuss the Character and Professional Competence of Ms. Nan Arthur, Applicant for the Position of Registrar of Voters for Sabine Parish

President Mike McCormic requested that the Police Jury enter an executive session to interview and discuss the character and professional competence of Ms. Nan Arthur, an applicant for the position of Registrar of Voters of Sabine Parish. The Police Jury may go into executive session by a two-thirds vote of the members present at an open meeting that has been properly convened.

Resolution No. 8615

The following resolution was offered by Brown and seconded by Stewart:

WHEREAS, the Sabine Parish Police Jury desires to interview and discuss the character and professional competence of Ms. Nan Arthur, an applicant for the position of Registrar of Voters of Sabine Parish

THEREFORE, BE IT RESOLVED, that the Sabine Parish Police Jury enter executive session.

This resolution having been submitted to a vote; the vote thereon was as follows:

<u>MEMBERS</u>	<u>YEAS</u>	<u>NAYS</u>	<u>ABSENT</u>	<u>ABSTAINING</u>
“Bo” Stewart	X			
Mike McCormic	X			
Charlie Brown	X			
William E. Ruffin	X			
Jeffrey Davidson	X			
Eric Garcie	X			
Ricky Sepulvado	X			
Kenneth M. Ebarb	X			
Randy Byrd			X	

And the resolution was declared adopted on this, the 19th day of August 2020.

All members of the audience were requested to leave the Police Jury meeting room and the Police Jury went into executive session.

Resolution No. 8616

Motion by Stewart and seconded by Garcie to exit executive session.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Davidson, Brown, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 - Byrd

The audience was requested to return to the Police Jury meeting room.

17. Re-appoint Mr. P. M. Woods and Mr. Buddy Wood as Commissioners of the Sabine Parish Communications District

On July 28, 2020, the Police Jury was notified by the Sabine Parish Communications District that the appointments of Mr. P. M. Woods and Mr. Buddy Wood had expired June 18, 2019. The Sabine Parish Communications District has requested the Police Jury to retroactively reappoint Mr. Woods and Mr. Wood for new terms ending June 18, 2023.

Resolution No. 8617

The following resolution was offered by Ruffin and seconded by Stewart:

WHEREAS, the terms of Sabine Parish Communications District commissioners Mr. P. M. Woods and Mr. Buddy Wood expired June 18, 2019, and

WHEREAS, the Sabine Parish Communications District has requested the Sabine Parish Police Jury to retroactively re-appoint Mr. P. M. Woods and Mr. Buddy Wood to four-year terms ending June 18, 2023

THEREFORE, BE IT RESOLVED, that the Sabine Parish Police Jury hereby retroactively reappoints Mr. P. M. Woods and Mr. Buddy Wood as commissioners for the Sabine Parish Communications District for a term of four years beginning June 18, 2019 and expiring June 18, 2023.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Davidson, Brown, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 - Byrd

18. Appoint Mr. Danny Lopez as a Commissioner for the Ebarb Waterworks District
On August 13, 2020, the Sabine Parish Police Jury received a letter from the Ebarb Waterworks District requesting that the vacancy on the Board of Commissioners caused by the passing of Mr. Benny Garcie be filled by the appointment of Mr. Danny Lopez.

Resolution No. 8618

The following resolution was offered by Garcie and seconded by Sepulvado:

WHEREAS, a vacancy exists on the Board of Commissioners for the Ebarb Waterworks District because of the passing of Mr. Benny Garcie, and

WHEREAS, the Ebarb Waterworks District has requested the Sabine Parish Police Jury to appoint Mr. Danny Lopez as a commissioner for the District

THEREFORE, BE IT RESOLVED, that the Sabine Parish Police Jury hereby appoints Mr. Danny Lopez as a commissioner for the Ebarb Waterworks District to fill Mr. Garcie's unexpired term ending August 11, 2023.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Davidson, Brown, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 - Byrd

18(a). Mr. Walter Mains- Appoint Commissioners for the Sabine Parish Water District No. 1

Mr. Tony C. Tillman addressed the Police Jury and reminded them that the board of commissioners of the various water districts should be set up on staggered terms so that one commissioner must be appointed or re-appointed each year. Mr. Walter Mains reported that the terms of all commissioners for the Sabine Parish Water District No. 1 expire August 19, 2020. President McCormic stated that he believed staggered terms for commissioners to be better for the continuity of operations of the water districts.

Resolution No. 8619

Motion by Stewart and seconded by Brown to direct the Sabine Parish Waterworks District No. 1, the Ebarb Waterworks District and the South Toledo Bend Water District to review the expiration of the terms for their commissioners and to establish staggered terms with one commissioner's term ending each year.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Davidson, Brown, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 – Byrd

Resolution No. 8620

Motion by Ruffin and seconded by Stewart to re-appoint the commissioners for the Sabine Parish Waterworks District No. 1 to the following terms:

Commissioner		Term Expires
Walter Mains		August 19, 2022
David Mains		August 19, 2023
Benny Funderburk		August 19, 2024
Keith Broussard		August 19, 2025

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Davidson, Brown, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 – Byrd

19. Consider Adoption of an Ordinance Establishing the Speed Limit for Herring Drive at Fifteen (15) Miles Per Hour

On July 15, 2020, the Jury adopted Resolution No. 8595 that directed the drafting of an ordinance to reduce the speed limit on Herring Drive to 15 miles per hour.

ORDINANCE 3 of 2020

AN ORDINANCE ESTABLISHING THE SPEED LIMIT FOR HERRING DRIVE IN ROAD DISTRICT 16 (WARD 2)

WHEREAS, the Sabine Parish Police Jury is responsible for the safety of individuals traveling on parish roads, and

WHEREAS, the current posted speed limit for Herring Drive in Road District 16 (Ward 2) allows drivers to travel at speeds of up to thirty-five (35) miles per hour without being issued a citation, and

WHEREAS, the Sabine Parish Police Jury has determined that this is a dangerous speed for travel on Herring Drive in Road District 16 (Ward 2).

NOW THEREFORE BE IT ORDAINED, that the maximum speed limit for any vehicle travelling on Herring Drive in Road District 16 (Ward 2) shall be fifteen (15) miles per hour.

BE IT FURTHER ORDAINED, that this ordinance shall be in effect September 1, 2020 and it shall be published one time in the Official Journal of the Parish of Sabine, State of Louisiana, along with any other minutes of the meeting.

The foregoing ordinance having been offered upon a motion by Stewart and seconded by Ebarb was then submitted to an official vote and the vote thereupon was recorded as follows to wit:

Yeas: 8 – “Bo” Stewart, “Mike” McCormic, “Charlie” Brown, William E. Ruffin, “Jeff” Davidson, Eric Garcie, Ricky ”K-Wall” Sepulvado, and Kenneth Ebarb

Nays: 0

Abstain: 0

Absent: 1 - “Randy” Byrd

Thereupon, the President declared this ordinance adopted on this the 19th day of August 2020, at the regular meeting of the Police Jury of the Parish of Sabine.

s/William E. Weatherford
William E. Weatherford
Secretary-Treasurer

s/ Richard M. McCormic
Richard M. McCormic
President

20. Approve Entering Contract with Toledo Health LLC for Medical Care for Parish Inmates

Toledo Health, LLC has offered to enter an agreement with the Sheriff of Sabine Parish and the Sabine Parish Police Jury to provide non-emergent medical and chronic care needs to inmates housed at the Sabine Parish Detention Center and the Sabine Parish Women’s Facility. Each Juror was provided a copy of the draft agreement for their review.

The proposed cost for the provision of these services will be a total of \$12,000 per month, \$6,000 paid by the Sabine Parish Sheriff and \$6,000 paid by the Sabine Parish Police Jury. The Sabine Parish Sheriff has executed the agreement.

Resolution No. 8621

Motion by Davidson and seconded by Brown to approve the agreement with Toledo Health, LLC to provide non-emergent medical and chronic care needs to inmates housed at the Sabine Parish Detention Center and the Sabine Parish Women’s Facility, with a monthly cost to the Police Jury of \$6,000, and to authorize the Police Jury President to sign and otherwise execute the agreement and any other necessary documents.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Davidson, Brown, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 - Byrd

21. Review the Bids for the Removal of Existing Fence and the Installation of a New Chain-Link Fence at the Solid Waste Compaction Station Located on Highway 6 West and Consider Award of Contract

The Sabine Parish Police Jury accepted sealed bids until 10:00 a.m. on August 5, 2020 for the materials and labor to remove and dispose of approximately three hundred and eighteen (318’) linear feet of 6-foot high chain-link fence with three (3) strands of barbed wire and to install approximately eight hundred and ninety (890’) linear feet of 6-foot-high 9 gauge chain-link fence with 3 strands of 12 gauge barbed wire and a 20 foot rolling cantilever gate at the solid waste compaction station located on Highway 6 West.

One bid was received as follows:

Vendor		Bid Amount
Shirrod Fencing		\$19,289.67

Resolution No. 8622

Motion by Sepulvado and seconded by Stewart to accept the bid in the amount of \$19,289.67 from Shirrod Fencing for the materials and labor to remove and dispose of approximately three hundred and eighteen (318') linear feet of 6-foot high chain-link fence with three (3) strands of barbed wire and to install approximately eight hundred and ninety (890') linear feet of 6-foot-high 9 gauge chain-link fence with 3 strands of 12 gauge barbed wire and a 20 foot rolling cantilever gate at the solid waste compaction station located on Highway 6 West.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Davidson, Brown, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 - Byrd

22. Approve Membership for 2020 in The Coordinating & Development Corporation

The Sabine Parish Police Jury has received an invoice for annual dues for membership in The Coordinating & Development Corporation for the year 2020. Annual membership dues are \$9,220.

Resolution No. 8623

Motion by Sepulvado and seconded by Davidson to approve payment of annual dues for membership in The Coordinating & Development Corporation for the year 2020 in the amount of \$9,220.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 6 - Stewart, McCormic, Davidson, Brown, Garcie, and Sepulvado

Nays: 0

Abstain: 2 – Ruffin and Ebarb

Absent: 1 - Byrd

23. Authorize the Solid Waste Committee to Adjust the Tipping Fees at the Landfill as Necessary

The Solid Waste Committee met August 17, 2020. During the meeting they discussed the rates charged for the disposal of waste at the Sabine Parish Solid Waste Landfill. Currently, the market is quite competitive and there is a need to adjust the tipping fees for municipal solid waste.

As market conditions change, the Parish needs to react quickly to maintain market share. The Solid Waste Committee can meet quickly and address changes in market conditions and adjust the tipping fees charged accordingly.

The Solid Waste Committee recommended that the Police Jury authorize the Committee to closely monitor and adjust tipping fees charged at the landfill as they consider prudent.

Resolution No. 8624

Motion by Stewart and seconded by Davidson to authorize the Solid Waste Committee to monitor and adjust the various tipping fees charged at the landfill as they determine to be in the best interest of the Parish.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Davidson, Brown, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 - Byrd

24. Consider Creating the Position of Office Manager for the Administrative Office and the Position of Administrative Assistant for the Secretary Treasurer

William Weatherford, Secretary Treasurer addressed the Police Jury. In order to streamline operations within the administrative office and to clearly define areas of employee responsibility he recommended that the new position of Office Manager for the Administrative Office be established. There was a discussion concerning the current duties of the administrative office employees.

Resolution No. 8625

Motion by Garcie and seconded by Stewart to create the position of Office Manager for the Administrative Office.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 7 - Stewart, McCormic, Ruffin, Davidson, Brown, Garcie, and Sepulvado

Nays: 1 - Ebarb

Abstain: 0

Absent: 1 - Byrd

Resolution No. 8626

Motion by Garcie and seconded by Stewart to set the base salary for the position of Office Manager for the Administrative Office at \$35,609.60 per year with applicable STEP plan increases to be applied to determine the current rate of pay.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 6 - Stewart, McCormic, Ruffin, Brown, Garcie, and Sepulvado

Nays: 2 – Ebarb and Davidson

Abstain: 0

Absent: 1 - Byrd

Secretary Treasurer Weatherford reported an increased workload in his office due to taking over the operation of the solid waste landfill and the administration of grants received by the Parish. He requested the Police Jury to create the position of Administrative Assistant for the Secretary Treasurer.

Mr. Ebarb requested that a job description be prepared for this position and presented to the police jury.

Resolution No. 8627

Motion by Stewart and seconded by Garcie to table consideration of creating the position of Administrative Assistant for the Secretary Treasurer until the next regularly scheduled police jury meeting

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Davidson, Brown, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 - Byrd

25. Consider Hiring a Temporary Part-time Office Employee for the Office of Emergency Preparedness

Mr. David Davis requested the Jury to hire a temporary part-time employee to assist the Office of Homeland Security and Emergency Preparedness with the workload related to the COVID-19 pandemic. Mr. Davis stated that currently all PPE equipment for Sabine Parish is coming through the Office of Homeland Security and Emergency Preparedness. Mr. Davis has to order and distribute the equipment. Mr. Davis asked for an employee to provide clerical help for about three (3) hours each day.

President McCormic stated that he was aware of how busy Mr. Davis is.

Resolution No. 8628

Motion by Stewart and seconded by Garcie to approve hiring a temporary part-time clerical employee to work fifteen (15) hours per week at the rate of twelve dollars (\$12.00) per hour at the Office of Homeland Security and Emergency Preparedness. The clerical employee will not participate in the retirement plan or any fringe benefit offered by the Police Jury.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Davidson, Brown, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 - Byrd

26. Discuss Vacant Enforcement Deputy Position

Mr. Benny Garcie passed and left a vacancy for a parish enforcement deputy. Currently there are two active enforcement deputies. Road Superintendent Bobby Hughes requested that the vacancy be filled and that three active enforcement deputies be maintained. He stressed the work the enforcement officers do to prevent damage to the parish roads.

Resolution No. 8629

Motion by Ebarb and seconded by Sepulvado to retain positions for three (3) enforcement deputies and to authorize hiring a replacement for Mr. Benny Garcie.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 5 - Ruffin, Davidson, Brown, Sepulvado, and Ebarb

Nays: 3 – Stewart, Garcie, and McCormic

Abstain: 0

Absent: 1 - Byrd

27. Consider Amending the Criteria for Adopting a Road into the Parish-Wide Road System

No action was taken on this item.

28. Consider Adopting Cheatwood Road into the Parish-Wide Road System

On August 7, 2020, the Road and Shop Committee met and discussed adopting Cheatwood Road, located in Ward 6 (Road District 1), into the Parish-Wide Road System. The Committee determined that Cheatwood Road meets the established criteria and recommends adopting the road into the Parish-Wide Road System.

Resolution No. 8630

Motion by Davidson and seconded by Brown to adopt Cheatwood Road, located in Ward 6 (Road District 1), into the Parish-Wide Road System.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Davidson, Brown, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 - Byrd

29. Consider Adopting Lake Acres Road into the Parish-Wide Road System

On August 7, 2020, the Road and Shop Committee met and discussed adopting Lake Acres Road, located in Ward 6 (Road District 1), into the Parish-Wide Road System. The Committee determined that Lake Acres Road meets the established criteria and recommends adopting the road into the Parish-Wide Road System.

Resolution No. 8631

Motion by Ruffin and seconded by Stewart to adopt Lake Acres Road, located in Ward 6 (Road District 1), into the Parish-Wide Road System.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Davidson, Brown, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 - Byrd

30. Consider Adopting Kelsey Road into the Parish-Wide Road System

On August 7, 2020, the Road and Shop Committee met and discussed adopting Kelsey Road, located in Ward 5 (Road District 15), into the Parish-Wide Road System. The Committee determined that Kelsey Road meets the established criteria and recommends adopting the road into the Parish-Wide Road System.

Resolution No. 8632

Motion by Ruffin and seconded by Stewart to adopt Kelsey Road, located in Ward 5 (Road District 15), into the Parish-Wide Road System.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Davidson, Brown, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 - Byrd

31. Consider Adopting Artie Lane into the Parish-Wide Road System

On August 7, 2020, the Road and Shop Committee met and discussed adopting Artie Lane into the Parish-Wide Road System. The Committee directed Road Superintendent Hughes to obtain the information necessary to determine if the residents on this road will qualify for parish assistance for driveways for disabled individuals. The Parish Road Superintendent reported that he did not think that Artie Lane met the criteria to be adopted into the Parish-Wide Road System.

Resolution No. 8633

Motion by Stewart and seconded by Ruffin to adopt Artie Lane, located in Ward 5 (Road District 15), into the Parish-Wide Road System.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 5 - Stewart, McCormic, Ruffin, Brown, and Garcie

Nays: 3 – Ebarb, Sepulvado, and Davidson

Abstain: 0

Absent: 1 - Byrd

32. Approve the Installation of “No Through Trucks” Signs on Clowers Loop in Ward 4 (Road District 17)

Resolution No. 8634

Motion by Stewart and seconded by Ruffin to approve the installation of “No Through Trucks” signs on Clowers Loop in Ward 4 (Road District 17).

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Davidson, Brown, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 - Byrd

33. Declare D-61 Dump Truck, File Cabinets, and Ward 8 Cutter as Surplus Property and Approve Sale

Resolution No. 8635

Motion by Ebarb and seconded by Stewart to declare the following equipment as surplus property and authorize the sale of said equipment by on-line auction.

Description	VIN/Serial Number
D-61- 2007 Mack Dump Truck	1M1AJ06Y27NO11061
BH-70 – 6’ Bushhog Cutter Model 306	12-11370
Assorted File Cabinets	N/A

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Davidson, Brown, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 – Byrd

34. Discuss Momentum Repairs to Shamrock Road and Wiley Road

Road Superintendent Bobby Hughes reported that Momentum was making repairs to Shuteye Road and Wiley Road. Momentum has hired contractors to make these repairs and they will pay all costs incurred. Estimated costs of the repairs to be made are as follows:

Shuteye Road - \$ 486,667

Wiley Road - \$ 219,626

35. Announce Public Hearing for Consideration of Ad valorem Tax Millage Roll-Forward

Secretary Treasurer Weatherford announced that the Sabine Parish Police Jury will hold a **public hearing** at its regular meeting place, the Police Jury Meeting Room in the Courthouse, 400 S. Capitol Street, Room 101, Many, Louisiana on Wednesday, September 9, 2020 at Nine O’clock (9:00) a.m. The hearing will be to consider “Rolling Forward” (increasing the millage rate after reassessment from the adjusted millage rate to a rate not in excess of the prior year’s maximum rate) the millage rate as adjusted by reassessment.

The police jury intends to consider levying additional or increased millage rates without further voter approval or adopting the adjusted millage rates after reassessment and rolling forward to rates not to exceed the prior year’s maximum. The amount of increase in taxes attributable to the millage increase as a result of “Rolling Forward” is estimated to be \$45,485.86.

36. Announce a Public Meeting to Consider Increasing the Millage Rates but Not in Excess of the Prior Year’s Maximum Rates on All Taxable Property on the Official Assessment Roll for the Year 2020

Notice is hereby given pursuant to Louisiana Revised Statute 42:19.1 that a **public meeting** of the Sabine Parish Police Jury will be held at its regular meeting place, the Police Jury Meeting Room of the Courthouse, 400 S. Capitol Street, Room 101, Many, Louisiana, on Wednesday, September 16, 2020 at Nine O’clock (9:00) am, to levy 2020 ad valorem taxes, to adopt the adjusted millage rates after reassessment, to roll forward to millage rates not to exceed the prior year’s maximum, and to levy additional or increased millage rates without further voter approval. The meeting will be held in accordance with the Open Meetings Law, including allowing a public comment period before taking a vote to adopt ad valorem tax millage rates for the 2020 tax year.

37. Authorize Payment of Approved Bills

Resolution No. 8636

Motion by Ruffin and seconded by Sepulvado to pay the approved bills.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Davidson, Brown, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 – Byrd

38. Appropriate and Transfer Sales Tax for August Operations (\$237,000)

Resolution No. 8637

Motion by Ruffin and seconded by Stewart to appropriate and transfer \$237,000.00 from the Sales Tax Fund to the Parish-wide Transportation Fund for August 2020 operations.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Davidson, Brown, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 – Byrd

39. Committee Reports

There were no committee reports.

40. Operations

There was no discussion under operations.

41. Adjournment

Resolution No. 8638

Motion by Ruffin and seconded by Stewart to adjourn.

This resolution having been submitted to a vote; the vote thereon was as follows:

Yeas: 8 - Stewart, McCormic, Ruffin, Davidson, Brown, Garcie, Sepulvado, and Ebarb

Nays: 0

Abstain: 0

Absent: 1 – Byrd

s/William E. Weatherford
William E. Weatherford
Secretary Treasurer

s/Richard M. McCormic
Richard M. McCormic
President