

August 20, 2014

On Wednesday, August 20, 2014 at 9:00 a.m., the Police Jury of Sabine Parish, State of Louisiana met in open and regular session.

The following members were present: Kenneth M. Ebarb, Vice President; Kenneth J. Funderburk, Willes Funderburk, Kenny R. Carter, "Ronny" Bison, Eric Garcie, Ricky "K-Wall" Sepulvado and "Randy" Byrd. The following member arrived late: William E. Ruffin, President.

The Agenda was as follows:

1. Roll Call
2. Prayer
3. Pledge of Allegiance
4. Adopt the Minutes from Previous Meeting
5. Amend the Agenda
6. Planning Commission
7. Announce Convening as Board of Ad Valorem Tax Review on 9/17/14
8. Department of Health and Hospitals, Reappoint Marcelle Slaughter to Human Service District Board for Region 7 (3 Year Term, Retroactive to 6/15/14, Expiring 6/15/17)
9. Sabine Parish Tourist Commission, Second Trash/Litter Pickup-Gloria Thompson
10. Ebenezer Road Request, Portion Outside City Limits-Garland Anthony
11. Plainview Road Rehabilitation, Planning and Construction FP&C Project No. 50-J43-10-01, Contractor Requested Certificate of Substantial Completion and Notice By Owner of Acceptance of Work, Discuss Longitudinal Cracking
12. Ad Valorem Millage Renewals; Road Districts 01, 15, 19 (Wards 6, 5, 8)-Expire 2016 (Determine Election Date, Request Bonding Attorney Prepare Resolutions)
13. LGAP Grant # 1314-SBN-0001, Courthouse Repairs, Mechanical Electrical-Fan Coil Units Tax Assessor's & Sheriff's Offices, Balance for Lights or Other Repairs
14. Finance Committee
15. Appropriate Sales Tax for August Operations (\$180,000)
16. Federal Off System Bridge Project H.010032, Recall 600628, Lakeside Loop over Arnold Creek, Phase 1 Cultural Resource Study Not Required
17. Committee Reports
18. Operations

2. Prayer

Prayer was led by Mr. Kenny R. Carter.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Mr. Ronny Bison.

4. Adopt the Minutes from Previous Meeting

Since President Ruffin had not arrived, Vice President Kenneth Ebarb started the meeting. At this time Vice President Kenneth Ebarb allowed a period of public comment on any items on the agenda. Mr. Ebarb advised everyone that they would be allowed to comment later during the meeting on particular agenda items if they desire. Mr. Doug Efferson, Executive Director, Northwestern Louisiana Human Services District advised that one of their board members is supposed to be here and he would like to introduce her when Item # 8 on the agenda is ready for discussion.

Resolution No. 7368

Motion by K. Funderburk and seconded by W. Funderburk to adopt the minutes of the July 23, 2014 Police Jury meeting.

Yeas: 8 Nays: 0 Absent: 1-Ruffin

5. Amend the Agenda-None

6. Planning Commission-No Report

7. Announce Convening as Board of Ad Valorem Tax Review on 9/17/14

Secretary Treasurer Ronald L. Busby announced that the Jury would need to convene as a Board of Ad-Valorem Tax Review on September 17, 2014 at 9:00 a.m. Jurors were provided with a copy of a July 25, 2014 letter from Tax Assessor Cindy L. Manasco concerning having it on that September agenda.

8. Department of Health and Hospitals, Reappoint Marcelle Slaughter to Human Service District Board for Region 7 (3 Year Term, Retroactive to 6/15/14, Expiring 6/15/17)

Police Jurors were provided with a copy of an August 4, 2014 letter from Doug Efferson, Executive Director, Northwestern Louisiana Human Services District advising that Marcelle Slaughter has served his first term as the Police Jury's representative on the Northwest Louisiana Human Services District Board with distinction and integrity. He has served as Board Chair for the past two years and has expressed an interest in serving as a Board member for a second term. Given his outstanding service, the Board has expressed an interest in him being reappointed as well. His initial appointment dated June 15, 2011 has expired. They request he be reappointed for a second term to start June 15, 2014 and ending June 15, 2017. If the Jury wishes, a new representative can be appointed who is a "professional or active advocate in the field of mental health, public health, developmental disabilities, or addictive disorder services". Source LA R.S. 28:913 A (1).

Mr. Efferson was in attendance in support of Mr. Slaughter's reappointment. He had desired to introduce one of their board members but she had texted him and was unable to attend.

Resolution No. 7369

Motion by Ebarb and seconded by K. Funderburk:

WHEREAS, LA R.S. 28:912. created and provided jurisdiction for a Human Service District for Region 7 consisting of the Parishes of Bienville, Bossier, Caddo, Claiborne, DeSoto, Natchitoches, Sabine, Red River, and Webster, and

WHEREAS, LA R.S. 28:913A.(1) and LA R.S. 28:913B. requires the local governing authority of Sabine Parish to appoint one representative on the Human Service District for Region 7, for an initial term of three years (and never to serve longer than two, three-year, terms), and

WHEREAS, LA R.S.28:913C. requires that: Each board member shall serve without compensation but shall be reimbursed [by the Human Service District for Region 7] for expenses and mileage at the same rate set by the division of administration for state employees for each day in actual attendance at board meetings or for representing the board in an official board-approved activity, and

WHEREAS, LA R.S.28:913A.(2) requires that: the parish appointees shall be persons with professional experience or parents, consumers, or advocates in the fields of addictive disorders, developmental disabilities, mental health, or public health, as required in the legislation, and

WHEREAS, Mr. Marcelle Slaughter has served his first term as the Sabine Parish Police Jury's representative on the Northwest Louisiana Human Services District Board with distinction and integrity. He has served as Board Chair for the past two years and has expressed an interest in serving as a Board member for a second term, and the Board has expressed an interest in him being reappointed as well.

NOW, THEREFORE BE IT RESOLVED, that the Sabine Parish Police Jury hereby reappoints a qualified individual, Mr. Marcelle Slaughter, (Address 7841 Plainview Road, Hornbeck, La 71439, Phone Number 318-586-4812) for a second, three-year, term serving on the Human Service District for Region 7, said second term beginning, retroactive, to June 15, 2014 and ending June 15, 2017, in compliance with LA R.S. 28:912. and LA R.S. 28:913., or any subsequent amendments thereto.

Yeas: 9 Nays: 0 Absent: 0

(Note: Above Item # 8 on the agenda was not actually discussed until after Item # 18 Operations since Mr. Efferson had intended to introduce one of their board members, but she was unable to attend. The above vote was taken after President Ruffin arrived at the meeting.)

9. Sabine Parish Tourist Commission, Second Trash/Litter Pickup-Gloria Thompson

Police Jury Vice President Kenneth Ebarb apologized for having Ms. Thompson listed on the agenda under Sabine Parish Tourist Commission when he should have asked for it to be Chamber of Commerce. That was his mistake.

Ms. Gloria Thompson with the Sabine Parish Chamber of Commerce, accompanied by their President Buddy Wood addressed the Police Jury concerning having another trash/litter pickup day in the parish. She advised that the Chamber does this trash pickup twice a year. She briefly explained the logistics. She was hopeful that others would assist with roads of interest in their areas.

Resolution No. 7370

Motion by Sepulvado and seconded by Carter:

**Resolution in Support of the Sabine Parish Chamber of Commerce
Semi-annual Leaders Against Litter Campaign**

WHEREAS, the Louisiana Department of Wildlife and Fisheries Enforcement Division is the leading litter enforcement agency for the State Of Louisiana, and

WHEREAS, the LDWF reports that litter costs Louisiana taxpayers at least \$40 million annually since Louisiana taxpayers pick up the bill to collect and dispose of litter, to enforce litter laws, to adjudicate litter violations, and to conduct anti-litter public information and education programs, and

WHEREAS, the Sabine Parish Police Jury assists LDWF in enforcement and clean-up through policy, contractual waste disposal program, and cooperative endeavors with the Sabine Parish Sheriff's Department, and

WHEREAS, the Sabine Parish Chamber of Commerce, recognizing the negative impact of littering on our parish, has for several years conducted a public awareness campaign along with semi-annual volunteer trash pickups,

NOW, THEREFORE, BE IT RESOLVED that the Sabine Parish Police Jury does hereby recognize, applaud, and support the efforts of the Sabine Parish Chamber of Commerce, further resolving to review current policy and procedure for effectiveness, and finally, encourages all citizens to 1) clean out truck beds and refrain from throwing cigarette butts or other trash out of the car or watercraft, 2) carry a litterbag in your car or boat, 3) securely cover trash containers to prevent animals from spreading litter, and 4) take advantage of the parish-wide facilities availed to you for proper waste-disposal.

Yeas: 8 Nays: 0 Absent: 1-Ruffin

Mr. Wood explained that the pickup had been revived in the last couple of years. He explained that they will get together after the pickup, which will be on Saturday September 20, 2014, and have hot dogs and hamburgers for those involved in the pickup. He explained that this will not likely solve the litter problem but any assistance that can be provided will be appreciated. They may need assistance from "Bugs" Veuleman with Progressive Waste to provide a box for the litter. Ms. Thompson advised that the Sheriff will provide the trash bags.

Police Jury Vice President Kenneth Ebarb advised that he will encourage groups in his area to assist with the trash pickup.

Note: Police Jury President William E. Ruffin arrived at the meeting at this time and Vice President Ebarb turned the chairmanship duties over to President Ruffin.

Vice President Kenneth Ebarb advised that he would like for the Sabine Parish Police Jury to pick up the cost of the hot dogs and hamburgers (estimated to be approximately \$200.00) for the Chamber of Commerce sponsored Trash/Litter pickup day on September 20, 2014.

Resolution No.7371

Motion by Bison and seconded by Garcie:

WHEREAS, the Sabine Parish Chamber of Commerce is sponsoring a Trash/ Litter pickup day planned for Saturday, September 20, 2014, and will provide the participants with hot dogs and hamburgers afterwards on that date, and

WHEREAS, this Trash/Litter pickup serves a worthy public purpose,

BE IT RESOLVED, the Sabine Parish Police Jury agrees to pay the costs of the hot dogs, hamburgers, drinks and related items for the Trash/Litter pickup day planned for Saturday, September 20, 2014 under the auspices of the Sabine Parish Chamber of Commerce (estimated to be approximately \$200.00).

Yeas: 9 Nays: 0 Absent: 0

10. Ebenezer Road Request, Portion Outside City Limits-Garland Anthony

Garland Anthony addressed the Police Jury concerning getting something done to the portion of Ebenezer Road going north outside the Florien City Limits. He lives along the road and has been there about 50 years. It serves about a dozen homes and others use the road to attend church.

Mr. Anthony explained that a portion of the road in the city limits is called Rose Lawn and it turns into Ebenezer Road at the city limits line which is at the corner of Bill Miller's property. The portion outside the city limits is what he desires the Police Jury to consider. The old asphalt has come all to pieces. He feels that about 1 mile of it is in Ward 1 (represented by Willes Funderburk) and about 6/10 mile is in Ward 4 (represented by Ronny Bison). He added that from the end of the old blacktop on to Fisher, the road is in good shape. Mr. Funderburk and Mr. Bison have indicated they do not have the funds to adequately reconstruct the road.

Road Superintendent Tommy Patton explained that the old asphalt has been repaired and patched and is worn out. It needs a complete reconstruction.

Police Jury President William E. Ruffin indicated that the Police Jury will try to do what it can and will consult with Police Jurors Willis Funderburk and Ronny Bison to see what can be done.

11. Plainview Road Rehabilitation, Planning and Construction FP&C Project No. 50-J43-10-01, Contractor Requested Certificate of Substantial Completion and Notice By Owner of Acceptance of Work, Discuss Longitudinal Cracking

Police Jurors have been provided with a copy of an August 4, 2014 transmittal letter from Heather Alling, Construction Contract Administrator, Meyer & Associates, Inc. along with a contractor's requested "Certificate of Substantial Completion" and "Notice By Owner of Acceptance of Work" forms she desired be signed. The Punch list was also attached. These were faxed to John Richard, Facility Planning and Control on August 6, 2014.

Jurors have also been provided with a copy of an August 1, 2014 email from Paula Bonneau with attached July 31, 2014 letter and information from Ken Gorsha, President, Geotechnical Testing Laboratory, Inc. discussing cracks in the road. Jurors have also been provided with a copy of an August 4, 2014 email from Byron Racca, P.E., Meyer & Associates, Inc. concerning the road's condition, cracks and logging operations using the road.

Road Superintendent Tommy Patton advised that Byron Racca is supposed to have an expert looking at the road today concerning the cracks and what needs to be done. Police Juror Willes Funderburk advised that Apeck did a jam-up job overlaying the first portion of the road that had problems. It looks real good.

Police Jury President William E. Ruffin advised that the situation has been discussed with District Attorney Don Burkett and some information has been obtained from the Police Jury Association. He felt the Jury would need to wait on the engineer to get the evaluation from the expert he is using and then, if necessary, we may have to go back to the District Attorney for an update.

12. Ad Valorem Millage Renewals; Road Districts 01, 15, 19 (Wards 6, 5, 8)-Expire 2016 (Determine Election Date, Request Bonding Attorney Prepare Resolutions)

Secretary Treasurer Ronald L. Busby advised the Police Jurors that Road District Taxes for Road Districts 01, 15, & 19 (Wards 6, 5, & 8) will be levied for the 2016 Tax Roll and will then expire. They will be collected at the end of 2016. The Jury needs to decide when to call renewal elections.

Police Jurors were provided with a handout that C. Grant Schlueter, Foley & Judell, L.L.P. had presented at the Organization of Parish Administrative Officials meeting on August 8, 2014. Jurors were provided with dates of 2015 and 2016 elections prepared by the Secretary of State's Office.

If a renewal election fails to pass, state law requires a wait of 6 months before it can be called again.

Upcoming 2015 election dates are March 28, 2015, May 2, 2015, October 24, 2015 and November 21, 2015. The October and November dates are the Gubernatorial Primary and General Elections. Those dates will have a heavy ballot with the Governor and other statewide offices as well as our State Senator, State Representative, Police Jurors, Sheriff, Tax Assessor and Clerk of Court on the ballots.

Upcoming 2016 election dates are March 19, 2016, April 16, 2016, November 8, 2016 and December 10, 2016. The November 2016 election will have the Presidential and Congressional election on the ballot and the December 2016 will be the Congressional General election.

Mr. Schlueter's handout explains that Statutes requiring State Bond Commission approval of elections must be received by the Secretary of State prior to the deadline dates and must be adopted as many as seventy-five (75) days prior to the secretary of State's deadline dates.

The Secretary of State deadlines for 2015 elections are 1/7/15 for March 28, 3/17/15 for May 2, 8/11/15 for October 24, 10/6/15 for November 21 and the deadlines for 2016 elections are 11/4/15 for March 19, 3/1/16 for April 16, 7/20/16 for November 8 and 10/25/16 for December 10 all depending on the State Bond Commission's meeting dates.

In addition to the 75 days lead time there are now requirements to announce the intent to call proposed elections and Publish intent in the Official Journal. The Legislators must be notified. The Bonding Attorneys are familiar with the new requirements.

The Jury needs to consider when it wants the renewal elections and adopt a resolution to contact the Bonding Attorney, Foley & Judell to have the paperwork prepared. After it is prepared and all the announcements and advertisements are made, the resolutions would then be sent to be adopted to call the elections. The 2014 levy has not been done yet but the millages will likely be the same as the 2013 levies which were Road District 15 (Ward 5) 13.02 mills; Road District 1 (Ward 6) 16.65 mills and Road District 19 (Ward 8) 15.51 mills.

Police Juror Kenneth Ebarb advised that he preferred the elections be held on March 28, 2015. Jurors Garcie and Sepulvado were in agreement.

Resolution No. 7372

Motion by Garcie and seconded by Ebarb to request the bonding attorneys Foley & Judell to assist with the intent to call the election announcement and the advertisements and in preparing the proper resolutions that can be adopted on the appropriate date, to call renewals of Road District No. 1 (Ward 6), Road District No 15 (Ward 5), and Road District 19 (Ward 8) taxes which will expire after the 2016 tax roll; and with these renewal propositions to be for ten (10) years beginning with 2017 tax rolls and ending with 2026 tax rolls; and the millage rates should be to bring in the maximum amounts last levied in either 2013 or 2014 to be appropriately called renewal or continuation taxes [2013 Levy: Road District No. 1 (Ward 6) 16.65 mills; Road District No 15 (Ward 5) 13.02 mills, and Road District 19 (Ward 8) 15.51 mills: 2014 could be different if 2014 levy changes]; and the proposition elections should be held on March 28, 2015.

Yeas: 9 Nays: 0 Absent: 0

13. LGAP Grant # 1314-SBN-0001, Courthouse Repairs, Mechanical Electrical-Fan Coil Units Tax Assessor's & Sheriff's Offices, Balance for Lights or Other Repairs

Police Jurors were provided with a copy of a July 29, 2014 letter from Carol M. Newton which was a Transmittal of Executed Contract for Local Government Assistance Program (LGAP) Grant #1314-SBN-0001 in the amount of \$50,800.00. This is for Courthouse Repairs, Mechanical Electrical-Fan Coil Units Tax Assessor's & Sheriff's Offices with the balance for Lights or Other Mechanical/Electrical Repairs. The Police Jury's Grant Application had requested \$100,000 in grant funds but only received the \$50,800.00.

Busby advised that Johnson Controls previously changed out a total of ten fan coil units as quoted in November 12, 2013 email from Shawn P. Fenton (Judges Chambers 7 units and Secretary Treasurer 1 unit, Price \$37,760.00 for those 8 units; plus Entrance Area 1 unit and Registrar of Voters 1 units \$9,550.00 for those 2 units, Total \$47,310.00). The Jury paid a small portion \$3,513.69 above the grant.

Resolution No. 7261 authorized applying for additional Local Government Assistance Program (LGAP) Grant funding for nine additional Fan Coil Units (five for Tax Assessor's Office and four for Sheriff's office) as well as additional mechanical/electrical work. The Tax Assessor's Office has 3-400, 2-600 and the Sheriff's Office has 1-200 and 3-600 size units. Shawn Fenton with Johnson Controls had provided a price quote on November 12, 2013. It needs to be updated.

Resolution No. 7373

Motion by Carter and seconded by Byrd:

WHEREAS, the Sabine Parish Police Jury has a Local Government Assistance Program (LGAP) Grant #1314-SBN-0001 contract in the amount of \$50,800 designated for Courthouse Repairs,

Mechanical/Electrical (Fan Coil Units Tax Assessor's & Sheriff's Offices with the balance for Lights or Other Mechanical/Electrical Repairs), and

WHEREAS, Shawn P. Fenton with Johnson Controls provided a November 12, 2013 quote for changing out 19 fan coil units in the courthouse and ten were done under a previous grant at a price of \$47,310.00 and nine additional units need to be done at this time,

BE IT RESOLVED to get Mr. Shawn P. Fenton with Johnson Controls to update his previous quote to verify the current price for the additional nine units in the event the price has changed, and

- Tax Assessor's Office 3-400 and 2-600 size units
- Sheriff's Office 1-200 and 3-600 size units

BE IT FURTHER RESOLVED to authorize getting a quote on replacing some of the courthouse's T12 linear fluorescent lights that are required to be phased out (those that are in most need of replacement, using new fixtures to comply with Federal Law "The Energy Independence and Security Act of 2007") with any funds that might remain after replacing the nine fan coil units, and

BE IT FURTHER RESOLVED to approve and authorize the Police Jury President, the Vice President, the Courthouse Committee Chairman or the Secretary Treasurer to sign Acceptance of a Proposal or any other paperwork necessary to have the approved work done under that grant.

Yeas: 9 Nays: 0 Absent: 0

Police Jury President Ruffin explained that these funds were previously called Rural Development and cannot be just used for any purpose. Secretary Treasurer Busby briefly explained some of the projects that have been funded with LGAP grants. He explained that the Police Jury can apply for up to \$100,000 and the municipalities and apply for various amounts. This year the Jury was approved for only the \$50,800.00 and others will get the remainder of the available funds.

14. Finance Committee

Resolution No. 7374

Motion by Ebarb and seconded by K. Funderburk to pay the approved bills.

Yeas: 9 Nays: 0 Absent: 0

15. Appropriate Sales Tax For August Operations (\$180,000)

Resolution No. 7375

Motion by K. Funderburk and seconded by W. Funderburk to appropriate and transfer \$180,000.00 from the Sales Tax Fund to the Parishwide Transportation Fund for August 2014 operations.

Yeas: 9 Nays: 0 Absent: 0

16. Federal Off System Bridge Project H.010032, Recall 600628, Lakeside Loop over Arnold Creek, Phase 1 Cultural Resource Study Not Required

At the February 19, 2014 meeting Police Jurors had been provided with information from Gary Pentek, DOTD concerning getting a Consultant for a Phase I Cultural Resource Study for Lakeside Loop Bridge over Arnold Creek (H.010032, Recall 600628, Structure P43-31213-93365-1).

Secretary Treasurer Busby had spoken with Shalise A. Hadden and she had Michelle to call and discuss the study. Busby felt that the roadway and bridge had been constructed when Toledo Bend Reservoir was built and the information should be available already.

On August 14, 2014 Busby had discussed the status with Mr. Pentek then M. Shalice and the Michelle. Michelle had acquired the needed data and has all the information and the Police Jury should not have to do anything on a Cultural Study. Michelle indicated that as of July 22, 2014 the people that make the executive decisions have accepted her report and cleared the project without having to do the Cultural Study. Busby had recapped the status in an email to Gary Pentek and has provided the Police Jurors with a copy.

17. Committee Reports

Police Jury president Ruffin advised that the grass has been cut at the Health Unit and they are still working some of the other matters.

18. Operations

Road Superintendent Tommy Patton advised that the Parishwide Mack Dumptruck (Unit D96) is still down. He discussed advertising for a used Dumptruck to replace it and at the same time advertising for and additional used Dumptruck to replace Parishwide Mack Dumptruck (Unit D97). That truck (Unit D97) could then be converted to pull the lowboy by removing the bed and installing a 5th wheel. In May of 2013 the Jury had adopted Resolution 7190 authorizing getting a truck costing under \$20,000 to pull the lowboy. He could assist the Road Committee with the specifications.

Police Juror Ronny Bison advised that he had talked with representatives of Lufkin Mack and Consolidated Truck & Equipment about completely rebuilding Unit D96 which would make it like a new truck good for another 2 million miles. Road Superintendent Tommy Patton had concerns about the downtime since the parish only has three Parishwide Dumptrucks.

There was a brief discussion of the new computer systems required on the trucks. Police Juror Eric Garcie advised that the 2007 or earlier Mack Trucks do not have the computer systems that are causing all the problems. Mr. Garcie felt that a complete rebuild would run from \$40,000 to \$65,000 depending on what is needed and the waiting period is about one year to get the truck back. After additional discussion Road Superintendent Tommy Patton recommended the Jury advertise to get one used truck and get the prices to rebuild Unit D96.

Resolution No. 7376

Motion by K. Funderburk and seconded by Garcie:

BE IT RESOLVED to advertise for sealed bids to purchase one used diesel Dump Truck with 14 cubic yard capacity dump bed (15' bed) for Parish Transportation Fund (02), with the Police Jury Road and Shop Committee and Road Superintendent Tommy Patton to assist the Secretary Treasurer with the specifications, and

BE IT FURTHER RESOLVED for the sealed bid advertisement to be using minimum specifications, for a suitable used diesel dump truck, only to denote the quality standard of product desired and that do not restrict bidders to a specific brand, make, manufacturer or specification named; said specifications being used only to set forth and convey to prospective bidders the general style, type, character and quality of product desired; and with equivalent products being acceptable, and

BE IT FURTHER RESOLVED the advertisement should clarify that since this is a used Dump Truck, the Police Jury reserves the right to select the best overall quality Dump Truck offered for the bid price, from among the bid prices submitted, as being the low bid, and

BE IT FURTHER RESOLVED, for the Road and Shop Committee to get prices and any other needed information such as waiting time on a complete restoration of one Parishwide Mack Dumptruck (Unit D96-See Res. 7355, 6/18/14 with non-restored Unit D97 available for reassignment to pull Lowboy-See Res. 7190, 5/15/13).

Yeas: 9 Nays: 0 Absent: 0

Resolution No. 7377

Motion by K. Funderburk and seconded by Ebarb to adjourn.

Yeas: 9 Nays: 0 Absent: 0

/s/Ronald L. Busby
Ronald L. Busby
Secretary Treasurer

/s/William E. Ruffin
William E. Ruffin
President