

August 17, 2016

On Wednesday, August 17, 2016 at 9:00 a.m., the Police Jury of Sabine Parish, State of Louisiana met in open and regular session.

The following members were present: Willes Funderburk, "Mike" McCormic, William E. Ruffin, "Ronny" Bison, Eric Garcie, Ricky "K-Wall" Sepulvado, Kenneth Ebarb, and "Randy" Byrd.

The following member was absent: "Rod" Hopkins.

The Agenda was as follows:

1. Roll Call
2. Prayer
3. Pledge of Allegiance
4. Adopt the Minutes from Previous Meeting
5. Amend the Agenda
6. Adopt Agenda
7. Planning Commission
8. Frank Davis – Update on the Long Range Water Planning Committee
9. Authorize Signing Request for Disbursement for Water Treatment and Supply System Study
10. Approve Hiring Replacement for Retiring Secretary/Receptionist
11. Adopt Mandy Lane into the Parish Road System
12. Adopt Key West Pass into the Parish Road System.
13. Authorize Purchase of Equipment to Outfit Maintenance Truck
14. Adopt Resolution of Support for El Camino Real
15. Review Phase II of Plainview Road Construction
16. Authorize Payment of Approved Bills
17. Appropriate Sales Tax for August Operations (\$195,000).
18. Police Jury Association Region IV Meeting 8/22/2016-Host Webster Parish, 5:00 P.M. Registration, Call to Order 6:00 P.M.
19. Committee Reports
20. Operations
21. Public Hearing and Public Meeting for Ad Valorem Taxes on August 31, 2016

2. Prayer

Prayer was led by Mr. Ruffin

Mr. Ruffin noted that Louis Rodney "Rod" Hopkins had passed away on August 14, 2016.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Bison.

At this time Police Jury President Kenneth M. Ebarb allowed a period of public comment on any items on the agenda. Mr. Ebarb advised everyone that they would be allowed to comment later during the meeting on particular agenda items if they desire. There were no public comments at this time.

4. Adopt the Minutes from Previous Meeting

Resolution No. 7688

Motion by McCormic and seconded by Sepulvado to adopt the minutes of the July 20, 2016 Police Jury meeting.

The voting was as follows:

Yeas: 8      Nays: 0      Absent: 1

5. Amend the Agenda

The agenda was not amended.

6. Adopt the Agenda

Resolution No. 7689

Motion by Ruffin and seconded by Garcie to adopt the agenda.

The voting was as follows:

Yeas: 8      Nays: 0      Absent: 1

7. Planning Commission

There was no report from the Planning Commission.

8. Frank Davis – Update on the Long Range Water Planning Committee

The main purpose of the feasibility study (Water Treatment and Supply System Study) is to address the need for fire protection water on a parish-wide basis. The feasibility study has been declared an emergency and is fully funded by the State of Louisiana in the amount of \$300,000. Meyer & Associates, Inc. is providing the engineering services for the project.

There are fifteen deliverables, items which Meyer & Associates, Inc. were requested to address. To date three of these deliverables have been completed. The Long Range Planning Committee plans to review the three completed deliverables at its September 27, 2016 meeting. The feasibility study is expected to be fully completed by January 2017.

9. Authorize Signing Request for Disbursement for Water Treatment and Supply System Study

The Police Jury has received three reports contained as deliverables in the contract with Meyer & Associates, Inc. for a water treatment and supply system study which was approved by the Sabine Parish Police Jury through Resolution No. 7419, dated December 17, 2014. These reports have been provided to the Jurors and consist of the following:

Deliverable D – Analysis of Water Treatment Technologies

Deliverable J – Accommodations to Prevent the Presence of Deadly Amoeba

Deliverable K – Accommodations to Minimize the Impact of Mussels in Intake Systems

This project has been declared an emergency and is being fully funded by Facility Planning & Control. \$300,000 has been appropriated as “Priority 1” in Act 16 of the 2016 Second Extraordinary Session of the Louisiana Legislature (“Capital Outlay Act”). No matching funding is required from the Sabine Parish Police Jury.

The Secretary Treasurer has prepared a ‘Request for Disbursement’ to authorize Facility Planning & Control to pay Meyer & Associates, Inc. \$50,123.00 for preparation of these three reports.

Resolution No. 7690

Motion by McCormic and seconded by Bison to authorize Kenneth M. Ebarb, President of the Police Jury, to accept the three invoices submitted by Meyer & Associates, Inc. for a water treatment and supply system study and to approve the “Request for Disbursement” to be submitted to Facility Planning & Control.

The voting was as follows:

Yeas: 8      Nays: 0      Absent: 1

10. Approve Hiring Replacement for Retiring Secretary/Receptionist

The secretary/receptionist for the Secretary Treasurer will retire effective December 31, 2016. In order to allow her replacement to become familiar with her duties it is necessary to allow them to work together for a few months prior to her retirement. The position should be filled as soon as possible.

Resolution No. 7691

Motion by Bison and seconded by McCormic to approve hiring a replacement for the retiring secretary/receptionist at a base salary of \$28,200 annually or \$13.56 per hour (subject to any normal Payroll Step Plan increases). The new secretary/receptionist must pass the required physical and is subject to the normal six months' probationary period for all new full-time employees.

The voting was as follows:

Yeas: 8      Nays: 0      Absent: 1

11. Adopt Mandy Lane into the Parish Road System

During the June 15, 2016 meeting, Mr. Jimmy Bray addressed the Police Jury concerning the possible addition of Mandy Lane into the Parish Road System. President Ebarb requested the Chairman of the Road and Shop Committee, the Chairman of the Sabine Parish Planning Commission, and the Parish Road Superintendent to inspect Mandy Lane to determine the condition of the road. He also requested that the Road and Shop Committee make a recommendation to the Jury for acceptance or rejection of the road.

During the July 20, 2016 meeting, this item was tabled until the August 17, 2016 meeting. All work needed to bring the road into a condition suitable for it to be added to the Parish Road System has been completed by Mr. Bray.

Resolution No. 7692

Motion by Bison and seconded by Garcie to adopt Mandy Lane into the Parish Road System.

The voting was as follows:

Yeas: 8      Nays: 0      Absent: 1

12. Adopt Key West Pass into the Parish Road System

At one time, Key West Pass was included in the Parish Road System under a different name. Apparently the name of the road was changed by E-911 and the road was inadvertently dropped from the Parish Road System; however, the road has continued to be worked by the Parish. Key West Pass connects several roads currently included in the Parish Road System and the road also services a new sub-division.

Resolution No. 7693

Motion by McCormic and seconded by Bison to adopt Key West Pass into the Parish Road System.

The voting was as follows:

Yeas: 8      Nays: 0      Absent: 1

13. Authorize Purchase of Equipment to Outfit Maintenance Truck

During the July 20, 2016 meeting, Mr. Doug Olivier, Parish Road Superintendent, discussed the need of a one-ton truck outfitted with an air compressor, welding machine, acetylene cutting torch, crane, etc. for the equipment maintenance department.

The Jury, through Resolution No. 7683, authorized the Parish Road Superintendent to work with Mr. Ronnie Bison to purchase a new or used one-ton truck.

A truck has been ordered through state contract; however, purchase of equipment to outfit the truck has not been authorized by the Jury.

Resolution No. 7694

Motion by Sepulvado and seconded by Byrd to authorize the purchase of equipment to fully outfit the one-ton truck being purchased for the equipment maintenance department to include, but not be limited to, an air compressor, a welding machine, an acetylene cutting torch, and a crane.

The voting was as follows:

Yeas: 8      Nays: 0      Absent: 1

14. Adopt Resolution of Support for El Camino Real

The Sabine Parish Police Jury has been asked to adopt a resolution of support and endorsement requesting the Secretary of the LA-DOTD, Shawn D. Wilson, to elevate the El Camino East-West Corridor/Highway 6/84 to a higher priority and to make available the 20% funds for “Ready Projects”;

Resolution No. 7695

Motion by Ruffin and seconded by Sepulvado:

**Whereas**, the Louisiana Department of Transportation and Development (LA-DOTD) has the 2002 Master Plan Study of the El Camino East-West Corridor/Highway 6/84 Project starting from Toledo Bend, coming eastward on Highway 6, through Sabine Parish, continuing through Natchitoches Parish, entering into Highway 84 at Clarence, Louisiana, onward to Winnfield in Winn Parish, to Jena in LaSalle Parish, on through Catahoula and Concordia Parishes, and joins the Natchez, Mississippi bridge; and

**Whereas**, Alabama, Georgia, Mississippi and Texas have construction completed up to 70% - 86% of Highway 84, 1,700 miles, and Louisiana has constructed 10% of the 168 miles, more or less; and

**Whereas**, our favorable support and endorsement is needed in asking the Secretary of the LA-DOTD, Shawn D. Wilson, to elevate the El Camino East-West Corridor/Highway 6/84 to a higher priority and to make available the 20% funds for “Ready Projects”;

**NOW, THEREFORE, BE IT RESOLVED** that the Sabine Parish Police Jury supports and endorses the El Camino East-West Corridor/Highway 6/84 and requests the Secretary of the LA-DOTD, Shawn D. Wilson, to elevate the El Camino East-West Corridor/Highway 6/84 to a higher priority and to make available the 20% funds for “Ready Projects”.

The above resolution was adopted by the following vote:

Yeas: 8      Nays: 0      Absent: 1

15. Review Phase II of Plainview Road Construction

Phase I of the Plainview Road Construction has been completed. \$1,336,300 has been appropriated as “Priority 1” and \$3,000,000 has been appropriated as “Priority 5” in Act 16 of the 2016 Second Extraordinary Session of the Louisiana Legislature (Capital Outlay Act”) for Plainview Road rehabilitation, planning and construction. Access to these “Priority 1” funds requires a 25% local match of \$445,433.

Act 419 of the 2016 Regular Legislative Session requires all projects for which a line of credit has been approved in the current fiscal year to submit a new updated capital outlay request showing the estimated local match requirement and the amount of local funds expended on the project to the Office of Facility Planning and Control by November 1, 2016.

There was a general discussion concerning the availability of funds for the project. It was the consensus of the Police Jury that there are not sufficient funds available to meet the 25% local match requirement for Phase II of the Plainview Road Construction. The Secretary/ Treasurer was instructed to contact Representative Frank Howard and Senator Gerald Long to explore ways to obtain additional funds for the project that could be used as matching funds or to reduce the matching funds percentage requirement.

#### 16. Authorize Payment of Approved Bills

Resolution No. 7696

Motion by Ruffin and seconded by Bison to pay the approved bills.

The voting was as follows:

Yeas: 8      Nays: 0      Absent: 1

#### 17. Appropriate Sales Tax for August Operations (\$195,000)

Resolution No. 7697

Motion by Ruffin and seconded by Byrd to appropriate and transfer \$195,000.00 from the Sales Tax Fund to the Parishwide Transportation Fund for August 2016 operations.

The voting was as follows:

Yeas: 8      Nays: 0      Absent: 1

#### 18. Police Jury Association Region IV Meeting 8/22/2016 – Host Webster Parish, 5:00 P.M. Registration, Call to Order 6:00 P.M.

The Police Jury Association Region IV meeting will be held at Pine Hills Country Club, 100 Birdie Aly, in Minden Louisiana on Monday, August 22,2016. The registration/social hour will begin at 5:00 p.m. with the meeting called to order at 6:00 p.m. The regional meeting gives all parishes an opportunity to elect regional officers and their representatives to serve on the Executive Board for the following year. Members of the Resolutions Standing Committee of the Association are also elected at this meeting.

#### 19. Committee Reports

There were no committee reports.

#### 20. Operations

The Parish Road Superintendent, Doug Olivier, provided a brief update on the overall road operations. President Ebarb inquired if the contactor engaged to spray weeds and brush had begun spraying. Mr. Olivier noted that he had not begun spraying and he advised the Police Jury to cancel the contract. Mr. Byrd suggested that the Police Jury consider purchasing the necessary equipment to perform spraying of weeds and brush. There was then a brief discussion of the advantages and liabilities of the Parish performing its own spraying of weeds and brush.

#### 21. Public Hearing and Public Meeting for Ad Valorem Taxes on August 31, 2016

A public hearing of the Sabine Parish Police Jury will be held on Wednesday, August 31, 2016 at 9:00 a.m. at its regular meeting place to consider levying additional or increased millage rates without further voter approval or adopting the adjusted millage rates after reassessment and rolling forward to rates not to exceed the prior year's maximum.

A public meeting of the Sabine Parish Police Jury will be held on Wednesday, August 31, 2016 at 9:30 a.m. at its regular meeting place to levy 2016 ad valorem taxes, to adopt the adjusted millage rates after reassessment, to roll forward to millage rates not to exceed the prior year's maximum, and to levy additional or increased millage rates without further voter approval.

Resolution No. 7698

Motion by Ruffin and seconded by Sepulvado to adjourn.

The voting was as follows:

Yeas: 8      Nays: 0      Absent: 1

s/William E. Weatherford  
William E. Weatherford  
Secretary Treasurer

s/Kenneth M. Ebarb  
Kenneth M. Ebarb  
President