

June 15, 2016

On Wednesday, June 15, 2016 at 9:00 a.m., the Police Jury of Sabine Parish, State of Louisiana met in open and regular session.

The following members were present:

The following members were present: Willes Funderburk, "Mike" McCormic, William E. Ruffin, "Ronny" Bison', Eric Garcie, Ricky "K-Wall" Sepulvado, Kenneth Ebarb, and "Randy" Byrd.

The following member was absent: "Rod" Hopkins

The Agenda was as follows:

1. Roll Call
2. Prayer
3. Pledge of Allegiance
4. Adopt the Minutes from Previous Meeting
5. Amend the Agenda
6. Planning Commission
7. Discuss Status of Buckhalter Road
8. Addition or Abandonment of Various Roads
- 8(a). Discuss Mandy Lane
9. Procedure for Establishing School Bus Turnarounds
10. Bond Required by Ordinance No. 3 of 1992
11. Accept the Plat for Acadian Hills Subdivision and Recognize the Roads Therein
12. Approve Replacement of Part-time Employee for Ward 1
13. Approve Hiring Parish-wide Part-time Employee
14. Authorize Payment of Approved Bills
15. Appropriate Sales Tax for June Operations (\$195,000)
16. Committee Reports
17. Operations

2. Prayer

Prayer was led by Mr. William E. Ruffin.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. "Ronny" Bison.

4. Adopt the Minutes from Previous Meeting

At this time Police Jury President Kenneth M. Ebarb allowed a period of public comment on any items on the agenda. Mr. Ebarb advised everyone that they would be allowed to comment later during the meeting on particular agenda items if they desire. There were no public comments at this time.

Resolution No. 7656

Motion by Ruffin and seconded by Sepulvado to adopt the minutes of the May 18, 2016 Police Jury meeting.

The voting was as follows:

Yeas: 8 Nays: 0 Absent: 1

5. Amend the Agenda

Resolution No. 7657

Motion by Garcie and seconded by Ruffin to amend the agenda as follows:

Item 8(a). Discuss Mandy Lane

Prior to a vote on the motion to take up a matter not on the agenda by this public body the Police Jury President allowed an opportunity for public comment on the motion. There being no public comments the vote was as follows:

Yeas: 8 Nays: 0 Absent: 1

Resolution No. 7658

Motion by Ruffin and seconded by Bison to accept the agenda as amended

The voting was as follows:

Yeas: 8 Nays: 0 Absent: 1

6. Planning Commission

Mr. Peter Nugent, Chairman of the Sabine Parish Planning Commission, was on hand to address the Police Jury. Mr. Nugent notified the Police Jury that due to the larger homes being commonly built in Sabine Parish, the Planning Commission has increased the required lot size from 12,000 square feet to 16,000 square feet in order to provide adequate lot space to install a sewer system. Existing subdivision lots will be accepted with the increased square footage requirement applicable only to new subdivisions.

7. Discuss Status of Buckhalter Road

Mr. Sepulvado and the Parish Road Superintendent have been reviewing Buckhalter Road for the past several months to determine whether the road serves a public purpose.

A review of the approved parish road list disclosed that Buckhalter Road (road number 132) is included in the Parish Road System with an adopted road distance of three (3) miles. There are currently multiple landowners adjacent to the road. Buckhalter Road is a public road.

Currently, the Police Jury is actively maintaining one mile on the eastern end of Buckhalter Road and is performing maintenance work necessary to bring the maintained portion of the road to parish standards. There was a brief discussion concerning the criteria adopted by the Police Jury to determine that a road serves a public purpose. That portion of Buckhalter Road being maintained meets the adopted criteria. Proposed abandonment of that portion of Buckhalter Road not being actively maintained (two miles) was discussed.

Resolution No. 7659

Motion by Sepulvado and seconded by Byrd to abandon that portion of Buckhalter Road not being maintained by the Police Jury (described as two miles located on the western end).

The voting was as follows:

Yeas: 8 Nays: 0 Absent: 1

8. Addition or Abandonment of Various Roads

On March 23, 2016, the Louisiana Legislative Auditor released his report on an investigative audit of the Sabine Parish Police Jury. One of the significant findings of that report was that the Sabine Parish Police Jury was currently maintaining ninety-four (94) roads that were not formally adopted into the Parish Road System.

The Road and Shop Committee, the Chairman of the Parish Planning Commission, and the Parish Road Superintendent have been working diligently to determine which of these roads serve a public purpose and should be adopted into the Parish Road System. A list of eleven roads which are recommended for adoption by the Road and Shop Committee was provided to the jurors. A list of three roads which have been maintained by the Police Jury but have been determined by the Road and Shop Committee to not now serve a public purpose and as such should be abandoned was also provided to the jurors.

Resolution No. 7660

Motion by Garcie and seconded by McCormic to adopt the following roads into the Parish Road System:

Acacia Lane
Alps Drive
Craig Road
Kenneth Bell Road
Lonesome Dove Lane
Monroe Parrie Road
Perch Loop
Rose Lane
San Miguel Road (.3 miles to State Park Gate)
Willet Court
Ybarbo Road

The voting was as follows:

Yeas: 8 Nays: 0 Absent: 1

Resolution No. 7661

Motion by Byrd and seconded by McCormic to abandon the following roads:

Atlas Lane
Coral Lane
Boise Hickory Woods Road

The voting was as follows:

Yeas: 8 Nays: 0 Absent: 1

8(a). Discuss Mandy Lane

Mr. Jimmy Bray addressed the Police Jury concerning Mandy Lane which connects two public roads (Highway 191 and Alliance Loop) through a trailer park owned by him. Approximately fifteen families use Mandy Lane for access to their homes. Mandy Lane was built by Mr. Bray in 2007 and has been maintained by him since its construction. Mr. Bray requested the Police Jury to adopt Mandy Lane into the Parish Road System.

Mr. Garcie indicated that he would like for Mandy Lane to be added to the Parish's approved road list and become part of the Parish Road System. Mr. Peter Nugent noted that in order for Mandy Lane to be brought into the Parish Road System it will have to meet Parish road specifications and be approved by the Parish Road Superintendent.

President Ebarb requested the Chairman of the Road and Shop Committee, the Chairman of the Sabine Parish Planning Commission, and the Parish Road Superintendent to inspect Mandy Lane to determine the condition of the road. He also requested that the Road and Shop Committee make a recommendation to the Jury for acceptance or rejection of the road.

During a period of public comment, Kathy Isgitt discussed the condition of Pump Station Road. She requested that the ditches be cleaned and pulled and that the road be graded. Mr. Bison discussed maintenance issues affecting the road and his plans to improve its overall condition.

A concerned citizen, Lutrisa Gasaway, discussed the condition of Yellow Pine Road. She requested that the ditches and culverts be cleaned and that the road be graded. President Ebarb requested the Parish Road Superintendent to inspect Yellow Pine Road to see what action can be taken to improve the condition of the road.

Mr. David Carhee then discussed the condition of Lone Star Church Road and Monk Cemetery Road. Monk Cemetery Road is not included in the Parish Road System but it has been worked by the Police Jury for many years. The condition of the road has deteriorated and Mr. Carhee requested the Police Jury to once again work the road.

Mr. Ruffin suggested that the Jury research the issue to see what, if anything, the Jury could legally do to help with the maintenance of Monk Cemetery Road. President Ebarb said that he and the Secretary Treasurer would meet with the District Attorney to discuss the situation and explore possible ways that the Police Jury might legally work the Monk Cemetery Road.

Mr. Bison inquired if the Police Jury could request an opinion concerning this issue from the Louisiana Attorney General. The Secretary Treasurer informed the Jury that a resolution authorizing the request for an opinion would have to be approved prior to the request being made. Mr. Byrd made a motion to authorize the request of an Attorney General's opinion concerning possible maintenance of the Monk Cemetery Road. His motion was seconded by Mr. Bison. There was a general discussion concerning the request and a consensus was reached to discuss the issue with the local district attorney prior to requesting an Attorney General opinion. Mr. Byrd withdrew his motion.

9. Procedure for Establishing School Bus Turnarounds

The purpose of this item was to review current Police Jury policy pertaining to school bus turnarounds.

On July 8, 1983, the Sabine Parish Policy Jury adopted Resolution No. 621 which established a procedure for constructing and maintaining school bus turnarounds. A copy of Resolution No. 621 was provided to each police juror.

The Police Jury reviewed Resolution No. 621 which states:

(A) The Sabine Parish Police Jury shall construct a school bus turnaround when it is properly requested by the Transportation Supervisor of the Sabine Parish School Board.

(B) This request shall be presented to the governing body for approval along with an estimate of cost. Then the Road Superintendent shall be directed to complete said project, if approved by the Jury.

There was a general discussion of the Jury's policy for establishing school bus turnarounds and the consensus of the Jury was to retain the existing procedure as established by Resolution No. 621.

10. Bond Required by Ordinance No. 3 of 1992

Ordinance No. 3 of 1992, Section V(A), Paragraph 4, requires a project developer to furnish a statement that he requests maintenance by Sabine Parish and that he understands that he will be responsible for proper maintenance of the road, shoulders and ditches for a period of two (2) years under normal use. It further requires that a bond equal to fifty percent (50%) of the paving and drainage cost shall be furnished to Sabine Parish, which will provide for necessary maintenance for the two-year period if the developer and contractor are unable to provide the maintenance.

A copy of Ordinance No. 3 of 1992, Section V(A), Paragraph 4, was provided to each juror.

The Jury discussed the merits of requiring a developer provide a bond to the Sabine Parish Police Jury.

ORDINANCE 2 of 2016

AN ORDINANCE AMENDMENT TO ORDINANCE 3 OF 1992, AS FURTHER AMENDED BY ORDINANCE 7 OF 1992, ORDINANCE 1 OF 1993, ORDINANCE 4 OF 1993, ORDINANCE 4 OF 1994, ORDINANCE 6 OF 1997, AND ORDINANCE 1 OF 2001, WHICH PROVIDES THE RULES AND REGULATIONS FOR THE

SUBDIVISION OF LAND IN SABINE PARISH, LOUISIANA OUTSIDE
INCORPORATED MUNICIPALITIES

BE IT ORDAINED, by the Police Jury of Sabine Parish, Louisiana in regular and legal session convened, a quorum being present and voting, that the following changes are made to Ordinance 3 of 1992, as amended:

The wording of Section V(A)(4) relative to the requirement of a bond equal to fifty percent (50%) of the paving and drainage costs shall be deleted.

Section V(A)(4) is amended to read as follows:

(4) Following completion of the project by the design engineer, the Planning Commission will be requested to inspect the project for the acceptance by Sabine Parish. If a design engineer is required, he shall furnish a statement that he inspected the project during construction, that it does meet the specifications, and recommends acceptance by Sabine Parish. He will also request an inspection approximately two months prior to the end of the warranty period and recommend any necessary repair work.

The developer shall also furnish a statement that he requests maintenances by Sabine Parish and that he understands that he will be responsible for proper maintenance of the road, shoulders and ditches for a period of two (2) years under normal use.

Test reports and inspection reports of the subbase, base, and surface will be provided with the request for maintenance.

BE IT FURTHER ORDAINED, that this ordinance amendment shall be in effect upon publication in the Official Journal of the Sabine Parish Police Jury.

The foregoing ordinance amendment having been offered upon a motion of McCormic and seconded by Ruffin was then submitted to an official vote and the vote thereupon was recorded as follows to wit:

Yeas: Willes Funderburk, “Mike” McCormic, William E. Ruffin, “Ronny” Bison’, Eric Garcie, Ricky ”K-Wall” Sepulvado, Kenneth Ebarb, and “Randy” Byrd.

Nays: None

Abstain: None

Absent: “Rod” Hopkins

Thereupon, the President declared this ordinance adopted on this the 15th day of June, 2016, at the regularly scheduled meeting of the Police Jury of the Parish of Sabine, State of Louisiana.

s/William E. Weatherford
William E. Weatherford
Secretary-Treasurer

s/Kenneth M Ebarb
Kenneth M. Ebarb
President

STATE OF LOUISIANA
PARISH OF SABINE

I, William E. Weatherford, Secretary Treasurer of the Police Jury of the Parish of Sabine, State of Louisiana, herein certify that the above to be a true and original copy of the ordinance adopted by the Police Jury at its meeting held June 15, 2016.

GIVEN UNDER MY HAND AND SEAL of office this 15th day of June, 2016.

s/William E. Weatherford
William E. Weatherford
Secretary-Treasurer

At this time, Mr. Eric Garcie left the meeting.

11. Accept the Plat for Acadian Hills Subdivision and Recognize the Roads Therein

The Sabine Parish Police Jury has received a preliminary plat of Acadian Hills Subdivision which consists of 21.24 acres divided into 43 lots. The planned subdivision will have three (3) roads; Rajin Cajun Road which is 554 feet in length, Tiger Road which is 509 feet in length, and Edmond Drive which is 1247 feet in length.

Peter Nugent, Chairman of the Sabine Parish Planning Commission, recommended that the Police Jury accept the plat for Acadian Hills Subdivision and recognize the roads therein. The roads are to be maintained by the landowners for a period of two (2) years. Twenty-three months from this date, the roads will be inspected to determine if they meet Police Jury specifications. If they do, they will be adopted into the Parish Road System during June, 2018.

Resolution No. 7662

Motion by McCormic and seconded by Sepulvado to accept the plat for Acadian Hills Subdivision and recognize the roads therein.

The voting was as follows:

Yeas: 7 Nays: 0 Absent: 2

12. Approve Replacement of Part-time Employee for Ward 1

The individual hired as a part-time employee to work in Ward 1 is no longer employed. The Parish Road Superintendent requested that the Jury approve hiring a replacement for that individual.

Resolution No. 7663

Motion by Ruffin and seconded by Funderburk to authorize the Parish Road Superintendent to hire a part-time employee for Ward 1 at a pay rate of \$11.27 per hour.

The voting was as follows:

Yeas: 7 Nays: 0 Absent: 2

13. Approve Hiring Parish-wide Part-time Employee

Due to illness and other unavoidable circumstances, the road crews of various road districts are understaffed and are expected to remain understaffed for several weeks. The Parish Road Superintendent requested the Police Jury to authorize the hiring of a temporary employee to work part time to fill in for absent employees.

Resolution No. 7664

Motion by Ruffin and seconded by Bison to authorize the Parish Road Superintendent to hire a temporary employee to work parish-wide on a part-time basis at a pay rate of \$11.27 per hour.

The voting was as follows:

Yeas: 7 Nays: 0 Absent: 2

14. Authorize Payment of Approved Bills

Resolution No. 7665

Motion by Bison and seconded by Ruffin to pay the approved bills.

The voting was as follows:

Yeas: 7 Nays: 0 Absent: 2

15. Appropriate Sales Tax for June Operations (\$195,000)

Resolution No. 7666

Motion by Ruffin and seconded by Bison to appropriate and transfer \$195,000.00 from the Sales Tax Fund to the Parishwide Transportation Fund for June 2016 operations.

The voting was as follows:

Yeas: 7 Nays: 0 Absent: 2

16. Committee Reports: No committee reports.

17. Operations

Mr. Ruffin requested \$2,000 for Pine Belt to provide services for the summer feeding program in Sabine Parish. There are three sites, two in Many and one in Zwolle.

Resolution No. 7667

Motion by Bison and seconded by Sepulvado to provide \$2,000 to the Pine Belt Multi-Purpose Agency, Inc. for the Summer Feeding Program, contingent on the funds being used in Sabine Parish.

The voting was as follows:

Yeas: 7 Nays: 0 Absent: 2

Mr. Sepulvado presented two estimates for repair of the Mitchell voting building in Oak Grove to the Jury. The Jury discussed the repairs to be made to the building and President Ebarb referred the estimates to the finance committee for action.

Resolution No. 7668

Motion by Ruffin and seconded by Sepulvado to adjourn.

The voting was as follows:

Yeas: 7 Nays: 0 Absent: 2

s/William E. Weatherford
William E. Weatherford
Secretary Treasurer

s/Kenneth M. Ebarb
Kenneth M. Ebarb
President